

## PARKS & RECREATION COMMISSION ATTENDANCE REPORT (Year 2023 - 2024)

Name	RETREAT											Term Ends
	9-Aug	6-Sep	4-Oct	1-Nov	6-Dec	3-Jan	7-Feb	6-Mar	3-Apr	1-May	5-Jun	
CW: Villarreal, Jose		Present										6/30/2025
D1: Woolfe, Daphna	Present											6/30/2025
D2: Morrow, Andre	Present	Present										6/30/2027
D3: Ames, Lawrence	Present	Present										6/30/2025
D4: VACANT												
D5: Barocio, Daisy	Present	Present										6/30/2025
D6: Snider, Kelly	Present	Present										6/30/2027
D7: Vega, Giavanna	Present	Present										6/30/2025
D8: Campbell, Kent	Present	Present										6/30/2027
D9: Choy, Janny	Present	Present										6/30/2025
D10: VACANT												

### ATTENDANCE

A member of the Parks & Recreation Commission shall notify the Commission Chair or staff if he or she is unable to attend a regular or special meeting at least 72 hours prior (when feasible) to the scheduled meeting. As used in this section, "regular meetings" mean regularly scheduled meeting of the Commission held on the first Wednesday of each month unless it is a holiday. In such case, the same day in the following week shall be designated as the meeting date. Adjourned regular meetings, continued regular meetings and meetings held outside of the regular Commission meeting schedule and location shall be considered "special meetings." For the purpose of this section, a member shall be deemed absent from a meeting if the member fails to be in attendance at a regular meeting for the entire duration of the meeting or one-half of the duration of the meeting.

### Automatic Resignation

A member of the Parks & Recreation Commission shall be deemed to have automatically resigned from office if:

- a. The member has unexcused absences from any three consecutive regular meetings of the Commission;
- b. The member has unexcused absences for more than 20 percent of the total number of regular meetings in any calendar year; or
- c. The member has unexcused absences for more than 20 percent of the total remaining number of regular meetings in that calendar year if the member was appointed to fill a vacancy.

A member whose seat has become vacant by virtue of the above provisions may be reappointed to his or her former office for the balance of the member's unexpired term if the Council finds there was a good excuse for the member's absence from meetings or finds that the reappointment will be in the best interest of the City.

\*In the event of reappointment, the previous unexcused absences of the reappointed member shall not be considered in determining any future resignation of the member under this section.

**Excused Absences**

For the purpose of this section, the following shall be considered excused absence:

- a. An absence due to an illness of the member, or illness or death of a member's immediate family member such as spouse, parent, child, brother or sister.
- b. An absence due to pre-authorized commission business.
- c. An absence due to the member, either a City Councilmember or City employee, performing required City business.

**Extended Leave of Absence**

Except under the most unusual circumstances, such as medical reasons, extended leaves of absence for members will not be allowed. Exception to this and other attendance rules may only be granted by the City Council or City Clerk.