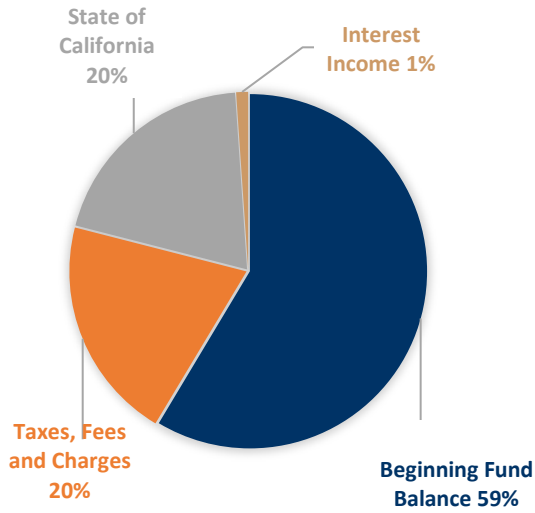


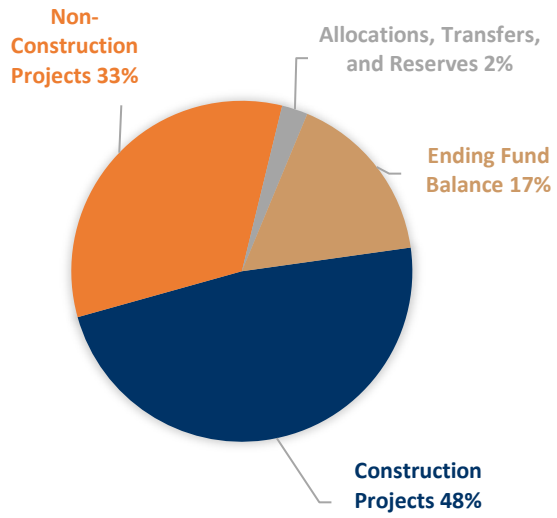
LIBRARY

2024-2028 Capital Improvement Program

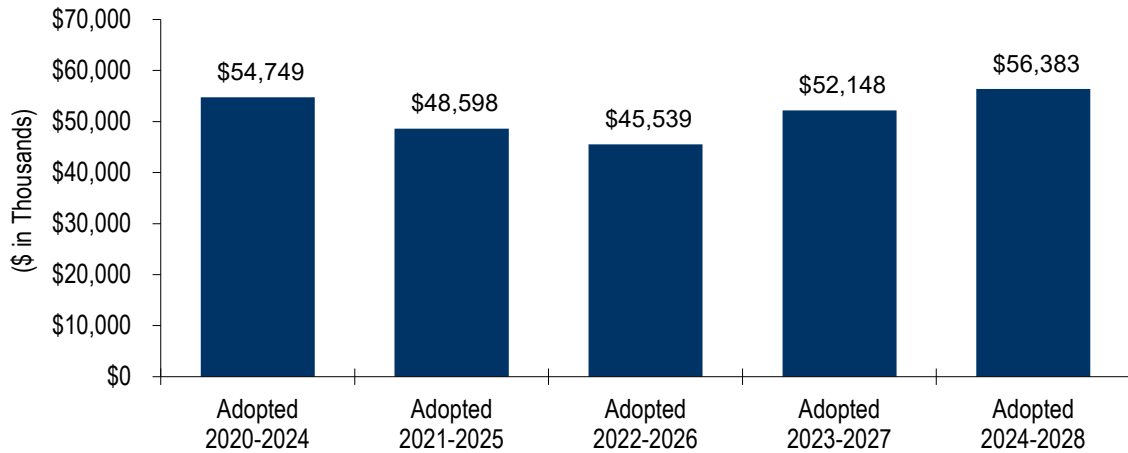
**2023-2024 ADOPTED
SOURCE OF FUNDS**



**2023-2024 ADOPTED
USE OF FUNDS**

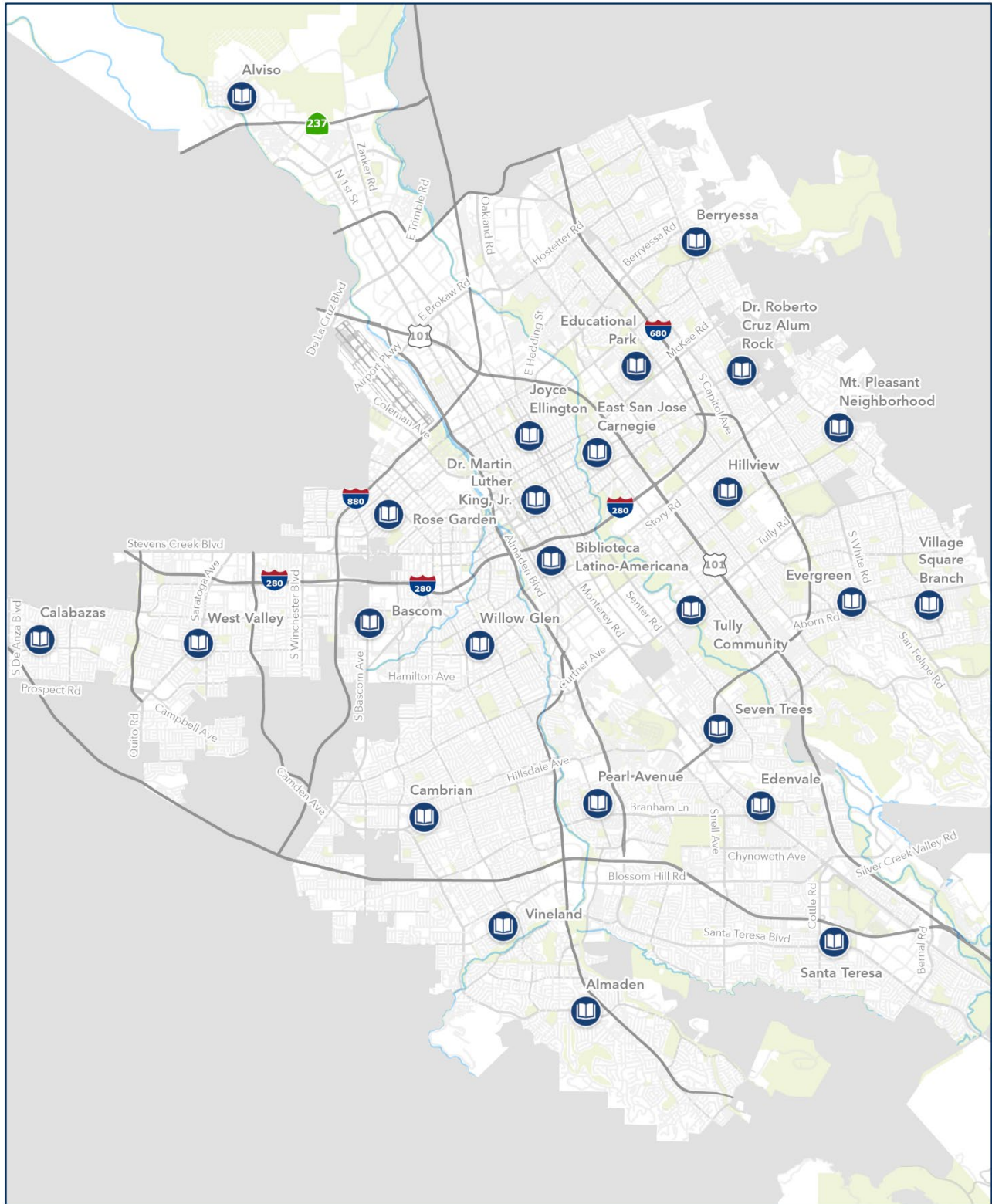


CIP History



Library

2024-2028 Adopted Capital Improvement Program



Library

2024-2028 Adopted Capital Improvement Program

OVERVIEW

INTRODUCTION

The Library Capital Program provides funding to support facility improvement needs and repairs, acquire physical and electronic materials, install automation equipment and systems to support public information access needs, and has been utilized to construct library facilities.

SAN JOSE PUBLIC LIBRARY Annual Statistics as of June 30, 2023 (est.)	
Number of Library Facilities	25
Number of Materials Purchased	230,000
Number of Materials Sorted by Automated Handling Machines	2,230,605
Percentage of Materials Checked Out with Self-Check Machines	89%

The City's 2024-2028 Adopted Capital Improvement Program (CIP) provides Library Capital Program funding of \$56.4 million, of which \$27.9 million is allocated in 2023-2024. This program is part of the Neighborhood Services City Service Area (CSA) and supports the following outcomes: *Safe and Clean Neighborhoods and Public Spaces, Welcoming and Vibrant Neighborhoods and Public Life, and Equitable Access to Community Opportunities to Flourish.*

PROGRAM PRIORITIES AND OBJECTIVES

The objective of the Library's CIP is to provide safe, readily accessible facilities and quality library services to San José residents. The following two metrics are used to help evaluate the availability of library resources:

- Square feet of library facilities per capita
 - 0.43 square feet per capita without Dr. Martin Luther King, Jr. Library; and
 - 0.59 square feet per capita with Dr. Martin Luther King, Jr. Library
- Acquisition of books and materials per year



**San José Public Library
Materials Display**

