

# Memorandum

**TO:** Rules & Open Government Committee

FROM: Sharon W. Erickson,

City Auditor

**SUBJECT:** CITY AUDITOR'S FISCAL YEAR

2015-16 WORK PLAN

**DATE:** August 12, 2015

#### **RECOMMENDATION**

The City Auditor's Office recommends that the Rules and Open Government Committee review and approve of the City Auditor's Fiscal Year 2015-16 Work Plan.

#### **BACKGROUND**

The mission of the City Auditor's Office is to independently assess and report on City operations and services. To fulfill this mission, the Auditor's Office conducts performance audits that identify ways to increase the economy, efficiency, effectiveness, and accountability of City government, and provide independent, reliable, accurate, and timely information to the City Council and other stakeholders. The City Auditor submits an annual plan to the Rules and Open Government Committee for review and approval. This report presents the City Auditor's proposed work plan for fiscal year 2015-16.

As part of our annual review of potential audit subjects, we solicit audit suggestions from City Council members, members of the public, and staff. We also use information from the City's adopted operating and capital budgets and financial statements to prepare a spreadsheet model of potential audit subjects. The purpose of the model is to help prioritize audit work. It compares the following seven factors: proposed 2015-16 expenditures, estimated 2015-16 revenue, fund type, proposed number of staff (budgeted full time equivalents, or FTE), estimated fund balance, audit requests, and date of last audit. The results of the model are attached (see Attachment A).

#### PROPOSED AUDIT ASSIGNMENTS

The list of proposed audit assignments for fiscal year 2015-16 includes a mix of audits already in process, recurring audits, and additional audit projects that address a wide range of concerns consistent with the City Auditor's areas of responsibility.

### Audits already in process:

- Golf Course Fund (report writing in process) Examine the causes of decline in net operating and maintenance income to the Golf Course Fund. Target date: Sep-2015 (NSE).
- 2. **Police Department recruiting and hiring** (report writing in process) Identify barriers, bottlenecks, and resources needed. Target date: Sep-2015 (PSFSS).
- 3. **Recycled water** (fieldwork in process) SBWR is expected to generate \$4.6 million in revenue in FY 2014-15 by delivering 5 billion gallons of recycled water from the Treatment Plant to 775

- customers (more than 75% of all recycled water used in Santa Clara County). Target date: TBD (T&E).
- 4. **Street sweeping** (fieldwork in process) Curb miles swept has decreased by 34 percent over the last 10 years. Only 45 percent of residents rated street cleaning as good or excellent in the 2013 National Citizen Survey. Target date: TBD (T&E).
- 5. **Use and coordination of volunteers** (fieldwork in process) Various City departments offer volunteer opportunities. By choosing to volunteer, San José residents have the opportunity to strengthen the city, and connect with their families, their neighbors, and their communities through service. The purpose of this review is to evaluate the use and coordination of volunteers to augment City services. Target date: TBD (NSE).
- 6. **Investigation structure** (to be initiated August 2015) Review of the structure for conducting personnel investigations.

## **Recurring audits:**

- 7. **Annual Service Efforts and Accomplishments (SEA) Report** (on-going) 8<sup>th</sup> annual report providing data about the cost, quality, quantity, and timeliness of City services. The report incorporates existing performance measurement data, showing ten-year historical trends, a variety of comparisons to other cities, and the results of resident surveys. Target date: Dec-2015.
- 8. Annual external financial audit and single audit (contracted audit service provided by the independent certified public accounting firm of Macias Gini and O'Connell LLP) The City Charter requires an annual audit of the City's financial transactions. This includes audits of the Comprehensive Annual Financial Reports (CAFRs) of the City, the airport, and the pension systems. It also includes the audits of the financial statements of the Successor Agency to the Redevelopment Agency, Convention Center, Hayes Mansion, the Clean Water Financing Authority, Deferred Compensation, MTC compliance, and the Single Audit (including Airport passenger facility charges and customer facility charges). Target date: Dec-2015.
- 9. Annual audits of voter-approved bond and parcel tax measures (contracted audit service)

   Macias Gini and O'Connell LLP will conduct audits of the Branch Library Bond Projects Fund, the
  Parks and Recreation Bond Projects Fund, the Public Safety Bond Projects Fund, and the Library
  Parcel Tax Special Revenue Fund, satisfying the City's obligation for guaranteed annual audits. Target
  date: Dec-2015.
- 10. Semi-annual compliance reviews of the City's investment program (contracted audit service) The City's investment policy requires semi-annual compliances audits to determine whether the investments in the City's pooled portfolio are in compliance with the City's investment policy, internal controls, and department procedures. Macias Gini and O'Connell LLP will conduct the agreed-upon procedures as of June 30th and December 31st. Target dates: Oct-2015 and Apr-2016.
- 11. **Semi-annual audit recommendation follow-up reports** (on-going) The City Auditor's Office issues reports on the implementation status of all open audit recommendations as of June 30th and December 31st. We also meet with department staff as needed to discuss progress towards implementing open audit recommendations. Target dates: Sep-2015 and Mar-2016.
- 12. **Annual review of Team San Jose performance** (as required in the City's agreement with Team San Jose) Annual review to determine whether Team San Jose met its performance metrics and key requirements in the new Management Agreement as of June 30, 2015 (after issuance of audited

- financials). This will include a review of the internal controls over the per ticket fees that Team San Jose collects to fund theatre preservation. Target date: Fall 2015.
- Santa Clara County Cities Association (annual review at the request of the Association's Board) – Review of expenditures and controls for the year ending June 30, 2014 and 2015. Target date: Fall 2015.
- 14. **Performance measurement and management** (a series of audits following up on our 2009 review of *Performance Management and Reporting in San Jose*):
  - a. Identify opportunities to improve Police Department crime reporting through graphical presentation (carryover project from 2014-15 workplan).
  - b. <NEW> Evaluate use of performance metrics by the Parks Maintenance Division.

