

ARTS COMMISSION AGENDA DEVELOPMENT WORKPLAN FY 2023-24

REVISED 10/31/2023

NOTE: This is a working document – items are subject to change

AGENDA PLAN: CURRENT MONTH

November 20, 2023

1. PRESENTATION: San Jose Taiko or Evergreen Valley College Arts Program
2. Discussion: Arts Commission Retreat
3. ACTION: Creative Ambassadors

PLUS: Standing Reports template for all meetings:

1. Report: Commission Chair
2. Report: City Council Liaison
3. Report: OCA Director
4. Executive Committee
 - a. Report: Committee Chair
 - b. Report: Meeting of (most recent)
5. Public Art Committee
 - a. Report: Committee Chair
 - b. Report: Meeting of (most recent)
6. Reports: Liaisons

FUTURE MONTHS: Meeting-specific items for each month

December, No Meeting

January 22, 2024

1. Presentation: TBD
2. ACTION/REPORT: Additions to grant panel pools
3. ACTION: Rotary Club 4th of July Fire Works Grant

February 26, 2024

1. Arts Commission Retreat

March 18, 2024

1. Presentation: TBD
2. Update: Budget process FY 2024-2025 and Mayor's Budget Message
3. ACTION: Set funding levels for 2024-2025 Grants Programs, including TOT
4. UPDATE: Special Events

April 15, 2024

1. Presentation: TBD
2. Chair: Appointment of Elections Committee
3. Chair: Appointments Cornerstone of the Arts Committee
4. Public Art Committee
 - a. ACTION ITEM: Commission approval of annual Public Art Workplan and annual Public Art Conservation Plan

May 20, 2024

1. PRESENTATION: [None due to length of Agenda.]
2. Elections Committee: Announce candidates for 2024-2025 Commission Chair, Vice-Chair
3. Executive Committee

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- a. ACTION ITEM: Receive FY 2024-25 Budget Report from OCA Director
- b. ACTION ITEM: FY 2024-2025 Cultural Funding Portfolio recommendations

June 17, 2024

1. Presentation: TBD
2. ACTION: Approve Cornerstone of the Arts honorees
3. ACTION ITEM: Elect Commission Chair, Vice-Chair for 2024-2025
4. UPDATE: Public Art Maintenance Plan
5. UPDATE: Mayor’s June Budget message for FY 2024-2025
6. UPDATE: Special Events

PAST MONTHS

October 16, 2023

1. PRESENTATION: Christmas in the Park
2. UPDATE: Special Events
3. UPDATE: San Jose Climate Art Program

September 18, 2023

1. PRESENTATION: The Tabard Theatre
2. Report: Urban Confluence – Breeze of Innovation
3. Report: Arts and Tourism Funding
4. ACTION: Creative Economy Fund Grantees

August 21, 2023

1. PRESENTATION: The Tech or The Tabard Theatre
2. ACTION (From Exec. Committee): Annual Report/Annual Workplan for CEDC
3. ACTION: Arts Commission By-Laws
4. UPDATE: Public Art Maintenance Plan
5. Capitalization and Sustainability Grants

July 2023

1. No Meeting

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POSSIBLE PRESENTERS:

- Team San Jose
- Office of Racial Equity
- San Jose Stage Company
- Somos Mayfair
- Evergreen Valley College – Arts Program
- San Jose City College – Arts Program
- Broadway San Jose
- Levitt Pavilion
- Tech Museum
- Noon Arts and Lecture
- CreaTV / Open San Jose
- San Jose Taiko
- City Lights
- Silicon Valley Arts Coalition

PERIODIC REPORT ITEMS

- Downtown & Special Events updates
- City Clerk: Update on new Boards and Commissions policy and related procedures, requirements and training for Boards and Commissions
- City Attorney Q&A about Commission activities (Note: done in the past, but may be superseded by City Clerk's updates on standardization of activities by Boards and Commissions)
- Other...tbd