The targets of 0.43 and 0.59 square feet of library facilities per capita were established as part of the Branch Facilities Master Plan (2000) assuming a population increase of approximately 18% between 1999-2000 and 2020-2021. It should be noted that these targets are established at the Citywide level, and do not address geographic equity or access issues at the neighborhood or Council District level. A decrease in population allowed these targets to be met in 2021-2022. The 2021-2022 actual square footage of library facilities per capita were 0.45 and 0.69. Staff anticipates that the square footage of library facilities per capita in 2022-2023 will be maintained close to 2021-2022 actual levels, with changes in the population being the only variable affecting current metrics.

Library

2024-2028 Adopted Capital Improvement Program

OVERVIEW

PROGRAM PRIORITIES AND OBJECTIVES

The Library Department also measures the acquisition of books and materials per year. The goal to acquire an average of 266,500 materials annually was met in 2021-2022. However, increasing materials costs, processing costs, production and shipping delays, and higher rates of publishing cancellations are expected to result in a reduction of the number of materials purchased. In addition, a decline of revenues requiring a \$7.6 million reduction over a five-year period to the acquisition of materials budget is expected to cause further reductions to purchasing throughout the remainder of this CIP.

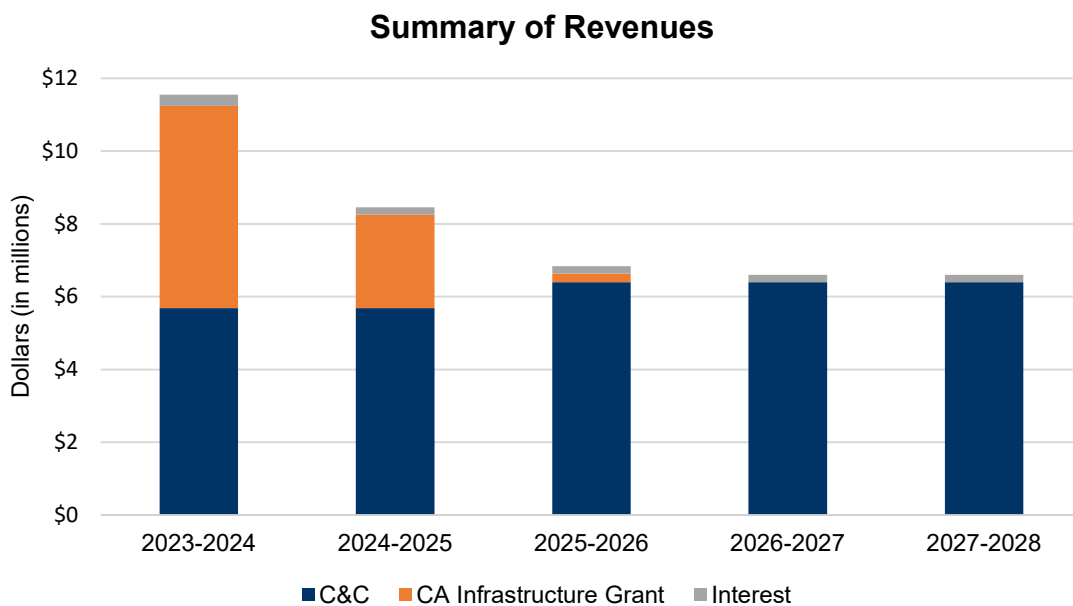
	<u>Actual</u> <u>2021-2022</u>	<u>Target</u> <u>2022-2023</u>	<u>Estimate</u> <u>2022-2023</u>	<u>Target</u> <u>2023-2024</u>	<u>Estimate</u> <u>2024-2028</u>
Square Feet of library facilities per capita (including King Library)	0.69	0.58	0.69	0.59	0.69
Square feet of library facilities per capita (excluding King Library)	0.45	0.42	0.45	0.42	0.45
Acquisition of materials per year*	270,172	200,000	240,000	228,000	170,000**

* Beginning 2021-2022 Actual, these figures represent all materials inclusive of physical and digital.