### Additional audit projects (in alphabetical order):

- 15. **<NEW> Airport operations and business development** High risk area based on 10 year history and projections.
- 16. **<NEW> Business tax revenue** Review the basis, calculation, and collection of \$11 million in annual business tax revenue. The November 2008 *General Fund Structural Deflicit Elimination Plan* proposed modernizing rates by indexing to current consumer price index and restructuring the business tax formula. Target date: TBD.
- 17. Cardroom tax revenue and AACI contributions (carryover project from 2014-15 workplan) Review the calculation and collection of \$16 million in City cardroom taxes, and determine whether recent AACI contributions have been in accordance with the settlement agreement.
- 18. <NEW> Employee benefit funds Routine audit and reconciliation of contributions and expenditures in the benefit funds.
- 19. **<NEW> Encumbrance balances** (ranks high on the annual citywide risk assessment) Routine review of the appropriateness of carryover encumbrances.
- 20. **<NEW> Financial condition report** Communicating financial condition to the city council and the public through graphics and standardized measures with benchmarking to other jurisdictions.
- 21. **<NEW> Information technology deployment** Assess the barriers to timely technology deployment.
- 22. **NEW> Mobile devices** Assess the cost, usage, and management accountability for the growing number of mobile devices distributed to city employees.
- 23. **<NEW> Pensionable earnings** (*follow-up audit*) Audit the accuracy of pensionable earnings calculations, and the status of corrections pending from 2011 audit.
- 24. **<NEW> Police overtime** (whistleblower hotline referral) Routine audit of the appropriate use of overtime in the Police Department.
- 25. **<NEW> Police response for animal-related calls for service** (referred by Manager's Budget Addendum #14) Analysis of police response data for animal-related calls for service and identification of possible alternatives.
- 26. **NEW> Police department civilian staffing** (*follow-up audit*) Assess the level of civilian support in the Police Department (follow-up to prior audit of civilianization opportunities dated 2010).
- 27. **<NEW> Sunshine requirements** (citizen request) It took several years to codify the requirements suggested by the Sunshine Reform Task Force. The purpose of this audit would be to review compliance with those requirements.

#### Other administrative:

- 28. **Biennial peer review** (contracted audit service) The City Charter requires a performance audit of the Office of the City Auditor to be conducted at least once every two years. To fulfill this requirement, the Office participates in the Association of Local Government Auditors' Peer Review program. Results of the audit are provided to the City Council and posted on the City Auditor's website. Target date: Fall 2015.
- 29. Request for proposals for external audit services This is the final year of the MGO agreement. In Fall 2015, the Office will prepare a request for proposals for external audit services for the year ending June 30, 2016. Target date: Jan-2016.

## PROJECTS CONSIDERED BUT NOT RECOMMENDED AT THIS TIME:

We designed the above list of projects to address high priority areas, while limiting the scope of work to what we can realistically accomplish. Items considered but not recommended at this time include:

- 1. Absenteeism use and monitoring of sick leave and other leave time
- 2. Accounts payable review for duplicate payments, overpayments, payments for services not rendered
- 3. BEST program allocation process and oversight of grantees
- 4. Benefit administration efficiency, effectiveness, and consistency of administration of employee benefit funds
- 5. Bilingual pay
- 6. Building permit inspections timeliness and efficiency of inspections
- 7. Economic development incentive program costs and benefits
- 8. Green Vision status of Green Vision goals and objectives
- 9. Hayes Mansion
- 10. Homelessness programs
- 11. Inspection programs opportunities for coordination between departments (e.g. building, code enforcement, fire prevention, hazardous materials, stormwater, and pre-treatment)
- 12. Office of Emergency Services
- 13. Pension investment fees (retirement funds continue to rank high on the annual citywide risk assessment)
- 14. Police Department resources spent at VTA facilities and county-owned properties (carryover from 2014-15 workplan; originally requested by Councilmember Herrera in memo to Rules Committee dated 4/24/14)
- 15. Police response to false alarms (issue raised by Councilmember Peralez during the budget hearings) Assess cost and benefits of using Community Service Officers to log false alarm incidents.
- 16. Regional Wastewater Facility asset management and maintenance
- 17. Rental rights program
- 18. Retiree healthcare (ranks high on the annual citywide risk assessment) Review of financial status and consideration of retiree in-lieu payment options.
- 19. Revenue benchmarking compare San Jose revenues/fees to other jurisdictions
- 20. Stormwater program

- 21. Wastewater pretreatment permits review best practices and opportunities to streamline the permitting process
- 22. Workers' compensation Follow-up to previous audit work with a focus on Police Department which continues to have high injury and disability retirement rates
- 23. Workers' compensation utilization review service provider (carryover project from 2014-15 workplan; recommended to be dropped) Originally requested by Human Resources, this audit of potential overcharges from 2010-2012 is no longer needed; the charges were withdrawn.

#### **NEXT STEPS**

As audit work proceeds, I will forward to the City Council monthly reports describing the status and progress towards completing audit projects. As part of our normal audit process, we will notify you when we start each audit to determine if you have any interests or concerns that we can address during our audit. This is intended to ensure that our audits are responsive to your needs. Any subsequent additions to the work plan will be forwarded to the Rules Committee for approval. Generally, audit reports are heard by the appropriate City Council Committee before being cross-referenced to the full City Council.

