



*Parks, Recreation and  
Neighborhood Services*

## City of San José Parks and Recreation Commission

District 1 - Daphna Woolfe  
District 3 - Lawrence Ames, Vice Chair  
District 5 - Daisy Barocio  
District 7 - Giavanna Vega  
District 9 - Janny Choy  
Citywide - Jose Villarreal

Andre Morrow - District 2  
Vacant - District 4  
Kelly Snider, Chair - District 6  
Kent Campbell - District 8  
Vacant - District 10

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### AMENDED

#### MEETING AGENDA

October 4, 2023

Hybrid Meeting – City Hall Tower and Virtually  
5:30pm

Virtual: [Zoom Webinar](#)

Fifth Floor, San José City Hall Tower  
200 East Santa Clara Street  
San José, CA 95113  
Room: T-550

#### **How to attend the PARKS AND RECREATION COMMISSION MEETING:**

1. By phone (877) 853-5257. Webinar ID: 921 0774 7401 Click \*9 to raise a hand to speak.
2. By online: <https://sanjoseca.zoom.us/j/96363023495>
  - a) Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
  - b) Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
  - c) When the Chair calls for the item on which you wish to speak, click on “raise hand.” Speakers will be notified shortly before they are called to speak.
  - d) When called, please limit your remarks to the time limit allotted.

#### **I. Call to Order and Orders of the Day**

- II. Public Comment** *(Members of the Public are invited to speak on any item that does not appear on today’s Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-*

*English speakers receive the same opportunity to directly address the Committee, Board or Commission.)*

**III. Announcements**

**IV. Announcements of Conflict of Interest**

**V. Consent Calendar**

- A. [Approve the September 6, 2023 Minutes](#)
- B. [Approve the September 6, 2023 Attendance Report](#)
- C. Receive and File Correspondence to Commission

**VI. Reports**

- A. Chair
- B. Avi Yotam, Deputy Director, Parks, Recreation and Neighborhood Services (PRNS)
- C. Council Liaison, Councilmember Devora “Dev” Davis
- D. Staff and Organizations
  - 1. County Commission Liaison, Keith Ball
  - 2. [Encampment Management Overview](#)  
Paul Pereira, Program Manager, PRNS; Sandra Murillo, Program Administrator, PRNS

**VII. New and Returning Business**

- A. [Park Ranger Program Annual Report](#)  
Avi Yotam, Deputy Director, PRNS; Shannon Heimer, Division Manager, PRNS; Pam Helmke, Supervising Park Ranger, PRNS  
**Recommendation:**  
Accept the Annual Report on the Park Ranger Program for Fiscal Year 2022-2023.
- B. [2023 – 2024 Parks and Recreation Commission Work Plan](#)  
**Recommendation:**  
Approve the 2023 – 2024 Parks and Recreation Work Plan.

**VIII. Adjournment**

*The City of San José is committed to open and honest government and strives to consistently meet the community’s expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.*

The [Code of Conduct](#) is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://www.sanjoseca.gov/prc>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14<sup>th</sup> Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Parks and Recreation Commission meets every first Wednesday of the month at 5:30 p.m. and, with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

**To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please email: [annie.wong@sanjoseca.gov](mailto:annie.wong@sanjoseca.gov) as soon as possible, but at least three business days before the meeting. Please direct correspondence and questions to:**

City of San José Department of Parks, Recreation and Neighborhood Services  
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