** Five-year average

SOURCES OF FUNDING

The 2024-2028 Adopted CIP provides funding of \$56.4 million, of which \$27.9 million is allocated in 2023-2024. Revenue for the 2024-2028 Adopted CIP is derived primarily from three sources: Library Construction and Conveyance (C&C) Tax Revenues (\$30.6 million), California State Building Forward Library Infrastructure Grant (\$8.4 million), and interest earnings (\$1.1 million).



Library

2024-2028 Adopted Capital Improvement Program

OVERVIEW

SOURCES OF FUNDING

The 2023-2024 Adopted Capital Budget estimate for C&C taxes is \$40.0 million, of which 14.22% (\$5.7 million) is allocated to the Library Capital Program. Approximately 99% of the C&C tax is derived from the Conveyance tax category for which a transfer tax is imposed upon each transfer of real property, with the remaining 1% generated from a construction tax levied on most types of construction. Due to a slowdown in the local real estate market, C&C collections are anticipated to be \$40.0 million in 2022-2023, which is significantly below the 2021-2022 collection level of \$64.5 million. Collections are anticipated to remain at \$40.0 million in 2023-2024 and 2024-2025, before increasing slightly to \$45.0 million in 2025-2026 and then remaining flat for the remainder of the CIP. As a result, the Library CIP contains C&C revenue estimates ranging from \$5.7 million (\$40.0 million total C&C) to \$6.4 million (\$45.0 million total C&C) annually over the course of the CIP. Over the five years of the CIP, collections allocated to the Library Capital Program are expected to total \$30.6 million.

On June 3, 2014, over 81% of San José voters approved the continuation of the Library Parcel Tax for 25 years, beginning in 2015-2016. For many years, the Library Parcel Tax has been a significant source of support for the Library's Capital Budget. However, the 2023-2027 Adopted CIP included Library Parcel Tax resources of only \$1.0 million for 2022-2023, a significant decrease from the \$7.5 million or \$1.5 million annually included in the 2022-2026 Adopted CIP. The 2024-2028 Adopted CIP does not include any new Library Parcel Tax resources, with all resources programmed to be used in 2023-2024 being supported by the rebudget of unexpended funds from 2022-2023. This decrease is attributable to the continued reliance on Library Parcel Tax revenue to support Library operations and programming during prolonged periods of General Fund shortfalls. While the strength of C&C revenues throughout 2021-2022 offset the reduction from the Library Parcel Tax Fund so that the projects and programs included in the CIP were unaffected, in 2023-2024 C&C revenues continue to decrease, resulting in limited remaining funds for other future capital infrastructure needs. As part of the 2024-2025 and future budget development processes, the Administration will evaluate and recommend a multi-year realignment of funding sources – including the Library Parcel Tax Fund, the Library C&C Fund, and the General Fund – to achieve a more balanced funding portfolio over the long-term for both Library operations and capital support.



**Biblioteca Latinoamericana Library
Children's Room**

The Branch Facilities Master Plan (2000) concluded that the City's branch library system needed significant capital improvements, including the reconstruction or replacement of 14 of the 17 existing branches, and the construction of six additional branches in under-served neighborhoods. In November 2000, 75.7% of San José voters approved a \$212.0 million library bond measure to improve the branch library system in accordance with the Branch Facilities Master Plan. In April 2016, the Village Square Branch Library was opened to the public, marking the completion of the last programmed bond project. The final bond sale (\$5.9 million) occurred in 2019-2020, with the remainder of the funds being

allocated for various new bond-eligible projects, including renovations at the Biblioteca Branch Library, and efficiency improvements at various branch libraries, which also serves as a local match for the California State Building Forward Library Infrastructure Grant.

Library

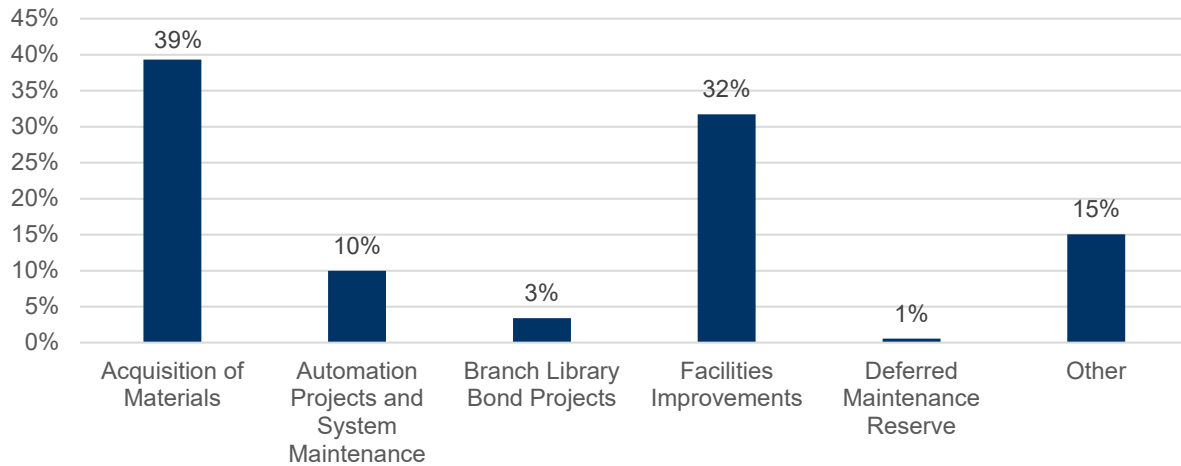
2024-2028 Adopted Capital Improvement Program

OVERVIEW

PROGRAM HIGHLIGHTS

The Library Capital Program's expenditures are organized into several categories. The following highlights are the major projects in the program. For further information on the program's individual projects, please refer to the Detail Pages.

