



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Jim Shannon

SUBJECT: 2023-2024 ADOPTED FEES
AND CHARGES

DATE: November 13, 2023

Approved

Date 11/13/2023

INFORMATION

PURPOSE

This memorandum reflects the revisions to the 2023-2024 Proposed Fees and Charges as approved by the City Council with the adoption of the 2023-2024 Budget. This document in combination with the 2023-2024 Proposed Fees and Charges document comprise the 2023-2024 Adopted Fees and Charges. It is recommended that this memorandum be retained with the 2023-2024 Proposed Fees and Charges document for a complete record of all fees and charges approved for 2023-2024.

BACKGROUND

The 2023-2024 Proposed Fees and Charges document, which was released on May 5, 2023 and approved by the City Council on June 13, 2023, outlined the proposed fees for the majority of fees and charges accruing to the General Fund and selected fees and charges associated with other funds. Public input on fee proposals was heard by the City Council at public hearings held on Tuesday, May 16, 2023, at 1:30 p.m. and Monday, June 12, 2023, at 6:00 p.m. The proposed fees and charges were approved by the City Council with adjustments that were brought forward during the budget deliberation process through Manager's Budget Addenda (MBA) #50, MBA #51, and MBA #55, which were included in the City Council's approval of the Mayor's June Budget Message for Fiscal Year 2023-2024.

This memorandum serves to document the changes from the 2023-2024 Proposed Fees and Charges to the 2023-2024 Adopted Fees and Charges. This memorandum is being released in lieu of a 2023-2024 Adopted Fees and Charges book, given the minimal fee changes and the extra cost to publish a revised document.

ANALYSIS

Following is a description of each of the changes to the 2023-2024 Proposed Fees and Charges approved by the City Council (details found in Attachment A) as well as the total estimated revenues and expenditures associated with fee activities (Attachment B).

Finance Department

A minor revision to the Finance Department was approved as part of MBA #55 to change the name of the fee for printing and mailing costs associated with the annual comprehensive financial report from *Comprehensive Annual Financial Report* to *Annual Comprehensive Financial Report* to align with the revised name of the report, which changed in 2021.

Fire Department

Two new Fire Department fees were inadvertently omitted from 2023-2024 Proposed Fees and Charges Report: 1) the *Plan Review Fees – Resubmittal or Revision Processing* fee within the Fire Department – Development Services, Other Miscellaneous Fees category; and 2) the *Miscellaneous Ancillary Emergency Response Services Fee – Ambulance Transport and User Fees*. The *Resubmittal or Revision Processing* fee will support costs incurred to provide applicants the ability to resubmit fire inspection plans, with a corresponding one-half hour minimum of the 2023-2024 hourly rate of \$326, in accordance with other service fees. Resubmittal processing was previously performed by the Planning, Building, and Code Enforcement Department; however, now that this responsibility has been shifted to the Fire Department, the appropriate fee needs to be established to ensure cost recovery. The *Ambulance Transport and User Fee* is established to align with the County of Santa Clara Schedule of Ambulance Transport and User Fees for medical response services.

In addition to the new fees stated above, additional updates were approved as part of MBA #55 to align with the information already included in the Schedule of Fees and Charges resolution, but were inadvertently omitted from the 2023-2024 Proposed Fees and Charges Report or incorrectly updated:

- The *HAZMAT Installation, Removal or Alteration – Ozone-Generating Equipment* fee was updated to add 1 hour of Plan Check for each additional system and to state that the Inspection hourly rate also includes the Record Retention Surcharge.
- The *Late Charges - Permit Expiration* fee is corrected to be 50% of the new permit.
- The *Inspector Activity Fees – Field Inspection* fee section is established at half the hourly rate with one-half hour minimum.
- The *Annual Renewable Operating Permits - Fire Safety Permits* and *One Quantity Range* fees is corrected to include Record Retention Surcharge
- The *Arson Restitution* fee from the Fees and Charges Report, as any restitution is established by the courts.

These fee revisions do not impact the Fire Department's estimated revenues.

Housing Department

Three revisions were approved for Housing Department, two fee revisions associated with the Inclusionary Fee Fund, and one fee revision associated with the Rental Stabilization Program Fee Fund.