Sharon W. Erickson City Auditor

Attachment A: Citywide risk assessment model 0743M

			ATTACHIVILINT	A. OITT WIDE	. 111011710	<u> </u>	COIVILIA	<u> </u>									
ITEM NUM	DEPARTMENT	CITY SERVICE AREA	CORE SERVICE/FUND/AUDIT SUBJECT	PROPOSED C C EXPENDITURE S R E	PROPOSED REVENUES	S C O R E	NUMBER OF STAFF	S C O R E	BEG. FUND BALANCE	S C O R E	FUND TYPE	000RE	PENDING AUDIT REQUES T	SCORE	DATE OF LAST AUDIT	S C O R E	TOTAL SCORE
	RELATIVE WEIGHT	S OF RISK FACTORS		5		5		5		2		3		5		5	300
		REVENUE	ENCUMBRANCE BALANCE	40,777,371 10	40,777,371	10		0		0	GEN		2011	10		10	230
185	RETIREMENT	STRATEGIC SUPPORT	FEDERATED RETIREMENT FUND (134)	211,651,824 10	298,722,330	10		0	2,055,262,372	10	SPEC	6	2014	10	2010	5	213
43	FIRE	PUBLIC SAFETY	STRATEGIC SUPPORT	13,214,046 8	10,633,000	8	63.00	7		0	GEN	10	2013	10	2012	3	210
51	POLICE	PUBLIC SAFETY	STRATEGIC SUPPORT	42,269,138 10	3,435,094	6	201.50	9		0	GEN	10	2015	10	2015	0	205
49	POLICE	PUBLIC SAFETY	RESPOND TO CALLS FOR SERVICE	210,549,495 10		0	988.50	10		0	GEN	10	2015	10	2010	5	205
199	RETIREMENT	STRATEGIC SUPPORT	POLICE & FIRE RETIREMENT FUND (135)	218,950,458 10	400,638,778	10		0	3,228,843,797	10	SPEC	6	2014	10	2012	3	203
46	POLICE	PUBLIC SAFETY	CRIME PREVENTION & COMMUNITY EDUCATIO	6,105,786 7		0	61.17	7		0	GEN	10	2012	10		10	200
112	GENERAL FUND	CITY-WIDE	PERSONAL SERVICES	691,449,730 10		0	5,928.29	10		0	GEN	10	2011	10	2012	3	195
184	RETIREMENT	STRATEGIC SUPPORT	FEDERATED RETIREE HEALTH CARE TRUST (1	55,000 1	66,914,851	10		0	126,047,494	10	SPEC	6	2011	10		10	193
200	RETIREMENT	STRATEGIC SUPPORT	POLICE & FIRE RETIREE HEALTH CARE TRUST	20,000 1	17,039,181	8		0	38,860,179	10	SPEC	6	2011	10		10	183
41	FIRE	PUBLIC SAFETY	EMERGENCY RESPONSE	152,737,815 10		0	688.03	10		0	GEN	10		0	2001	10	180
170	HUMAN RESOURCE	STRATEGIC SUPPORT	BENEFIT - DENTAL INSURANCE FUND (155)	11,738,077 8	362,000	2		0	3,983,639	6	SPEC	6	2015	10		10	180
34	PARKS, RECREATION	NEIGHBORHOOD SVCS	PARKS MAINTENANCE AND OPERATIONS	34,779,181 10		0	297.02	9		0	GEN	10		0		10	175
186	RETIREMENT	STRATEGIC SUPPORT	FIRE RETIREE HEALTH CARE TRUST FUND (126	20,000 1	9,879,414	7		0	18,971,913	8	SPEC	6	2011	10		10	174
214	ENVIRON SVCS	ENVIRON & UTILITY SVO	WATER UTILITY FUND (515)	37,802,041 10	42,360,835	10		0	11,428,043	8	SPEC	6		0	2007	8	174
174	FINANCE	CITY-WIDE	CITY HALL DEBT SERVICE FUND (210)	24,297,000 9	40,000	1		0	12,380	1	SPEC	6	2012	10		10	170
35	PARKS, RECREATION	NEIGHBORHOOD SVCS	RECREATION AND COMMUNITY SERVICES	23,239,182 9		0	204.88	9		0	GEN	10	2012	10	2015	0	170
14	PLANNING, BUILDIN	COMM & ECON DEVMT	STRATEGIC SUPPORT	2,405,936 5	40,023,686	10	17.07	3		0	GEN	10		0	2001	10	170
195	HOUSING	COMM & ECON DEVMT	LOW AND MOD INCOME HOUSING ASSET FUND	10,410,982 8	6,975,000	7		0	37,736,771	10	SPEC	6	2012	10	2014	1	168
179	ECON DEVMT	COMM & ECON DEVMT	CONV CENTER FACILITIES DISTRICT REV FUND	12,034,000 8	13,823,000	8		0	26,666,008	9	SPEC	6		0		10	166
197	HOUSING	COMM & ECON DEVMT	MULTI-SOURCE HOUSING FUND (448)	12,200,660 8	7,451,521	7		0	20,633,171	9	SPEC	6	2012	10	2014	1	166
150	AIRPORT	CAPITAL PROGRAM	AIRPORT CAPITAL PROGRAM	72,474,000 10		0		0		0	CAP	5	2008	10		10	165
118	GENERAL FUND	REVENUE	FRANCHISE FEES	0	47,482,232	10		0		0	GEN	10	2009		2008	_	165
188	TRANSPORTATION	TRANSPORT & AVIATIO	GENERAL PURPOSE PARKING FUND (533)	17,691,509 8	15,439,800	8		0	18,383,285	8	SPEC	6		0		10	164
			AIRPORT PLANNING & DEVELOPMENT	3,231,634 6		0	19.00	3		0	SPEC	6	2008	10		10	163
56	AIRPORT	TRANSPORT & AVIATIO	AIRPORT OPERATIONS	23,227,423 9		0	51.00			0	SPEC	6	2015	10	2011	4	163
98	CITY CLERK	STRATEGIC SUPPORT	FACILITATE CITY'S LEGISLATIVE PROCESS	1,991,510 4		0	13.00	2		0	GEN	10	2015	10		10	160
86	PUBLIC WORKS	STRATEGIC SUPPORT	PLAN, DESIGN, & CONSTRUCT PUBLIC FACILITI	32,079,596 10		0	255.35			0	CAP	5		0	1997		160
_		STRATEGIC SUPPORT		58,310,687 10	5,000	1		0	851,707	3	SPEC	6	2015	10	2009		159
			NEIGHBORHOOD DEVMT AND STABILIZATION	2,988,828 5	.,	0	19.65	3	, ,	0	SPEC	6	2012		1997	_	158
		COMM & ECON DEVMT	REAL ESTATE SERVICES	1,251,641 4		0	7.25	_		0	GEN	10	2012	10	2004	10	155
171	HUMAN RESOURCE	STRATEGIC SUPPORT	BENEFIT - LIFE INSURANCE FUND (156)	1,225,780 4	685,000	3		0	42,962	1	SPEC	6	2015	10		10	155
83	INFO TECHNOLOGY	STRATEGIC SUPPORT	STRATEGIC SUPPORT	1,505,522 4	,	0	7.80	1	,	0	GEN	10	2015	10		10	155
			TRAFFIC SAFETY SERVICES	10,315,097 8		0	56.00			0	GEN	10		0		10	155
		TRANSPORT & AVIATIO		13,435,883 8		0	63.74			0	GEN	10		0		10	155
_			TREASURY MANAGEMENT	3,492,432 6	12,015,000		24.45		6,636,000,000	_	GEN			0	2012		155
			SJ/SC TREATMENT PLANT OPERATING FUND (	' '				0	35,087,406					0	2012		153
			AIRPORT CUST FACILITY & TRANS FEE FUND (		21,287,361			0	9,578,713		SPEC			0		10	
$\vdash$			COMMUNITY FACILITIES REVENUE FUND (422)	10,376,257 8	5,342,691			0	1,921,706		SPEC		2015		2014		151
			BENEFIT - UNEMPLOYMENT INSURANCE FUND	917,311 3	26,000			0	3,544,707		SPEC		2015			10	
			ANIMAL CARE & SERVICES	7,499,830 7		0	68.17		.,,	0	GEN		2015		2015	_	150
			TRANSPORTATION OPERATIONS	8,634,973 7		0	58.90			0	GEN			0	2004		150
			PURCHASING AND RISK MANAGEMENT	2,725,340 5		0	20.41		135,000,000		GEN		2015	_	2014		150
		PUBLIC SAFETY	INVESTIGATIVE SERVICES	59,382,300 10		0	278.50	_	.55,555,556	0	GEN		2010	0	2010	_	150
		PUBLIC SAFETY	REGULATORY SERVICES	3,215,804 6		0	18.00	_		0	GEN		2015		2010	_	150
$\vdash$			AIRPORT FACILITIES MAINTENANCE	21,588,860 9		0	61.00	-		0	SPEC			0		10	
			AIRPORT FISCAL AGENT FUND (525)	95,451,786 10	300,000		500	0	80,769,480		SPEC			0		10	
. 50	•		2 (020)	33, 31,730 10	200,000		1		55,755,150		J. L.J				1		