2024-2028 Library Capital Program Expenditure
\$55.2 million
(excludes Ending Fund Balance)



Acquisition of Materials

A total of \$21.7 million is allocated in the 2024-2028 Adopted CIP for the purchase of new materials. This funding enables the Library Department to add new materials at all facilities, including non-English language materials, children's books, large print books, audiobooks, media materials, and digital resources. On an annual basis, the Library must replenish its inventory to ensure the public has access to high-quality and current materials. The Acquisition of Materials allocation remains at \$6.5 million, inclusive of the rebudget of \$1.0 million in unexpended funding from 2022-2023, in the first year of the 2024-2028 Adopted CIP with a significant funding reduction in years two through five of the 2024-2028 Adopted CIP. The decrease in Acquisition of Materials funding is unsustainable over the long-term and detrimental to meeting the increased demand for eMaterials (eResources, eAudio Books, eBooks) for all age levels and languages. As discussed previously, a reevaluation of funding sources for this program will be incorporated into future budget development cycles.

Library

2024-2028 Adopted Capital Improvement Program

OVERVIEW

PROGRAM HIGHLIGHTS

Automation Projects and System Maintenance

The 2024-2028 Adopted CIP includes \$5.5 million for Automation Projects and System Maintenance, which will benefit all public service outlets and work units. The Library Department is the largest provider of free public computing and internet service for San José residents. The Library will continue the installation and maintenance of internet and online reference sources for public use, and additional computer workstations or mobile computing devices at library facilities. Currently, 19 of the 23 branch libraries have Automated Materials Handling systems, with two of the branches having both a system inside the branch and a drive-up system. In 2023-2024, the Library is allocating funding to upgrade the Library's digital storage, and complete the systemwide upgrade of indoor WiFi equipment.

Branch Library Bond Projects

The 2024-2028 Adopted CIP contains funding for improvements and efficiency projects supporting the City's oldest branch libraries. The remainder of the 2019-2020 bond issuance for \$5.9 million is anticipated to be expended by the end of 2024-2025 and will support improvements at Biblioteca Latinoamericana Branch Library and efficiency improvements at other branch libraries. Efficiency projects include security surveillance installations, heating, ventilation, and air conditioning (HVAC) upgrades, and roof repairs or replacement at branch facilities.

Facilities Improvements and Library Equipment

In March 2022, the Library applied for a grant from the California State Library for the Building Forward Library Infrastructure grant program designed to address life safety and critical maintenance needs of public library facilities throughout California, prioritized for high poverty areas of the state. In addition to prioritizing a small subset of potential projects, the grant also required that applicants provide a 50% local match of the total project cost. The Library's application included a funding request of \$23 million to fund repairs at nine Library branches. In September 2022, the State notified the Library that all nine Library applications were awarded a portion of the requested funding. With grant funding of \$8.7 million and a local match of \$8.7 million, the total funding available for the projects will be \$17.4 million. Of this amount, \$1.8 million was recognized and allocated in 2022-2023 and this Adopted CIP allocates the remaining grant and local match funding of \$15.5 million (of the \$1.8 million allocated in 2022-2023, \$1.2 million is rebudgeted into 2023-2024 providing for a total project allocation in the 2024-2028 Adopted CIP of \$16.7 million). The Library branches that received grant funding include Alviso, Bascom, Biblioteca Latinoamericana, East San José Carnegie, Educational Park, Hillview, Joyce Ellington, Seven Trees, and Tully. Projects include but are not limited to heating and air conditioning (HVAC) upgrades or replacements, roof repairs or replacements, flooring replacements and repairs, and security surveillance improvements and installations.

Library

2024-2028 Adopted Capital Improvement Program

OVERVIEW

PROGRAM HIGHLIGHTS

The Building Forward Library Infrastructure grant will allow San José Public Library to advance critical infrastructure projects that will ensure the Department branches continue to provide safe, well-maintained environments for the public's exploration, learning, and discovery. Although the 50% local match obligation has resulted in the reprioritization of projects in the Library's 2024-2028 Adopted CIP, the grant award effectively doubles the City's resources to maintain these essential assets and systems. The Library Department will continue to work with the City Manager's Budget Office to address capital funding impacts and to develop a multi-year strategy to incorporate future grant funding and local match obligations into the annual development of the CIP, as available resources allow.

Dr. Martin Luther King, Jr. Library

The Dr. Martin Luther King, Jr. Library (King Library) is an innovative collaboration between the City of San José and San José State University (SJSU). While operated jointly by SJSU and the San José Public Library System, the King Library facility is owned and managed by SJSU. Costs for facilities management, interior improvements, and regular maintenance are paid by both agencies, as defined by the Cost Sharing Agreement Between the City of San José and SJSU, and the Agreement for Ownership and Operation of Joint Library Building and Grant of Easement (Operating Agreement). Over the last four annual CIPs, funding has been allocated from the Library C&C

Tax Fund for the Dr. Martin Luther King, Jr. Library Atrium project (\$1.2 million), Dr, Martin Luther King, Jr. Library Escalator Replacement (\$476,000), 4th Street Lawn Replacement project (\$275,000), and the Lighting Retrofit project (\$2.4 million). All of these projects were completed with the exception of the Lighting Retrofit project budgeted in 2022-2023. The 2024-2028 Adopted CIP repurposes this funding to address life safety and critical maintenance needs of various Library branches. King Library is more than 15 years old and SJSU is recommending approximately \$34.7 million of capital improvements be made over the next five years. The Library's portion of these projects is expected to be approximately \$12.3 million. The 2024-2028 Adopted CIP does not include any funding for the Dr. Martin Luther King, Jr. Library. As the Library continues to work with SJSU, specific King Library projects and potential funding sources will be evaluated for inclusion in future CIPs.



Dr. Martin Luther King, Jr. Library Children's Room, Annual Halloween Parade

Library

2024-2028 Adopted Capital Improvement Program

OVERVIEW

MAJOR CHANGES FROM THE 2023-2027 ADOPTED CIP

The overall size of the Library CIP has increased by \$4.2 million from \$52.1 million in the 2023-2027 Adopted CIP to \$56.4 million in the 2024-2028 Adopted CIP. This increase is primarily due to the Building Forward Library Infrastructure grant (\$15.5 million), and offset by a decrease in the Library's Acquisition of Materials ongoing allocation (\$6.6 million), a decrease to the Facilities Improvements – Library allocation (\$4.6 million), a decrease to the Dr. Martin Luther King, Jr. Library Lighting Retrofit project (\$2.4 million), a decrease to the Biblioteca Latinoamericana Library Improvements project (\$1.0 million), and a decrease to the Dr. Martin Luther King, Jr. Library Infrastructure Backlog Reserve (\$700,000).

Major Changes to Project Budgets

The following table outlines the most significant changes to project budgets, including new/augmented allocations and reduced/eliminated allocations.

