

SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE

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SPECIAL MEETING AGENDA/TPAC

11:15 a.m. October 12, 2023 Hybrid Meeting
San José - Santa Clara Regional Wastewater Facility, Environmental Services Building,
4245 Zanker Road, San Jose, CA 95134
<https://sanjoseca.zoom.us/j/91508541897>

How to join the virtual TPAC Meeting:

By phone **(888) 475-4499 or (877) 853-5257** Meeting ID: **915 0854 1897**
By online **<https://sanjoseca.zoom.us/j/91508541897>**

How to submit written Public Comment before the TPAC Meeting:

By email to ESDcouncilmemos@sanjoseca.gov by 9:00 a.m. the day of the meeting. Those emails will be considered as if they were part of the meeting. Please identify the Agenda Item Number in the subject line of your email.

How to submit written Public Comment during the TPAC Meeting:

Email during the meeting to ESDcouncilmemos@sanjoseca.gov, identifying the Agenda Item Number in the email subject line. Comments received will be included as a part of the meeting record but will not be read aloud during the meeting.

How to provide Spoken Public Comment during the TPAC Meeting:

By phone **(888) 475-4499 or (877) 853 5257** Meeting ID: **915 0854 1897** Click *9 to raise a hand to speak. Click *6 to unmute when called.

By online **<https://sanjoseca.zoom.us/j/91508541897>**

- a. Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- b. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
- c. When the Chair calls for the item on which you wish to speak, click on “Raise Hand.” Speakers will be notified shortly before they are called to speak.
- d. When called, please limit your remarks to the time limit allotted.

1. **ROLL CALL**

2. **APPROVAL OF MINUTES**

- A. September 14, 2023
[Draft Minutes](#)

3. **UNFINISHED BUSINESS/REQUEST FOR DEFERRALS**

4. **DIRECTOR'S REPORT**

- A. Director's Report (verbal)

5. **AGREEMENTS/ACTION ITEMS**

- A. **First Amendment to the Master Consultant Agreement with Cornerstone Earth Group for Environmental Support Services**

Staff Recommendation:

Approve the First Amendment to the Master Consultant Agreement with Cornerstone Earth Group, Inc. for environmental consulting services, increasing the amount of compensation by \$500,000 for a total agreement not to exceed \$1,500,000.

[5. A. Memorandum](#)

This item is scheduled to be heard at City Council on October 24, 2023.

- B. **Second Amendment to the Master Consultant Agreements with Quality Assurance Engineering, Inc. dba Consolidated Engineering Laboratories, Construction Testing Services, Inc., and Signet Testing Labs, Inc. for Special Inspection and Materials Testing Services for the San José-Santa Clara Regional Wastewater Facility Capital Improvement Program**

Approve the Second Amendment to the Master Consultant Agreements with Quality Assurance Engineering, Inc. dba Consolidated Engineering Laboratories, Construction Testing Services, Inc., and Signet Testing Labs, Inc. for special inspection and materials testing services for the San José-Santa Clara Regional Wastewater Facility Capital Improvement Program, extending the term from December 31, 2023 to December 31, 2026 at no additional cost to the City.

[5. B. Memorandum](#)

This item is scheduled to be heard at City Council on October 24, 2023.

C. Biosolids Public-Private Partnership Facility Status Report

Staff Recommendation:

Accept the status report on the proposed biosolids public-private partnership facility at the San José-Santa Clara Regional Wastewater Facility.

5. C. Memorandum

5. C. Presentation

This item is scheduled to be heard at City Council on October 24, 2023.

6. OTHER BUSINESS/CORRESPONDENCE

7. STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVAL BY TPAC

A. Recommendation to the City Council on Insurance Renewals for San José-Santa Clara Regional Wastewater Facility

Staff Recommendation:

Recommend that the City Council authorize the Director of Finance to:

- (a) Select and purchase City property and liability insurance for the San José – Santa Clara Regional Wastewater Facility for the period October 1, 2023 to October 1, 2024, at a total cost not-to-exceed \$633,887 as well as an 18 percent contingency for additional property or assets scheduled, subject to the appropriation of funds with the following carriers:
 - (1) Factory Mutual Insurance Company for Property Insurance, including Boiler & Machinery and Terrorism Risk Insurance Act Coverage;
 - (2) Beazley Syndicate 2623/623 at Lloyd’s for Terrorism Insurance;
 - (3) The Princeton Excess and Surplus Lines Insurance Company and Arch Specialty Insurance Company for \$15 million in Excess Flood Insurance on a 50/50 quota share basis; and
 - (4) Gemini Insurance Company for Auto Liability Insurance for the vehicle fleets at the San José – Santa Clara Regional Wastewater Facility.

This item was approved by City Council on September 26, 2023.

8. REPORTS

A. Open Purchase Orders Greater Than \$100,000 (including Service Orders)

Monthly Procurement and Contract Activity Reports summarizes the purchase and contracting between \$100,000 and \$1.3 Million for Goods and \$100,000 and \$320,000 for Services.

No report this month.

9. **MISCELLANEOUS**

- A. The next regular TPAC Meeting is scheduled on **November 9, 2023 at 4:00 p.m., City Hall, Room T1734.**

10. **OPEN FORUM**

11. **ADJOURNMENT**

The [Code of Conduct](#) is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

NOTE: If you have any changes or questions, please contact April Kellett, Environmental Services (408) 975-2547, april.kellett@sanjoseca.gov

To request an accommodation or alternative format for City-sponsored meetings, events, or printed materials, please contact April Kellett (408) 975-2547 or (408) 294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.

Availability of Public Records. All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at San Jose City Hall, 200 East Santa Clara Street, 10th Floor, Environmental Services Department at the same time that the public records are distributed or made available to the legislative body.