In the Inclusionary Fee Fund, the first revision effectively changes the category name of Affordable Housing Compliance Fee Program to Inclusionary Housing Application Fee, which contains the fees of *Standard Application*, *Abbreviated Application*, *City Attorney Staff Time*, and *City Housing Staff Time*. The increase to these fees included in the 2023-2024 Proposed Fees and Charges document are unchanged, but the fees are reestablished under the Inclusionary Housing Application Fee category.

The second revision updates the Inclusionary Housing Ordinance (In-Lieu) Fees methodology that takes into account Strong or Moderate Market areas in the City, and a division of categories between For-Sale and Rental units, as well as the number of units falling into more than or less than 90% of the maximum density allowed by the General Plan. Six new individual in-lieu fees are replacing the two in-lieu fees included in previous years. These fees are also charged per net square foot of new residential floor space rather than per unit. These Inclusionary Fee Fund fee revisions do not impact the Housing Department's estimated revenues.

In the Rental Stabilization Program Fee Fund, the Non-Rent-Controlled Apartment Units fee decreased from \$34 per unit annually to \$23 per unit annually as detailed in MBA #51¹, and as included in the City Council-approved Mayor's June Budget Message for Fiscal Year 2023-2204. The fee is also referred to as the Tenant Protection Ordinance Fee or TPO Fee. The TPO Fee is charged to owners of residential properties covered by the Tenant Protection Ordinance (TPO) and applies to residential buildings with three or more rental units built after September 7, 1979.

Based on input received from the City Council during the 2023-2024 Proposed Budget Study Sessions, Housing Department staff revised its initial recommendation to instead increase the fee by \$8, from \$15 to \$23, in 2023-2024 as part of the phased-in approach of achieving full cost recovery. This increase would bring the Program to 66% cost recovery. This level matches the amount that the Housing and Community Development Commission in April 2022 proposed and approved as the second year of a three-year phased-in of the fees. It is anticipated that the TPO Fee in the third year of the phased-in period is projected to increase to \$35 per unit annually in 2024-2025 to fully cover Program costs. However, this increase may change as a result of updated staff time and costs of the positions that are supporting the Program.

This fee revision results in an estimated revenue decrease for Fees, Rates, and Charges of \$523,292. To maintain a positive balance in the Rental Stabilization Program Fee Fund, Housing Department's Personal Services budget was reduced by \$116,000 and the Unrestricted Ending Fund Balance was reduced by \$407,292.

¹ MBA #51, Rent Stabilization Program – Non-Rent-Controlled Apartment Units Fee:
<https://www.sanjoseca.gov/home/showpublisheddocument/98954/638214973734030000>

Office of Economic Development and Cultural Affairs

A new, no-cost Downtown Vibrancy Event Permit managed by the Office of Economic Development and Cultural Affairs was approved as part of MBA #50², Downtown Vibrancy Event Pilot. This one-year pilot program seeks to streamline existing outdoor special event permitting processes by consolidating several existing services/permits and touchpoints for the organizers of certain qualifying events, providing a simplified reservation form and reduced approval timeline from 45 to 21 days. Downtown Vibrancy Event Pilot eligibility is dependent upon the location/site of the event, allowed attendance, and other event elements. Qualifying criteria and potential impacts to existing service/permit fees are further detailed in MBA #50.

Planning, Building and Code Enforcement Department

Minor fee revisions were approved to Building and Planning Development fees to correct errors that occurred during the initial preparation of the 2023-2024 Proposed Fees and Charges Report and to align fees in the Report with the fees already included in the Schedule of Fees and Charges resolution. The changes are individually listed in Attachment A. These fee revisions do not impact the Planning, Building and Code Enforcement Department's estimated revenues.

Police Department

Two revisions were approved to the Police Department's Cannabis Program Fees. The first revision was for the *Zoning Code Verification Certificate Application Processing Fee*. The calculation to determine the fee was not completed and the updated fee was inadvertently left off the 2023-2024 Proposed Fees and Charges Report. The fee has been revised from \$2,792 to \$2,880. Additionally, a revision to the *Application Receipt Fee* (criminal background check) was made so it aligns with the description included in the Schedule of Fees and Charges resolution and with the fee in the 2022-2023 Adopted Fees and Charges Report. The revised description changed to "\$100 per application, plus fingerprint fees and any fee charged by the State Department of Justice" from "\$100 per application; plus Code Enforcement Hourly Inspection Fee per hour after one (1) hour; plus Police Department Cannabis Sworn Hourly Inspection Fee per hour after two and a half (2.5) hours". These fee revisions do not impact the Police Department's estimated revenues.