Project	Incr/(Decr)
Building Forward Infrastructure Grant	\$8.4 million
Building Forward Infrastructure Grant – Local Match	\$8.4 million
Bridge Libraries	(\$0.3 million)
Branch Efficiency Projects	(\$0.3 million)
Automation Projects and System Maintenance	(\$0.6 million)
Dr. Martin Luther King, Jr. Library Infrastructure Backlog Reserve	(\$0.7 million)
Dr. Martin Luther King, Jr. Library Lighting Retrofit	(\$2.4 million)
Facilities Improvements - Library	(\$3.8 million)
Acquisition of Materials	(\$7.6 million)

OPERATING BUDGET IMPACT

It is anticipated that there will be no additional operating and maintenance costs associated with projects included in the 2024-2028 Adopted CIP.

COUNCIL-APPROVED REVISIONS TO THE PROPOSED CAPITAL IMPROVEMENT PROGRAM

Changes to the Proposed Capital Improvement Program were brought forward in the Mayor's June Budget Message for Fiscal Year 2023-2024 and adopted by the City Council on June 20, 2023. This included rebudgeting of unexpended funding for projects and other budget adjustments totaling \$4.7 million in [Manager's Budget Addendum #60](#).

For more information, please refer to the [Mayor's June Budget Message for Fiscal Year 2023-2024](#), located in the Appendices of this document, and [Manager Budget Addendum #61](#) which incorporates adjustments per the Mayor's June Budget Message.

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Library

2024-2028 Adopted Capital Improvement Program

Source of Funds (Combined)

	Estimated					5-Year Total
	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
Branch Libraries Bond Projects Fund (472)						
Beginning Balance	5,835,672	5,387,672				5,387,672
Reserve for Encumbrance	523,116					
Revenue from Use of Money and Property						
Interest Income	100,000	100,000				100,000
TOTAL Revenue from Use of Money and Property	100,000	100,000				100,000
Total Branch Libraries Bond Projects Fund (472)	6,458,788	5,487,672				5,487,672

* The 2024-2025 through 2027-2028 Beginning Balances are excluded from the FIVE-YEAR TOTAL SOURCE OF FUNDS to avoid multiple counting of the same funds.

Library

2024-2028 Adopted Capital Improvement Program

Source of Funds (Combined)

	Estimated						
	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	5-Year Total
Library Construction and Conveyance Tax Fund (393)							
Beginning Balance	13,386,851	10,631,987	4,602,659	1,107,659	1,591,659	1,448,659	10,631,987
Reserve for Encumbrance	370,477						
Revenue from Use of Money and Property							
Interest Income	313,000	202,000	202,000	202,000	202,000	202,000	1,010,000
TOTAL Revenue from Use of Money and Property	313,000	202,000	202,000	202,000	202,000	202,000	1,010,000
Revenue from State of California							
Building Forward Library Infrastructure Grant	314,000	5,556,000	2,566,000	238,000			8,360,000
TOTAL Revenue from State of California	314,000	5,556,000	2,566,000	238,000			8,360,000
Construction & Conveyance Tax							
C&C Tax Proceeds	5,688,000	5,688,000	5,688,000	6,399,000	6,399,000	6,399,000	30,573,000
TOTAL Construction & Conveyance Tax	5,688,000	5,688,000	5,688,000	6,399,000	6,399,000	6,399,000	30,573,000
Total Library Construction and Conveyance Tax Fund (393)	20,072,328	22,077,987	13,058,659	7,946,659	8,192,659	8,049,659	50,574,987

* The 2024-2025 through 2027-2028 Beginning Balances are excluded from the FIVE-YEAR TOTAL SOURCE OF FUNDS to avoid multiple counting of the same funds.

Library

2024-2028 Adopted Capital Improvement Program

Source of Funds (Combined)

	Estimated						5-Year Total
	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	
Library Parcel Tax Capital Fund (483)							
Beginning Balance	477,797	320,000					320,000
Reserve for Encumbrance	174,475						
Transfers and Reimbursements							
Transfer from Library Parcel Tax Fund (F418)	985,839						
TOTAL Transfers and Reimbursements	985,839						
Total Library Parcel Tax Capital Fund (483)	1,638,111	320,000	0	0	0	0	320,000
TOTAL SOURCES	28,169,227	27,885,659	13,058,659	7,946,659	8,192,659	8,049,659	56,382,659

* The 2024-2025 through 2027-2028 Beginning Balances are excluded from the FIVE-YEAR TOTAL SOURCE OF FUNDS to avoid multiple counting of the same funds.

Library

2024-2028 Adopted Capital Improvement Program Use of Funds (Combined)

	Estimated 2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	5-Year Total
Library							
Biblioteca Library Improvements		1,300,000					1,300,000
Branch Efficiency Projects	807,055	570,000	10,000				580,000
Branch Library Bond Projects	807,055	1,870,000	10,000				1,880,000
Bridge Libraries	50,000	150,000					150,000
Building Forward Library Infrastructure Grant	314,000	5,556,000	2,566,000	238,000			8,360,000
Building Forward Library Infrastructure Grant - Local Match	314,000	5,556,000	2,566,000	238,000			8,360,000
Dr. Martin Luther King, Jr. Library Escalator Replacement	32,379						
Facilities Improvements - Library	844,939	220,000	100,000	100,000	100,000	100,000	620,000
Other Library - Construction	1,555,318	11,482,000	5,232,000	576,000	100,000	100,000	17,490,000
Library - Construction	2,362,373	13,352,000	5,242,000	576,000	100,000	100,000	19,370,000
Acquisition of Materials	5,930,820	6,492,000	4,200,000	3,000,000	4,000,000	4,000,000	21,692,000
Automation Projects and System Maintenance	2,052,651	1,289,000	1,000,000	1,204,000	1,000,000	1,000,000	5,493,000
Facilities Management	448,000	407,000	428,000	449,000	471,000	495,000	2,250,000
Family-Friendly City Facilities (Library)	21,000	130,000					130,000
General Equipment and Furnishings	0	175,000	45,000	45,000	45,000	45,000	355,000
Mobile Maker[Space]ship Vehicle		144,000					144,000
Program Management - Library Capital Program	507,500	607,000	644,000	683,000	724,000	767,000	3,425,000
General Non-Construction - Library	8,959,972	9,244,000	6,317,000	5,381,000	6,240,000	6,307,000	33,489,000
Library - Non Construction	8,959,972	9,244,000	6,317,000	5,381,000	6,240,000	6,307,000	33,489,000

* The 2023-2024 through 2026-2027 Ending Balances are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple counting of the same funds.