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ITEM NUM	DEPARTMENT	CITY SERVICE AREA	CORE SERVICE/FUND/AUDIT SUBJECT	PROPOSED C EXPENDITURE O S R E	PROPOSED REVENUES	S C O R E	NUMBER OF STAFF	S C O R E	BEG. FUND BALANCE	S C O R E	FUND TYPE	S C O R E	PENDING AUDIT REQUES T	S C O R E	DATE OF LAST AUDIT	S C O R E	TOTAL SCORE
208	ENVIRON SVCS	<b>ENVIRON &amp; UTILITY SVO</b>	SEWER SERVICE & USE CHARGE FUND (541)	27,740,283 9	141,294,720	10		0	38,656,577	10	SPEC	6		0	2012	3	148
		COMM & ECON DEVMT	COMM DEVMT BLOCK GRANT FUND (441)	10,616,466 8	8,959,253	7		0	8,246,772	7	SPEC	6		0	2007		147
			WORKFORCE INVESTMENT ACT FUND (290)	8,676,539 7	9,855,306			0	1,076,575		SPEC	6		0		10	146
_		STRATEGIC SUPPORT	` '	389,491 2	0,000,000	0	2.00		1,010,010	0	GEN	10	2015	_		10	145
		COMM & ECON DEVMT		3,768,000 6		0	2.00	0		0	CAP	5	2015			10	145
			TRAFFIC MAINTENANCE	12,629,104 8		0	40.60			0	GEN	10	2010	0	2007		140
			LEGAL REPRESENTATION	7,223,388 7		0	34.55	5		0	GEN	10		0	2007	10	140
			LEGAL TRANSACTIONS	7,598,273 7		0	34.90	5		0	GEN	10		0		10	140
			STREET LANDSCAPE MAINT	, ,		0	28.65			0	GEN			0		10	140
		CITY-WIDE	NON-PERSONAL/EQUIPMENT	11,543,454 8 99,576,939 10		0	20.00	0		0	GEN	10	2000		2012		
					400,000,000							10	2008		2013		140
		REVENUE	SALES TAXES	0	190,260,000	10		0	05.055.040	0	GEN	10	2009		2013		140
-			AIRPORT MAINT & OPERATION FUND (523)	67,758,701 10	0	0		0	35,855,319		SPEC	6		0		10	138
			AIRPORT REVENUE FUND (521)	0 0	134,678,164			0	59,591,400		SPEC	6		0		10	138
			COMM FACILITIES DISTRICT FUNDS	3,940,626 6	2,926,400	5		0	8,257,317		SPEC	6		0		10	137
		CITY-WIDE	ICE CENTRE REVENUE FUND (432)	2,778,884 5	3,365,521	6		0	7,033,554		SPEC	6		0		10	137
	· ·	NEIGHBORHOOD SVCS		6,970,638 7	18,321,252		43.23			0	GEN	10		0	2015		135
_	-, -		LONG RANGE LAND USE PLANNING	5,289,932 6		0	34.50			0	GEN	10		0		10	135
			REGULATE/FACILITATE PRIVATE DEVELOPMEN	9,591,988 7		0	68.88	7		0	CAP	5		0		10	135
		TRANSPORT & AVIATIO		1,791,122 4	1,505,581	4	16.10	3		0	GEN	10		0		10	135
			INTEGRATED WASTE MGMT FUND (423)	121,080,557 10	123,591,907	10		0	14,790,462	8	SPEC	6		0	2015	0	134
27	TRANSPORTATION	ENVIRON & UTILITY SVO	STORM SEWER MANAGEMENT	7,796,830 7		0	48.24	6		0	SPEC	6		0		10	133
173	CITY-WIDE	COMM & ECON DEVMT	BUSINESS IMPROVEMENT DISTRICT FUND (351	5,536,150 6	5,526,150	6		0	487,418	2	SPEC	6		0		10	132
196	TRANSPORTATION	TRANSPORT & AVIATIO	MAINTENANCE DISTRICT FUNDS	3,828,527 6	1,952,300	4		0	7,030,017	7	SPEC	6		0		10	132
100	CITY MANAGER	STRATEGIC SUPPORT	ANALYZE, DEVELOP & RECOMMEND PUBLIC PO	5,423,350 6		0	28.00	4		0	GEN	10		0		10	130
89	CITY-WIDE	STRATEGIC SUPPORT	GEN FUND CAPITAL, TRANSFERS & RESERVES	102,759,632 10		0		0		0	GEN	10		0		10	130
106	CITY-WIDE	STRATEGIC SUPPORT	CITY-WIDE EXPENSES	87,568,725 10		0		0		0	GEN	10		0		10	130
74	FINANCE	STRATEGIC SUPPORT	STRATEGIC SUPPORT	1,260,647 4	2,457,030	5	6.75	1		0	GEN	10		0		10	130
115	GENERAL FUND	REVENUE	PROPERTY TAXES	0	253,210,000	10		0		0	GEN	10		0		10	130
121	GENERAL FUND	REVENUE	BUSINESS TAXES	0	44,425,000	10		0		0	GEN	10		0		10	130
122	GENERAL FUND	REVENUE	LICENSES AND PERMITS	0	48,721,223	10		0		0	GEN	10		0		10	130
129	GENERAL FUND	REVENUE	DEPARTMENTAL CHARGES	0	40,923,558	10		0		0	GEN	10		0		10	130
213	PUBLIC WORKS	STRATEGIC SUPPORT	VEHICLE MAINT & OPERATIONS FUND (552)	21,206,902 9	13,000	1		0	3,899,747	6	SPEC	6		0	2003	10	130
212	CITY-WIDE	CITY-WIDE	TRANSIENT OCCUPANCY TAX FUND (461)	13,233,136 8	22,088,000	9		0	5,467,769	6	SPEC	6		0	2012	3	130
178	ECON DEVMT	COMM & ECON DEVMT	CONV & CULTURAL AFFAIRS FUND (536)	12,646,000 8	68,000	1		0	5,193,549	6	SPEC	6	2015	10	2014	1	130
31	LIBRARY	NEIGHBORHOOD SVCS	ACCESS TO INFO., LIB. MATS, & DIGITAL SOUR			0	318.29	9		0	GEN	10		0	2014		130
210			STORM SEWER OPERATING FUND (446)	23,003,051 9	32,694,505	10		0	15,488,899	8	SPEC	6		0	2015		129
25	ENVIRON SVCS	ENVIRON & UTILITY SVO	STRATEGIC SUPPORT	7,822,834 7	3,404,500		49.00	6		0	SPEC	6		0	2012		128
-			DOWNTOWN PROP & BUS IMPR DIST FUND (30		2,006,248			0	1,239,951	4	SPEC	6		0		10	126
			MANAGE & COORD CITYWIDE SERVICE DELIVE	' '	_,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	0	19.70	_	1,200,001	0	GEN	10		0		10	125
		STRATEGIC SUPPORT		28,338,000 9		0		0		0	GEN			0		10	125
-			TRANSFERS TO OTHER FUNDS	27,074,606 9		0		0		0	GEN			0		10	125
		REVENUE	REVENUE FROM LOCAL AGENCIES	0	23,307,075			0		0	GEN			0		10	125
-		REVENUE	TRANSFERS	0	20,207,955			0		0	GEN			0		10	125
		STRATEGIC SUPPORT		2,206,289 5	20,201,333	0	14.00			0	GEN		2015		2013		125
-		STRATEGIC SUPPORT		2,200,289 5		0	14.50			0	GEN	10	2013		2013		125
		STRATEGIC SUPPORT		2,762,476 5		0				0	GEN	10			2013		125
			DEV. PLAN REVIEW & BLDG CONSTRUCTION IN			0	14.45 171.47			0	GEN	10	2015		2013		125
	·				-									0	2014		
-			TRANSPORTATION PLANNING AND PROJECT D	, ,	46,000	0	36.00		2 007 220	0	GEN	10		0	2007		125
-			PUBLIC WORKS PROGRAM SUPPORT FUND (15		16,000		240.05	0	2,897,238		SPEC			0	0040	10	123
24	ENVIRON SVCS	ENVIRON & UTILITY SVO	WASTEWATER MANAGEMENT	76,296,711 10		0	349.35	9		0	SPEC	6		0	2013	2	123