Public Works Department

Four revisions were approved for the Animal Care and Services fee program within the Public Works Department. To align with the fees already included in the Schedule of Fees and Charges Resolution, the first revision adds a *Transport Fee* of \$60 in the Owner Surrender section for any request to pick up an animal in the field. The other three fee changes revise the titles and fee description of several Dog License fees. These fee revisions do not impact the Public Works Department's estimated revenues.

² MBA #50, Downtown Vibrancy Event Permit:
<https://www.sanjoseca.gov/home/showpublisheddocument/98952/638214084414270000>

CONCLUSION

The changes outlined in this memorandum reflect the revisions to the 2023-2024 Proposed Fees and Charges as approved by the City Council with the adoption of the 2023-2024 Budget. This memorandum in combination with the 2023-2024 Proposed Fees and Charges document comprise the 2023-2024 Adopted Fees and Charges. It is recommended that this memorandum be retained with the 2023-2024 Proposed Fees and Charges document for a complete record of all fees and charges approved for 2023-2024.



JIM SHANNON
Budget Director

Attachment A – Amendments to the 2023-2024 Proposed Fees and Charges Report
Attachment B – 2023-2024 Fees and Charge Report – Department Fees and Charges Summary

For questions, please contact Selena Ubando, Assistant to the City Manager, at (408) 535-8138.

**AMENDMENTS TO THE 2023-2024 PROPOSED FEES AND CHARGES REPORT
FINANCE DEPARTMENT**

Department – Fee	Date of Last Revision	2023–2024 Proposed Fees	2023-2024 Adopted Fees
FINANCE DEPARTMENT GENERAL FEES – CATEGORY I			
7. Sale of Publications			
1 Annual Comprehensive Financial Report (formerly Comprehensive Annual Financial Report)	Pre-2000-2001	Actual printing and mailing costs	No Change

**AMENDMENTS TO THE 2023-2024 PROPOSED FEES AND CHARGES REPORT
FIRE DEPARTMENT**

Department – Fee	Date of Last Revision	2023–2024 Proposed Fees	2023-2024 Adopted Fees
FIRE PREVENTION DEVELOPMENT PROGRAM FEES – CATEGORY I			
7. Plan Review Fees			
Resubmittal or Revision Processing	N/A		Hourly Rate (one-half hour minimum)
FIRE PREVENTION DEVELOPMENT PROGRAM FEES – CATEGORY II			
7. Miscellaneous – Ancillary Emergency Response Service Fee			
Ambulance Transport and User Fees	N/A		Fee as established by the County of Santa Clara Schedule of Ambulance Transport and User Fees, as may be amended.
FIRE PREVENTION DEVELOPMENT PROGRAM FEES – CATEGORY I			
2. HAZMAT Installation, Removal, or Alteration Permits			
Ozone Generating Equipment	N/A	Plan Check: hourly rate (base hours=2 hours per equipment or system); Inspection: hourly rate (base hours=1 hour)	Plan Check: hourly rate (base hours=2 hours per equipment or system plus 1 hour for each additional system); Inspection: hourly rate (base hours=1 hour plus Record Retention Surcharge)
5. Late Charges			
Permit Expiration Fee	N/A	10% of unpaid invoice if not paid by due date, additional 10% of outstanding balance if 30 days past due	Fifty percent (50%) of new permit

**AMENDMENTS TO THE 2023-2024 PROPOSED FEES AND CHARGES REPORT
FIRE DEPARTMENT**

Department – Fee	Date of Last Revision	2023–2024 Proposed Fees	2023-2024 Adopted Fees
4. Inspector Activity Fees			
Field Inspection Applied when the scheduled inspection is cancelled between 2:00pm, 5 business days prior to the scheduled inspection date, and before 2:00pm 2 business days prior to the scheduled inspection date.	N/A		Half the Hourly Rate (one-half hour minimum)
1. Annual Renewable Operating Permits			
Fire Safety Permits	N/A	Permit fee per site with a range of \$620 to \$2,505 per permit (includes base inspection ranging 2-9 hours) plus hourly rate if initial inspection surpasses base hours; fee covers all required permits per facility.	Permit fee per site with a range of \$620 to \$2,505 per permit plus Record Retention Surcharge (includes base inspection ranging 2-9 hours) plus hourly rate if initial inspection surpasses base hours; fee covers all required permits per facility.
One Quantity Range	N/A	\$239	\$239 (plus Record Retention Surcharge)
FIRE PREVENTION DEVELOPMENT PROGRAM FEES – CATEGORY II			
2. Fire Safety Non-Renewable Permits			
Arson Restitution	N/A	As established by the Court	Delete