Library

2024-2028 Adopted Capital Improvement Program Use of Funds (Combined)

	Estimated						
	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	5-Year Total
Capital Program and Public Works Department Support Service Costs	7,000	1,000	1,000	1,000	1,000	1,000	5,000
Infrastructure Management System - Library	180,648	180,000	185,000	191,000	197,000	203,000	956,000
Allocations	187,648	181,000	186,000	192,000	198,000	204,000	961,000
City Hall Debt Service Fund	2,900	4,000	4,000	4,000	4,000	4,000	20,000
Transfers to Special Funds	2,900	4,000	4,000	4,000	4,000	4,000	20,000
Transfer to the General Fund	3,675						
General Fund - Interest Income	313,000	202,000	202,000	202,000	202,000	202,000	1,010,000
Transfers to the General Fund	316,675	202,000	202,000	202,000	202,000	202,000	1,010,000
Transfers Expense	319,575	206,000	206,000	206,000	206,000	206,000	1,030,000
Dr. Martin Luther King, Jr. Library Infrastructure Backlog Reserve		300,000					300,000
Expense Reserves - Non Construction		300,000					300,000
Total Expenditures	11,829,568	23,283,000	11,951,000	6,355,000	6,744,000	6,817,000	55,150,000
Ending Fund Balance	16,339,659	4,602,659	1,107,659	1,591,659	1,448,659	1,232,659	1,232,659
TOTAL	28,169,227	27,885,659	13,058,659	7,946,659	8,192,659	8,049,659	56,382,659

* The 2023-2024 through 2026-2027 Ending Balances are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple counting of the same funds.

Library
2024-2028 Adopted Capital Improvement Program
Detail of One-Time Projects

Biblioteca Library Improvements

CSA	Neighborhood Services	Initial Start Date	3rd Qtr. 2020
CSA Outcome	Safe and Clean Parks, Facilities, and Attractions	Initial End Date	2nd Qtr. 2021
Location	921 South First Street	Revised Start Date	3rd Qtr. 2023
Dept Owner	Library	Revised End Date	2nd Qtr. 2024
Council Districts	3	Initial Project Budget	\$3,700,000
Appropriation	A421D	FY Initiated	2020-2021

Description This project provides funding for improvements at the Biblioteca Branch Library. Project elements may include remodeling the interior layout of the library to improve use of space in both public and staff areas, upgrading existing restrooms, replacing lighting fixtures, replacing the existing entrance door, installing a security camera system, installing an audio-visual system for the community room, and other minor improvements.

Justification With the passage of the Library bond measure during the November 2000 General Election, voters provided financial support for 20 new or expanded branch libraries.

Notes

Major Cost Changes 2022-2026 CIP - Reduction of \$2.7 million due to revised scope and cost estimate.
2023-2027 CIP - Increase of \$300,000 due to revised scope and cost estimate.

	PRIOR	FY23	FY24	FY25	FY26	FY27	FY28	5 YEAR	BEYOND	PROJECT
	YEARS	EST						TOTAL	5 YEARS	TOTAL
Expenditure Schedule (000s)										
Construction			1,300					1,300		1,300
Total			1,300					1,300		1,300

Funding Source Schedule (000s)										
Branch Libraries Bond Projects Fund (472)			1,300					1,300		1,300
Total			1,300					1,300		1,300

Annual Operating Budget Impact (000s)										
Total										

Library
2024-2028 Adopted Capital Improvement Program
Detail of One-Time Projects

Bridge Libraries

CSA	Neighborhood Services	Initial Start Date	3rd Qtr. 2017
CSA Outcome	Safe and Clean Parks, Facilities and Attractions	Initial End Date	2nd Qtr. 2018
Location	Mt. Pleasant Bridge Branch; and TBD	Revised Start Date	
Dept Owner	Library	Revised End Date	2nd Qtr. 2024
Council Districts	5	Initial Project Budget	\$650,000
Appropriation	A401Q	FY Initiated	2017-2018

Description This project provides funding for the development of two bridge branch libraries on City-owned and/or a school district land. Bridge libraries serve as a local hub offering a range of library programs for both youth and their families, as well as provide space for the community to convene, engage, and access resources bridging known geographic and economic barriers.

Justification In response to the need for literacy resources for low-income families and the potential of minimizing cost through partnerships, the San José Public Library is seeking partners to install small bridge libraries at locations to be determined.

Notes The end date of this project will likely be further revised. The Mt. Pleasant Bridge Branch Library was completed in 2018-2019, however, the site of the second new facility has not yet been determined. Once the second bridge branch library location is identified, operating and maintenance needs will be determined and if necessary, will be reflected in a future CIP. After the second bridge library is completed, any remaining project funds may be used to remodel an in-kind facility at a school district site.

Major Cost Changes 2024-2028 CIP - Decrease of \$282,000 due to reprioritization and the need to reallocate funding within the CIP.

	PRIOR YEARS	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
Expenditure Schedule (000s)										
General Administration	18									18
Construction	151	50	150					150		351
Total	168	50	150					150		368

Funding Source Schedule (000s)										
Library Construction and Conveyance Tax Fund (393)	168	50	150					150		368
Total	168	50	150					150		368

Annual Operating Budget Impact (000s)										
Total										

Library
2024-2028 Adopted Capital Improvement Program
Detail of One-Time Projects

Building Forward Library Infrastructure Grant

CSA	Neighborhood Services	Initial Start Date	2nd Qtr. 2023
CSA Outcome	Safe and Clean Parks, Facilities, and Attractions	Initial End Date	2nd Qtr. 2026
Location	Various Library Branches	Revised Start Date	
Dept Owner	Library	Revised End Date	
Council Districts	City-wide	Initial Project Budget	\$8,674,000
Appropriation	A432N	FY Initiated	2022-2023

Description As approved by City Council on October 25, 2022, this project will implement a variety of infrastructure improvements at Library branches, supported by the award of the Building Forward Library Infrastructure Grant from the California State Library. The Building Forward Library Infrastructure Grant is a newly established program of the California Library System, providing grant funding to California's public libraries for capital projects addressing critical maintenance needs, improving energy efficiency and sustainability, and expanding access digitally and physically. Projects funded by this grant include roof and building repairs; repairs to boilers, chillers, and HVAC systems; and other needed infrastructure repairs and improvements. Branches scheduled to have repairs and improvement projects include Biblioteca Latinoamericana, Seven Trees, Joyce Ellington, East San José Carnegie, Bascom, Alviso, Educational Park, Hillview, and Tully. The projects will be offset by grant revenues received from the State of California and a local match from the City, which will be funded in the Branch Libraries Bond Projects Fund and the Library Construction and Conveyance Tax Fund.