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ITEM NUM	DEPARTMENT	CITY SERVICE AREA	CORE SERVICE/FUND/AUDIT SUBJECT	PROPOSED C C EXPENDITURE O R E	PROPOSED REVENUES	S C O R E	NUMBER OF STAFF	S C O R E	BEG. FUND BALANCE	S C O R E	FUND TYPE	S C O R E	PENDING AUDIT REQUES T	S C O R E	DATE OF LAST AUDIT	S C O R E	TOTAL SCORE
26	TRANSPORTATION	ENVIRON & UTILITY SVO	SANITARY SEWER MAINTENANCE	15,141,538 8		0	99.80	8		0	SPEC	6		0	2010	5	123
-		PUBLIC SAFETY	CITY-WIDE EXPENSES	17,866,588 8		0		0		0	GEN	10		0		10	120
		PUBLIC SAFETY	GEN FUND CAPITAL, TRANSFERS & RESERVES			0		0		0	GEN	10		0		10	120
107	CITY-WIDE	STRATEGIC SUPPORT	CAPITAL CONTRIBUTIONS	14,139,000 8		0		0		0	GEN	10		0		10	120
117	GENERAL FUND	REVENUE	TRANSIENT OCCUPANCY TAX	0	14,700,000	8		0		0	GEN	10		0		10	120
126	GENERAL FUND	REVENUE	REVENUE FROM STATE GOVERNMENT	0	10,576,365	8		0		0	GEN	10		0		10	120
130	GENERAL FUND	REVENUE	OTHER REVENUE	0	14,433,483			0		0	GEN	10		0		10	120
133	GENERAL FUND	REVENUE	REIMBURSEMENTS FOR SERVICES	0	17,657,341	8		0		0	GEN	10		0		10	120
37	PLANNING, BUILDIN	NEIGHBORHOOD SVCS	COMMUNITY CODE ENFORCEMENT	10,993,186 8		0	81.96	8		0	GEN	10		0	2013	2	120
	,	PUBLIC SAFETY	SPECIAL EVENTS SERVICES	1,495,002 4		0	7.00	1		0	GEN	10	2010	10	2012	-	120
			FACILITIES MANAGEMENT	21,273,220 9		0	79.40	8		0	GEN	10		0	2014		120
191			HOUSING TRUST FUND (440)	1,618,094 4	1,009,000	4		0	2,004,965	5	SPEC	6		0		10	118
		NEIGHBORHOOD SVCS	` '	66,603,135 10	, , , , , , , ,	0		0	66,603,135		SPEC	6		0	2009		118
	·		FLEET & EQUIPMENT SERVICES	17,775,248 8	1	0	71.68		11,111,100	0	SPEC	6		0	2010		118
			LEAD & ADVANCE THE ORGANIZATION	2,284,139 5		0	13.40	2		0	GEN	10		0		10	115
-		NEIGHBORHOOD SVCS		8,444,200 7		0		0		0	GEN	10		0		10	115
		CAPITAL PROGRAM	SANITARY SEWER SYSTEM CAPITAL PROGRAM			0		0		0	CAP	5		0		10	115
			STORM SEWER SYSTEM CAPITAL PROGRAM	36,769,000 10		0		0		0	CAP	5		0		10	115
			CITY COUNCIL	6,642,070 7		0		0		0	GEN	10		0		10	115
		STRATEGIC SUPPORT		6,699,180 7	12,241,283	8	38.39			0	CAP	5		0	2015		115
			AIRPORT SURPLUS REVENUE FUND (524)	3,216,990 6	0	0	00.00	0	16,013,461	8	SPEC	6		0	2010	10	114
194			LIBRARY PARCEL TAX FUND (418)	9,245,879 7	8,323,000	7		0	9,772,226	7	SPEC	6		0	2013		112
		CITY-WIDE	GIFT TRUST FUND (139)	3,773,915 6	0,525,000	_		0	3,786,979	6	SPEC	6		0	2010	10	110
			TRANSFERS TO OTHER FUNDS	3,800,000 6	<u> </u>	0		0	0,700,070	0	GEN	10		0		10	110
		TRANSPORT & AVIATIO		5,441,000 6		0		0		0	GEN	10		0		10	110
			FINANCIAL REPORTING	1,968,712 4		0	13.82	2		0	GEN	10	2013		2015	-	110
		REVENUE	REVENUE FROM MONEY AND PROPERTY	1,300,712 4	3,414,999	_	10.02	0		0	GEN	10	2010	0	2010	10	110
		REVENUE	REVENUE FROM FEDERAL GOVERNMENT	0	4,504,610			0		0	GEN	10		0		10	110
			OFFICE OF THE MAYOR	3,350,338 6	4,504,010	0		0		0	GEN	10		0		10	110
		REVENUE	TELEPHONE LINE TAX	3,330,330 0	21,000,000	9		0		0	GEN	10		0	2008	_	110
			GAS TAX MAINT & CONST FUNDS (409-411)	0 0	16,900,000	8		0	0	0	SPEC	6		0	2000	10	108
-			POTABLE WATER DELIVERY	36,081,745 10	10,900,000	0	36.25	_	0	0	SPEC	6		0	2012	_	108
			REVENUE MANAGEMENT	5,087,378 6		0	37.07	5	27,461,400	9	GEN	10		0	2012		108
			STRATEGIC SUPPORT	1,263,636 4		0	7.05	1	27,401,400	0	GEN	10		0	2014	10	105
-		CAPITAL PROGRAM	REVENUE FROM STATE GOVERNMENT	1,200,000 4	12,048,000		7.00	0		0	CAP	5		0		10	105