AMENDMENTS TO THE 2023-2024 PROPOSED FEES AND CHARGES REPORT HOUSING DEPARTMENT

Department – Fee	Date of Last Revision	2023–2024 Proposed Fees	2023-2024 Adopted Fees
INCLUSIONARY FEE FUND – CATEGORY I			
1. Affordable Housing Compliance Fee Program			
1 Abbreviated Application	2022-2023	\$860 per application	Delete
2 City Attorney Staff Time	2022-2023	\$210 per hour in excess of seven (7) hours	Delete
3 City Housing Staff Time	2022-2023	\$134 per hour in excess of twenty (20) hours	Delete
4 Standard Application	2022-2023	\$4,199 per application	Delete
1. Inclusionary Housing Application Fee			
1 Abbreviated Application	N/A	N/A	\$860 per application
2 City Attorney Staff Time	N/A	N/A	\$210 per hour in excess of seven (7) hours
3 City Housing Staff Time	N/A	N/A	\$134 per hour in excess of twenty (20) hours
4 Standard Application	N/A	N/A	\$4,199 per application
3. Inclusionary Housing Ordinance (In-Lieu) Fee			
1 For Sale Inclusionary In-Lieu Fee	2020-2021	\$184,135/unit	Delete
3 Rental Inclusionary In-Lieu Fee	2019-2020	\$145,807/unit	Delete
1 In-Lieu Fee for For-Sale Residential Developments Adding 20 or More Units or Adding 10 to 19 Units at less than 90% of maximum density allowed by the General Plan	N/A	N/A	\$29.07 per net new square foot of residential floor area
2 In-Lieu Fee for For-Sale Residential Developments Adding 10 to 19 Units at 90% or More of maximum density allowed by the General Plan	N/A	N/A	\$14.54 per net new square foot of residential floor area

**AMENDMENTS TO THE 2023-2024 PROPOSED FEES AND CHARGES REPORT
HOUSING DEPARTMENT**

Department – Fee	Date of Last Revision	2023–2024 Proposed Fees	2023-2024 Adopted Fees
Inclusionary Housing Ordinance (In-Lieu) Fee			
3 In-Lieu Fee for Rental Residential Developments in a Strong Market Area Adding 20 or More Units or Adding 10 to 19 Units at Less Than 90% of maximum density allowed by the General Plan	N/A	N/A	\$49.99 per net new square foot of residential floor area
4 In-Lieu Fee for Rental Residential Developments in a Moderate Market Area Adding 20 or More Units or Adding 10 to 19 Units at Less Than 90% of maximum density allowed by the General Plan	N/A	N/A	\$21.74 per net new square foot of residential floor area
5 In-Lieu Fee for Rental Residential Developments in a Strong Market Area Adding 10 to 19 Units at 90% or More of maximum density allowed by the General Plan	N/A	N/A	\$25.00 per net new square foot of residential floor area
6 In-Lieu Fee for Rental Residential Developments in a Moderate Market Area Adding 10 to 19 Units at 90% or More of maximum density allowed by the General Plan	N/A	N/A	\$10.87 per net new square foot of residential floor area
7 Qualifying Rental High Rise Units Located in the Downtown Core Fee (Previously Titled 2 Qualifying Rental High Rise Units Located in the Downtown Core Fee	2019-2020	\$0/unit	No Change

**AMENDMENTS TO THE 2023-2024 PROPOSED FEES AND CHARGES REPORT
HOUSING DEPARTMENT**

Department – Fee	Date of Last Revision	2023–2024 Proposed Fees	2023-2024 Adopted Fees
RENT STABILIZATION PROGRAM FEE FUND – CATEGORY I			
1. Rent Stabilization Program			
5 Non-Rent-Controlled Apartment Units	2022-2023	\$34 per unit annually	\$23 per unit annually