Justification This project contributes to addressing the approximately \$33.4 million in infrastructure backlog projects that need to be addressed throughout Library branch facilities. These critical infrastructure repairs and renovations will improve safety and comfort at branch libraries.

Notes The total project budget is \$17.4 million, shared equally with the Building Forward Library Infrastructure Grant and Building Forward Library Infrastructure Grant - Local Match.

Major Cost Changes

	PRIOR YEARS	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
Expenditure Schedule (000s)										
General Administration			292	4	25			321		321
Bid & Award			292	4				296		296
Construction		314	4,972	2,558	200			7,730		8,044
Equipment, Materials and Supplies					13			13		13
Total		314	5,556	2,566	238			8,360		8,674

Funding Source Schedule (000s)										
Library Construction and Conveyance Tax Fund (393)		314	5,556	2,566	238			8,360		8,674
Total		314	5,556	2,566	238			8,360		8,674

Annual Operating Budget Impact (000s)										
Total										

Library
2024-2028 Adopted Capital Improvement Program
Detail of One-Time Projects

Building Forward Library Infrastructure Grant - Local Match

CSA	Neighborhood Services	Initial Start Date	2nd Qtr. 2023
CSA Outcome	Safe and Clean Parks, Facilities, and Attractions	Initial End Date	2nd Qtr. 2026
Location	Various Library Branches	Revised Start Date	
Dept Owner	Library	Revised End Date	
Council Districts	City-wide	Initial Project Budget	\$8,674,000
Appropriation	A432O	FY Initiated	2022-2023

Description As approved by City Council on October 25, 2022, this project will provide the local match support for a variety of infrastructure improvements at Library branches. This local match corresponds to the award of the Building Forward Library Infrastructure Grant from the California State Library. Projects funded by this local match allocation include roof and building repairs; repairs to boilers, chillers, and HVAC systems; and other needed infrastructure repairs and improvements. Branches scheduled to have repairs and improvement projects include Biblioteca Latinoamericana, Seven Trees, Joyce Ellington, East San José Carnegie, Bascom, Alviso, Educational Park, Hillview, and Tully.

Justification This project contributes to addressing the approximately \$33.4 million in infrastructure backlog projects that need to be addressed throughout Library branch facilities. These critical infrastructure repairs and renovations will improve safety and comfort at branch libraries.

Notes The total project budget is \$17.4 million, shared equally with the Building Forward Library Infrastructure Grant and Building Forward Library Infrastructure Grant - Local Match.

Major Cost Changes

	PRIOR YEARS	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
Expenditure Schedule (000s)										
General Administration			292	4	25			321		321
Bid & Award			292	4				296		296
Construction		314	4,972	2,558	200			7,730		8,044
Equipment, Materials and Supplies					13			13		13
Total		314	5,556	2,566	238			8,360		8,674

Funding Source Schedule (000s)										
Branch Libraries Bond Projects Fund (472)		114	3,688					3,688		3,802
Library Construction and Conveyance Tax Fund (393)		200	1,868	2,566	238			4,672		4,872
Total		314	5,556	2,566	238			8,360		8,674

Annual Operating Budget Impact (000s)										
Total										

Library
2024-2028 Adopted Capital Improvement Program
Detail of One-Time Projects

Family-Friendly City Facilities (Library)

CSA	Neighborhood Services	Initial Start Date	3rd Qtr. 2019
CSA Outcome	Safe and Functional Public Infrastructure, Facilities, and Equipment	Initial End Date	2nd Qtr. 2021
Location	Various	Revised Start Date	3rd Qtr. 2022
Dept Owner	Library	Revised End Date	2nd Qtr. 2024
Council Districts	City-wide	Initial Project Budget	\$151,000
Appropriation	A422T	FY Initiated	2019-2020

Description This allocation provides funding for the installation of five lactation pods and two changing tables at various library branches in the City of San José, which will provide private areas for mothers of newborns who require clean and private lactation areas.

Justification This project provides funding for renovations that address community needs throughout the City of San José.

Notes Funding was also allocated in the Parks and Community Facilities Development Program (Parks City-Wide C&C Tax Fund) to install lactation pods and/or changing tables at various parks facilities.

Major Cost Changes

	PRIOR YEARS	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
Expenditure Schedule (000s)										
Equipment, Materials and Supplies		21	130					130		151
Total		21	130					130		151

	PRIOR YEARS	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
Funding Source Schedule (000s)										
Library Construction and Conveyance Tax Fund (393)		21	130					130		151
Total		21	130					130		151

	PRIOR YEARS	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
Annual Operating Budget Impact (000s)										
Total										

Library
2024-2028 Adopted Capital Improvement Program
Detail of Ongoing Projects

Acquisition of Materials

CSA Outcome	Vibrant Cultural, Learning, Recreation, and Leisure Opportunities	Council Districts	City-wide
Department Owner	Library	Appropriation	A4078
Description	This allocation provides funding for the acquisition of books, periodical subscriptions, DVDs/Blu-rays, electronic resources, and other types of materials for the Library's collection.		

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Expenditure Schedule (000s)								
Equipment, Materials and Supplies	6,888	5,931	6,492	4,200	3,000	4,000	4,000	21,692
Total	6,888	5,931	6,492	4,200	3,000	4,000	4,000	21,692

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Funding Source Schedule (000s)								
Library Construction and Conveyance Tax Fund (393)	6,257	5,557	6,212	4,200	3,000	4,000	4,000	21,412
Library Parcel Tax Capital Fund (483)	631	374	280					280
Total	6,888	5,931	6,492	4,200	3,000	4,000	4,000	21,692

Library
2024-2028 Adopted Capital Improvement Program
Detail of Ongoing Projects

Automation Projects and System Maintenance

CSA Outcome	Vibrant Cultural, Learning, Recreation, and Leisure Opportunities	Council Districts	City-wide
Department Owner	Library	Appropriation	A4083
Description	This allocation provides funding for automation equipment to improve information access and electronic processing. Funds may be used to purchase, maintain and upgrade catalogs, automated reference resources, and costs related to the installation and maintenance of the online system.		