		CAPITAL PROGRAM	REVENUE FROM WPCP USER AGENCIES	0	14,724,000	8		0		0	CAP	5		0		10	105
		STRATEGIC SUPPORT	STRATEGIC SUPPORT	1,021,606 4	14,724,000	0	6.00	1		0	GEN	10		0		10	105
-	IND POLICE AUDIT		INDEPENDENT POLICE OVERSIGHT	1,125,627 4	+	0	5.50			0	GEN	10		0		10	105
-		CAPITAL PROGRAM	MUNICIPAL IMPROVEMENTS CAPITAL PROGRA	18,504,000 8	1	0	0.50	0		0	CAP	5		0	1997	_	105
			PARKING CAPITAL PROGRAM	14,858,000 8		0		0		0	CAP			0	1531	10	105
			INFO. TECHNOLOGY INFRASTRUCTURE	9,978,500 7	+	0	37.09			0	GEN			0	2012		105
			TRAFFIC CAPITAL PROGRAM	182,224,000 10	1	0	57.03	0		0	CAP			0	2007		105
			AIRPORT BUSINESS DEVELOPMENT	3,431,656 6		0	9.00			0	SPEC			0	2001	10	103
			GEN FUND CAPITAL, TRANSFERS & RESERVES		1	0	3.00	0		0	GEN			0		10	100
			GEN FUND CAPITAL, TRANSFERS & RESERVES		1	0		0		0	GEN			0		10	100
			SALE OF BONDS	1,220,433 4	9,230,000	-		0		0	CAP	5		0		10	100
		NEIGHBORHOOD SVCS		4,302,822 6	1,311,000		25.00			0	GEN			0	2015		100
		ENVIRON & UTILITY SV		1,177,632 4	.,511,000	0	20.00	0		0	GEN			0	_0.0	10	100
			CITY-WIDE EXPENSES (includes CBO funding)	26,656,462 9	1	0		0		0	GEN			0	2010		100
			Funding for community based organizations (CBOs)		+	0		0		0	GEN			0	2011		100
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ITEM NUM	DEPARTMENT	CITY SERVICE AREA	CORE SERVICE/FUND/AUDIT SUBJECT	PROPOSED C EXPENDITURE O S R E	PROPOSED REVENUES	S C O R E	NUMBER OF STAFF	S C O R E	BEG. FUND BALANCE	S C O R E	FUND TYPE	S C O R E	PENDING AUDIT REQUES T	S C O R E	DATE OF LAST AUDIT	()	TOTAL SCORE
163	ENVIRON SVCS	CAPITAL PROGRAM	WATER UTILITY SYSTEM CAPITAL PROGRAM	17,537,000 8		0		0		0	CAP	5		0	2006	9	100
			RECYCLING & GARBAGE SERVICES	107,065,899 10		0	44.19	_		0	SPEC	6		0	2015		98
	AIRPORT	TRANSPORT & AVIATIO		10,299,459 8		0	47.00			0	SPEC	6		0	2013		98
	HOUSING		HOUSING DEVMT AND PRESERVATION	1,092,477 4		0	5.20	1		0	SPEC	6	2012	-	2014		98
	RETIREMENT		RETIREMENT PLAN ADMINISTRATION	3,811,022 6		0	24.00			0	SPEC	6	2012	0	2009		98
		STRATEGIC SUPPORT		142,646 2		0	1.00			0	GEN	10		0	2009	10	95
_	CITY-WIDE	ENVIRON & UTILITY SV		822,475 3		0	1.00	0		0	GEN	10		0		10	95
	CITY-WIDE	CAPITAL PROGRAM	CONSTRUCTION AND CONVEYANCE TAX	022,473 3	3,500,000	6		0		0	CAP	5		0		10	95
	FIRE	COMM & ECON DEVMT			3,500,000			0			GEN			_		10	
	FIRE		FIRE SAFETY CODE COMPLIANCE	555,268 3 4,377,501 6		0	25.25	_		0	GEN	10		0	2012		95
						_	25.35			0				_			95
		STRATEGIC SUPPORT	ENTERPRISE TECH SYSTEMS & SOLUTIONS	5,627,810 6	E 74E 07E	0	24.43		2 407 477		GEN	10		0	2012		95
	HOUSING		HOME INVEST PARTNER PROG TRUST FUND (4	5,423,418 6	5,715,875			0	2,487,177		SPEC	6		0	2014		93
	CITY-WIDE	CAPITAL PROGRAM	REVENUE FROM COUNTY OF SANTA CLARA	122 506 2	2,400,000	5	0.50	0		0	CAP	5		0		10	90
	IND POLICE AUDITO		STRATEGIC SUPPORT	123,596 2		0	0.50			0	GEN	10		0		10	90
		CAPITAL PROGRAM	SERVICE YARDS CAPITAL PROGRAM	2,345,000 5		0	4= 40	0		0	CAP	5		0	2010	10	90
		PUBLIC SAFETY	FIRE PREVENTION	4,204,734 6		0	17.10			0	GEN	10		0	2012		90
-		REVENUE	UTILITY TAX	0	93,825,000	10		0		0	GEN	10		0	2013		90
-		REVENUE	FINES, FORFEITURES, AND PENALTIES	0	15,131,042			0		0	GEN	10		0	2011		90
131		REVENUE	OVERHEAD REIMBURSEMENTS	0	37,798,583			0		0	GEN	10		0	2013		90