**AMENDMENTS TO THE 2023-2024 PROPOSED FEES AND CHARGES REPORT
OFFICE OF ECONOMIC DEVELOPMENT AND CULTURAL AFFAIRS**

Department – Fee	Date of Last Revision	2023–2024 Proposed Fees	2023-2024 Adopted Fees
TRANSIENT OCCUPANCY TAX FUND ECONOMIC DEVELOPMENT AND CULTURAL AFFAIRS – CATEGORY II			
7. Downtown Vibrancy Event Pilot Permit			
1 Downtown Vibrancy Event Permit Fee	N/A	N/A	\$0.00 (for qualifying events)

AMENDMENTS TO THE 2023-2024 PROPOSED FEES AND CHARGES REPORT
PLANNING, BUILDING AND CODE ENFORCEMENT DEPARTMENT

Department – Fee	Date of Last Revision	2023–2024 Proposed Fees	2023-2024 Adopted Fees
BUILDING FEE PROGRAM – CATEGORY I			
2. Building Permits			
Condominium Conversion	N/A	N/A	\$308.00 per hour
11. Record Retention/Microfilming			
Returned Check Fees – Additional PBCE staff processing fee	N/A	N/A	Base fee: ½ hour (minimum) at hourly rate of refund type being processed; plus additional time at refund type Hourly Rate; plus Finance Department Return Check Fee
13. Special Inspections and Services			
Industrial Tool Installation Program Annual Registration Fee	N/A	N/A	\$1,500 (plan check and inspection time is billed at applicable hourly rate)
Priority Inspection Program	N/A	N/A	Additional 25% of building and sub-trade permit fee costs
PLANNING FEE PROGRAM – CATEGORY I			
2. Conditional Use Permits			
Renewal for an existing non-profit establishment that provides free or low-cost meals to needy or homeless persons	N/A	N/A	\$0.00
6. Environmental Clearance			
Application for Environmental Clearance filed with a Conditional Use Permit renewal for an existing non-profit establishment that provides free or low cost meals to needy or homeless persons.	N/A	N/A	\$0.00

**AMENDMENTS TO THE 2023-2024 PROPOSED FEES AND CHARGES REPORT
PLANNING, BUILDING AND CODE ENFORCEMENT DEPARTMENT**

Department – Fee	Date of Last Revision	2023–2024 Proposed Fees	2023-2024 Adopted Fees
Environmental Exemption filed with a Historic Preservation (HP) Permit	N/A	N/A	\$0.00
Environmental Clearance for a church to provide temporary shelter for homeless persons	N/A	N/A	\$0.00
7. General Plan Amendments			
5 Urban Growth Boundary Modifications: All extraordinary costs of special studies	N/A	\$321 per hour	Delete
Filing Fees for Requests to Amend the Land Use/Transportation Diagram of the General Plan	N/A	N/A	\$19,758.00
11. Miscellaneous Permits/Fees			
Application for inclusion in Urban Agriculture Incentive Zone	N/A	N/A	\$308.00 per application
Historic Preservation (HP) Permit Appeal	N/A	N/A	\$100.00
Historic Landmark and Mills Act Combination Permit	N/A	N/A	\$4,000.00
Sidewalk Café Permit	N/A	\$0	Delete
Sidewalk Café Permit/Renewal (formerly Sidewalk Café Permit)	N/A	N/A	\$0
CODE ENFORCE PROGRAM - CATEGORY II			
11. Tobacco Retail Permit Penalties and Interest			
1 Permit Penalties and Interest	N/A	Varies by length of delinquency	Ten percent (10%) of the amount of fee if paid more than thirty (30) days after the due date license.