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Expenditure Schedule (000s)								
Design	300	300						
Equipment, Materials and Supplies	1,892	1,752	1,289	1,000	1,204	1,000	1,000	5,493
Total	2,193	2,053	1,289	1,000	1,204	1,000	1,000	5,493

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Funding Source Schedule (000s)								
Library Construction and Conveyance Tax Fund (393)	1,209	1,109	1,249	1,000	1,204	1,000	1,000	5,453
Library Parcel Tax Capital Fund (483)	984	944	40					40
Total	2,193	2,053	1,289	1,000	1,204	1,000	1,000	5,493

Library
2024-2028 Adopted Capital Improvement Program
Detail of Ongoing Projects

Branch Efficiency Projects

CSA Outcome	Safe and Clean Parks, Facilities, and Attractions	Council Districts	City-wide
Department Owner	Library	Appropriation	A7175
Description	This allocation provides ongoing funding for various capital projects that will improve workflow efficiency, reduce energy costs, and/or reduce maintenance costs. Projects may include automated materials check-in and sorting systems for the branch libraries, LED enhancements, security cameras in branch parking lots and branch interiors, and reconfiguring service desks to bring older branches in-line with current service models.		

	FY23	FY23						5 Year
	Budget	EST	FY24	FY25	FY26	FY27	FY28	Total
Expenditure Schedule (000s)								
Construction	523	523						
Equipment, Materials and Supplies	837	261	570	10				580
Maintenance, Repairs, Other	23	23						
Total	1,383	807	570	10				580

Funding Source Schedule (000s)								
Branch Libraries Bond Projects Fund (472)	1,283	757	500					500
Library Construction and Conveyance Tax Fund (393)	100	50	70	10				80
Total	1,383	807	570	10				580

Library
2024-2028 Adopted Capital Improvement Program
Detail of Ongoing Projects

Facilities Improvements - Library

CSA Outcome	Safe and Clean Parks, Facilities, and Attractions	Council Districts	City-wide
Department Owner	Library	Appropriation	A5884
Description	This allocation provides ongoing funding for roof and carpet replacement and other capital infrastructure needs, including emergency repairs. Projects are scheduled as needed throughout the fiscal year.		

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Expenditure Schedule (000s)								
Construction	3,966	822	220	100	100	100	100	620
Maintenance, Repairs, Other	23	23						
Total	3,989	845	220	100	100	100	100	620

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Funding Source Schedule (000s)								
Branch Libraries Bond Projects Fund (472)	3,224	200						
Library Construction and Conveyance Tax Fund (393)	765	645	220	100	100	100	100	620
Total	3,989	845	220	100	100	100	100	620

Library
2024-2028 Adopted Capital Improvement Program
Detail of Ongoing Projects

Facilities Management

CSA Outcome	Safe and Clean Parks, Facilities, and Attractions	Council Districts	City-wide
Department Owner	Library	Appropriation	A7350
Description	This allocation provides funding for a Program Manager and Maintenance Worker to manage and monitor branch library facilities.		

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Expenditure Schedule (000s)								
General Administration	448	448	407	428	449	471	495	2,250
Total	448	448	407	428	449	471	495	2,250

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Funding Source Schedule (000s)								
Library Construction and Conveyance Tax Fund (393)	448	448	407	428	449	471	495	2,250
Total	448	448	407	428	449	471	495	2,250

Library
2024-2028 Adopted Capital Improvement Program
Detail of Ongoing Projects

General Equipment and Furnishings

CSA Outcome	Safe and Clean Parks, Facilities, and Attractions	Council Districts	City-wide
Department Owner	Library	Appropriation	A4706
Description	This allocation provides ongoing funding for the purchase of equipment such as shelving, material displays, vehicles, Wee Play structures and supplies, replacement of circulation desks, and other furnishings at Library branches.		

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Expenditure Schedule (000s)								
Equipment, Materials and Supplies	56		175	45	45	45	45	355
Total	56		175	45	45	45	45	355

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Funding Source Schedule (000s)								
Library Construction and Conveyance Tax Fund (393)	56		175	45	45	45	45	355
Total	56		175	45	45	45	45	355

Library
2024-2028 Adopted Capital Improvement Program
Detail of Ongoing Projects

Mobile Maker[Space]ship Vehicle

CSA Outcome	Vibrant Cultural, Learning, Recreation, and Leisure Opportunities	Council Districts	City-wide
Department Owner	Library	Appropriation	A6417
Description	This allocation provides funding for the purchase of new material and technology upgrades for the Mobile Maker[Space]ship vehicle. When the vehicle was created, it was outfitted with a variety of technology, including 3-D printers, laptops and tablets, a vinyl cutter, laser cutter, and several robotic kits. Funding allocated in 2023-2024 will upgrade technology equipment as part of the four-year upgrade cycle for the vehicle. The need for future ongoing funding will be evaluated once the current upgrade cycle is complete.		

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Expenditure Schedule (000s)								
Equipment, Materials and Supplies	140		140					140
Maintenance, Repairs, Other	4		4					4
Total	144		144					144

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Funding Source Schedule (000s)								
Library Construction and Conveyance Tax Fund (393)	144		144					144
Total	144		144					144

Library
2024-2028 Adopted Capital Improvement Program
Detail of Ongoing Projects

Program Management - Library Capital Program

CSA Outcome	Vibrant Cultural, Learning, Recreation, and Leisure Opportunities	Council Districts	City-wide
Department Owner	Library	Appropriation	A6422
Description	This allocation provides ongoing funding for the administration, management, and monitoring of the Library Capital Program. Portions of the salaries and benefits costs for the City Librarian, Deputy Director, Administrative Officer, Senior Analyst, and two Analysts are included in this funding.		

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Expenditure Schedule (000s)								
General Administration	572	508	607	644	683	724	767	3,425
Total	572	508	607	644	683	724	767	3,425

Funding Source Schedule (000s)								
Library Construction and Conveyance Tax Fund (393)	572	508	607	644	683	724	767	3,425
Total	572	508	607	644	683	724	767	3,425

Library
2024-2028 Adopted Capital Improvement Program
Summary of Reserves

Project Name	Dr. Martin Luther King, Jr. Library Infrastructure Backlog Reserve
5-Yr CIP Budget	\$ 300,000
Total Budget	\$ 300,000
Council Districts	City-wide
Description	This reserve provides funding to address future deferred maintenance and infrastructure backlog needs at the Dr. Martin Luther King, Jr. Library.