-			SEWAGE TRMT PLANT CONNECT FEE FUND (5	- ,	3,903,119			0	14,081,119	8	SPEC	6		0	2012		89
	HOUSING	COMM & ECON DEVMT		5,246,207 6	1,994,996	4	29.65			0	SPEC	6		0	2015		88
			STRATEGIC SUPPORT	2,297,206 5		0	15.75			0	SPEC	6		0	2009		88
		PUBLIC SAFETY	STATE DRUG FORFEITURE FUND (417)	0 0	205,000	2		0	1,098,470	4	SPEC	6		0		10	86
		CAPITAL PROGRAM	PARKS AND COMM FACILITIES CAPITAL PROGR	48,346,000 10		0		0	17,169,106	8	CAP	5		0	2014		86
141	CITY-WIDE	CAPITAL PROGRAM	REVENUE FROM OTHER AGENCIES	0	1,604,000	4		0		0	CAP	5		0		10	85
142	CITY-WIDE	CAPITAL PROGRAM	BUILDING AND STRUCTURE CONSTRUCTION T	AX 0	1,400,000	4		0		0	CAP	5		0		10	85
143	CITY-WIDE	CAPITAL PROGRAM	CONSTRUCTION EXCISE TAX	0	1,900,000	4		0		0	CAP	5		0		10	85
202	CITY-WIDE	CITY-WIDE	SAN JOSE ARENA CAPITAL RESERVE FUND (45	0 0	555,000	3		0	8,921	1	SPEC	6		0		10	85
92	MAYOR & COUNCIL	STRATEGIC SUPPORT	COUNCIL GENERAL	65,000 1		0		0		0	GEN	10		0		10	85
183	POLICE	PUBLIC SAFETY	FEDERAL DRUG FORFEITURE FUND (419)	0 0	33,000	1		0	3,320,188	6	SPEC	6		0		10	85
135	CITY-WIDE	CAPITAL PROGRAM	REVENUE FROM FEDERAL GOVERNMENT	0	34,889,000	10		0		0	CAP	5		0	2011	4	85
2	ECON DEVMT	COMM & ECON DEVMT	BUSINESS DEVELOPMENT AND ECONOMIC STI	3,479,535 6		0	16.55	3		0	GEN	10		0	2013	2	85
77	HUMAN RESOURCE	STRATEGIC SUPPORT	HEALTH AND SAFETY	3,050,235 6		0	12.55	2		0	GEN	10		0	2012	3	85
23	ENVIRON SVCS	<b>ENVIRON &amp; UTILITY SV</b>	STORMWATER MANAGEMENT	10,003,143 8		0	38.92	5		0	SPEC	6		0	2015	0	83
8	HOUSING	COMM & ECON DEVMT	COMMUNITY DEVMT AND INVESTMENT	330,837 2		0	3.50	1		0	SPEC	6		0	2002	10	83
30	CITY-WIDE	ENVIRON & UTILITY SV	GEN FUND CAPITAL, TRANSFERS & RESERVES	0 0		0		0		0	GEN	10		0		10	80
109	CITY-WIDE	STRATEGIC SUPPORT	EARMARKED RESERVES	40,840,948 10		0		0		0	GEN	10		0	2015	0	80
110	CITY-WIDE	STRATEGIC SUPPORT	CONTINGENCY RESERVE	33,100,000 10		0		0		0	GEN	10		0	2015	0	80
140	CITY-WIDE	CAPITAL PROGRAM	REVENUE FROM VALLEY TRANS. AUTHORITY	0	700,000	3		0		0	CAP	5		0		10	80
149	CITY-WIDE	CAPITAL PROGRAM	DEVELOPER CONTRIBUTIONS	0	900,000	3		0		0	CAP	5		0		10	80
181			ECON DEVMT ADMINISTRATION LOAN FUND (4-	1,000 1	6,975	1		0	6,793	1	SPEC	6		0		10	80
146	ENVIRON SVCS	CAPITAL PROGRAM	SANITARY SEWER CONNECTION FEES	0	800,000			0		0	CAP	5		0		10	80
		REVENUE	CARRYOVER FUND BALANCE	0	92,171,482			0		0	GEN	10		0	2015	0	80
		STRATEGIC SUPPORT	TRAINING AND DEVELOPMENT	0 0	. , , , , , , , , , , , , , , , , , , ,	0	0.00			0	GEN	10		0		10	80
		CAPITAL PROGRAM	COMMUNICATIONS CAPITAL PROGRAM	500,000 3		0		0		0	CAP	5		0		10	80
-		CAPITAL PROGRAM	DEVELOPER ASSISTED PROJECTS CAPITAL PR			0		0		0	CAP	5		0	2008		80
		CITY-WIDE	SAN JOSE MUNI STADIUM CAPITAL FUND (476)	32,000 1	32,000			0	0		SPEC	6		0		10	78
_		CAPITAL PROGRAM	SANITARY SEWER JOINT PARTICIPATION	0	160,000			0	9	0	CAP	5		0		10	75
		CAPITAL PROGRAM	RESIDENTIAL CONSTRUCTION TAX	0	250,000			0		0	CAP	5		0		10	75
-		CAPITAL PROGRAM	STORM DRAINAGE FEES	0	150,000			0		0	CAP			0		10	75
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ITEM NUM	DEPARTMENT	CITY SERVICE AREA	CORE SERVICE/FUND/AUDIT SUBJECT	PROPOSED EXPENDITURE S	SCORE	PROPOSED REVENUES	S C O R E	NUMBER OO R E	BEG. FUND BALANCE	S C O R E	FUND TYPE	S C O R E	PENDING AUDIT REQUES T	S C O R E	DATE OF LAST AUDIT	S C O R E	TOTAL SCORE