**AMENDMENTS TO THE 2023-2024 PROPOSED FEES AND CHARGES REPORT
PLANNING, BUILDING AND CODE ENFORCEMENT DEPARTMENT**

Department – Fee	Date of Last Revision	2023–2024 Proposed Fees	2023-2024 Adopted Fees
EXHIBITS			
EXHIBIT C – Planned Development Permit Fee Schedule			
NON-RESIDENTIAL			
50,000 to 99,999 square feet	2022-2023	\$11,241 for first 5,000 square feet + \$0.06 for each additional sq.ft.	Delete
50,000 to 99,999 square feet (formerly 50,000 to 499,999 square feet)	NEW	NEW	\$11,801 for first 5,000 square feet + \$0.07 for each additional sq.ft.
EXHIBIT F – Site Development Permit Fee Schedule			
NON-RESIDENTIAL			
50,000 to 99,999 square feet	2022-2023	\$11,241 for first 5,000 square feet + \$0.06 for each additional sq.ft.	Delete
50,000 to 99,999 square feet (formerly 50,000 to 499,999 square feet)	NEW	NEW	\$11,801 for first 5,000 square feet + \$0.07 for each additional sq.ft.
EXHIBIT J – Building Plan Checking Fees – Residential Fee Schedule			
Alterations			
Foundation Bolting (LnFt)	N/A	\$192	\$359
EXHIBIT O – Building Prescriptive Item Fees – Non-Residential Fee Schedule			
Seismic Upgrade	N/A	\$1,107	\$2,225

**AMENDMENTS TO THE 2023-2024 PROPOSED FEES AND CHARGES REPORT
PLANNING, BUILDING AND CODE ENFORCEMENT DEPARTMENT**

Department – Fee	Date of Last Revision	2023–2024 Proposed Fees	2023-2024 Adopted Fees
EXHIBITS			
EXHIBIT P – Ministerial Development Permit Fee Schedule			
NON-RESIDENTIAL			
50,000 to 99,999 square feet	2022-2023	\$11,241 for first 5,000 square feet + \$0.06 for each additional sq.ft.	Delete
50,000 to 99,999 square feet (formerly 50,000 to 499,999 square feet)	NEW	NEW	\$11,801 for first 5,000 square feet + \$0.07 for each additional sq.ft.
EXHIBIT T – Building Inspection Fees - Non-Residential Modular Fee Schedule			
New Construction – Shell and Commercial Garage (sq. ft.)			
0 – 2,500 square feet	N/A	\$2,655	\$3,024
2,501 ≤ area ≤ 10,000 square feet	N/A	\$6,077	\$5,544

**AMENDMENTS TO THE 2023-2024 PROPOSED FEES AND CHARGES REPORT
POLICE DEPARTMENT**

Department – Fee	Date of Last Revision	2023–2024 Proposed Fees	2023-2024 Adopted Fees
PUBLIC SAFETY PERMITS – CATEGORY I			
3. Cannabis Fees			
Application receipt fee (criminal background check)	N/A	\$100 per application; plus Code Enforcement Hourly Inspection Fee per hour after one (1) hour; plus Police Department Cannabis Sworn Hourly Inspection Fee per hour after two and a half (2.5) hours	\$100 per application, plus fingerprint fees and any fee charged by the State Department of Justice
Zoning code verification certificate application processing fee	N/A	\$2,792 per application; plus Planning Services Hourly Inspection Fee per hour after six (6) hours; plus Code Enforcement Hourly Inspection Fee per hour after four (4) hours	\$2,880 per application; plus Planning Services Hourly Inspection Fee per hour after six (6) hours; plus Code Enforcement Hourly Inspection Fee per hour after four (4) hours

**AMENDMENTS TO THE 2023-2024 PROPOSED FEES AND CHARGES REPORT
PUBLIC WORKS DEPARTMENT**

Department – Fee	Date of Last Revision	2023–2024 Proposed Fees	2023-2024 Adopted Fees
ANIMAL CARE AND SERVICES – CATEGORY II			
6. License Fees			
Dog license fee – for three years if spayed or neutered with a 3-year rabies vaccines (formerly Dog license fee – for three years if spayed or neutered)	NEW	NEW	\$55 for 3 years
Dog license fee – if spayed or neutered (formerly Dog license fee – if spayed or neutered with a 3-year rabies vaccines)	NEW	NEW	\$25 per year
Dog license fee - for three years if spayed or neutered	N/A	\$55 for 3 years	Delete
Dog license fee - if spayed or neutered with a 3-year rabies vaccine Formerly Dog license fee - if spayed or neutered	N/A	\$25	Delete
8. Owner Surrender Fees			
Transport Fee – for any request to pick-up an animal in the Field for Owner Surrender	NEW	NEW	\$60.00