148 E	ENVIRON SVCS	CAPITAL PROGRAM	WATER UTILITY FEES		0	100,000	2	0		0	CAP	5		0		10	75
61 7	<b>FRANSPORTATION</b>	TRANSPORT & AVIATIO	PAVEMENT MAINTENANCE	5,763,065	6		0	45.97 6		0	CAP	-		0	2015	0	75
162 E	ENVIRON SVCS	CAPITAL PROGRAM	WATER POLLUTION CONTROL CAPITAL PROGE	679,107,000	10		0	0		0	CAP	5		0	2013	2	75
211 F	POLICE	PUBLIC SAFETY	SUPPLEMENTAL LOCAL LAW ENFORCE FUND (	0	0	0	0	0	288,032	2	SPEC	6		0		10	72
153 L	JBRARY	CAPITAL PROGRAM	LIBRARY CAPITAL PROGRAM	10,008,000	8		0	0	3,747,406	6	CAP	5		0	2014	1	72
76 H	HUMAN RESOURCE	STRATEGIC SUPPORT	EMPLOYMENT SERVICES	2,621,028	5		0	18.00 3		0	GEN	10		0	2015	0	70
99 (	CITY CLERK	STRATEGIC SUPPORT	STRATEGIC SUPPORT	236,867	2	52,923	1	2.00 1		0	GEN	10		0	2011	4	70
204 (	CITY-WIDE	CITY-WIDE	SAN JOSE DIRIDON DEVMT AUTHORITY FUND (	0	0	0	0	0	0	0	SPEC	6		0		10	68
4 E	ECON DEVMT	COMM & ECON DEVMT	REGIONAL WORKFORCE DEVELOPMENT	2,603,529	5		0	16.00 3		0	SPEC	6		0	2013	2	68
5 E	ECON DEVMT	COMM & ECON DEVMT	STRATEGIC SUPPORT	591,342	3	26,535	1	3.05 1		0	GEN	10		0	2013	2	65
80 I	NFO TECHNOLOGY	STRATEGIC SUPPORT	CUSTOMER CONTACT CENTER	1,787,454	4		0	13.18 2		0	GEN	10		0	2014	1	65
32 L	JBRARY	NEIGHBORHOOD SVCS	FORMAL AND LIFELONG SELF-DIRECTED EDUC	1,378,023	4		0	11.00 2		0	GEN	10		0	2014	1	65
1 E	ECON DEVMT	COMM & ECON DEVMT	ARTS & CULTURAL DEVELOPMENT	2,368,639	5		0	13.15 2		0	SPEC	6		0	2013	2	63
21 E	ENVIRON SVCS	ENVIRON & UTILITY SVO	RECYCLED WATER MANAGEMENT	4,448,384	6		0	14.00 2		0	SPEC	6		0	2015	0	58
198 F	PARKS, RECREATION	NEIGHBORHOOD SVCS	MUNICIPAL GOLF COURSE FUND (518)	2,935,000	5	468,500	2	0	393,942	2	SPEC	6		0	2015	0	57
	CITY-WIDE	CITY-WIDE	SAN JOSE ARENA ENHANCE FUND (301)	0	0	0	0	0	92,587	1	SPEC	6		0	2008	7	55
157 F	POLICE	CAPITAL PROGRAM	PUBLIC SAFETY CAPITAL PROGRAM	5,300,000	6		0	0	285,104	2	CAP	5		0	2014	1	54
		ENVIRON & UTILITY SVO	NATURAL AND ENERGY RESOURCES PROTEC	708.845			0	4.29 1	, -	0	SPEC			0	2012		53
127 (	GENERAL FUND	REVENUE	REVENUE FROM FEDERAL - RECOVERY ACT	,-	0	0	0	0		0	GEN	10		0	2011	4	50
16 F	REDEVELOPMENT	COMM & ECON DEVMT	Successor Agency to the Redevelopment Agency	0	0		0	0		0	GEN			0	2012	3	45
	CITY-WIDE	CITY-WIDE	EMERGENCY RESERVE FUND (406)	0	0	13,500	1	0	3,381,532	6	SPEC			0	2015	_	35
	-								-,,								
				PROPOSED	)	PROPOSED		NUMBER OF	BEG. FUND				AUDIT		DATE (	OF	
	SCORING TABLES			EXPENDITUR		REVENUE		STAFF	BALANCE		FUND T	YPE	REQUES		LAST AU		
				0	0	0	0	0 0	0	0					<2005	10	
				0	1	0	1	1 1	0		CAP	5	NO	0			
				100,000	2	100,000	2	5 1	100,000			_	YES	10			
				500,000	3		3		500,000		SPEC	6			2008		
				1,000,000	4	1,000,000	4	15 3	1,000,000			_			2009		
				2,000,000	- 5	2,000,000	5		2,000,000					$\vdash$	2010		
$\vdash$				3,000,000	- 6	3,000,000	6		3,000,000					$\vdash$	2010	4	
$\vdash$				6,000,000	7	6,000,000	7	40 6	6,000,000	_				$\vdash$	2012	3	
$\vdash$				10,000,000	ρ	10,000,000			10,000,000	_		10		$\vdash$	2012	_	
				20,000,000	٥	20,000,000	9	75 8	20,000,000	9	_	,,,		$\vdash$	2013	1	
<del>                                     </del>				30,000,000	10	30,000,000	10	100 9	30,000,000					$\vdash$	2014	0	
$\vdash$				30,000,000 MORE	10	30,000,000 MORE	10	500 10	30,000,000 MORE					$\vdash\vdash$	2015	0	
				IVIURE	10	WORE	10		WORE	10	<u> </u>					$oldsymbol{\sqcup}$	1
								MORE 10							1 1		•