2023-2024 FEES AND CHARGES REPORT DEPARTMENT FEES AND CHARGES SUMMARY

		2022 - 2023 ADOPTED BUDGET			2023-2024 ADOPTED BUDGET				
		Estimated Cost	Estimated Revenue	% Cost Recovery	Estimated Cost	WITH CURRENT FEE		WITH ADOPTED FEE	
						Estimated Revenue	% Cost Recovery	Estimated Revenue	% Cost Recovery
Category I	CITY CLERK	25,000	25,000	100.0 %	25,000	25,000	100.0%	25,000	100.0%
	ENVIRONMENTAL SERVICES	291,488	291,488	100.0 %	290,072	291,568	100.5%	290,072	100.0%
	FINANCE	211,263	210,502	99.6 %	209,921	203,247	96.8%	209,921	100.0%
	FIRE	10,000,136	7,817,700	78.2 %	10,311,788	7,817,700	75.8%	8,940,600	86.7%
	HOUSING	4,816,236	4,816,236	100.0 %	6,167,834	4,749,540	77.0%	5,604,178	90.9%
	OFFICE OF ECONOMIC DEVELOPMENT AND CULTURAL AFFAIRS								
	PARKS, RECREATION & NEIGHBORHOOD SERVICES	32,180,844	17,243,879	53.6 %	34,338,000	15,985,000	46.6%	16,086,901	46.8%
	PLANNING, BUILDING & CODE ENFORCEMENT	64,229,917	53,682,282	83.6 %	66,520,677	55,913,428	84.1%	59,613,629	89.6%
	POLICE	6,834,433	6,219,241	91.0 %	5,985,045	5,762,335	96.3%	5,736,014	95.8%
	PUBLIC WORKS	14,760,285	13,771,450	93.3 %	15,878,604	14,437,305	90.9%	15,321,450	96.5%
	TRANSPORTATION	1,930,024	1,916,059	99.3 %	1,624,923	1,618,824	99.6%	1,537,457	94.6%
	Total Category I	135,279,626	105,993,837	78.4%	141,371,864	106,818,947	75.6%	113,385,222	80.2%
Category II	ENVIRONMENTAL SERVICES	3,594,310	3,500,170	97.4 %	5,130,834	4,888,370	95.3%	4,888,403	95.3%
	FINANCE	80,254	978,810	1,219.6 %	79,885	980,810	1,227.8%	978,385	1,224.7%

2023-2024 FEES AND CHARGES REPORT DEPARTMENT FEES AND CHARGES SUMMARY

		2022 - 2023 ADOPTED BUDGET			2023-2024 ADOPTED BUDGET				
		Estimated Cost	Estimated Revenue	% Cost Recovery	Estimated Cost	WITH CURRENT FEE		WITH ADOPTED FEE	
Category II						Estimated Revenue	% Cost Recovery	Estimated Revenue	% Cost Recovery
	FIRE	6,305,426	6,281,000	99.6 %	6,784,939	6,100,000	89.9%	6,710,000	98.9%
	LIBRARY	176,685	35,500	20.1 %	103,014	35,500	34.5%	51,000	49.5%
	OFFICE OF ECONOMIC DEVELOPMENT AND CULTURAL AFFAIRS	22,975	19,390	84.4 %	29,201	24,645	84.4%	24,645	84.4%
	PARKS, RECREATION & NEIGHBORHOOD SERVICES	4,493,741	1,020,000	22.7 %	4,492,890	715,000	15.9%	715,000	15.9%
	PLANNING, BUILDING & CODE ENFORCEMENT	20,000	20,000	100.0 %	150,000	150,000	100.0%	150,000	100.0%
	PUBLIC WORKS	9,848,211	2,630,545	26.7 %	5,941,952	2,334,615	39.3%	2,361,090	39.7%
	TRANSPORTATION	917,854	494,700	53.9 %	1,928,254	434,200	22.5%	434,200	22.5%
	Total Category II	25,459,456	14,980,115	58.8%	24,640,969	15,663,140	63.6%	16,312,723	66.2%
	TOTAL CATERGORY I AND CATEGORY II	160,739,082	120,973,952	75.3 %	166,012,833	122,482,087	73.8 %	129,697,945	78.1 %
	TOTAL GENERAL FUND	71,851,147	44,786,851	62.3 %	71,885,803	42,409,043	59.0 %	43,683,878	60.8 %
	TOTAL NON-GENERAL FUND	88,887,935	76,187,101	85.7 %	94,127,030	80,073,044	85.1 %	86,014,067	91.4 %