

WORK PLAN CONTENTS

DRAFT
City of San José Parks and Recreation Commission
Work Plan
August 2023- June 2024

August 9, 2023

1. 2023-2024 Draft Work Plan

Purpose: Draft and approve the 2023-2024 draft PRC work plan.

September 6, 2023

1. Guadalupe River Park Conservancy Overview

Purpose: Provide an overview of the Guadalupe River Park Conservancy (GRPC).

2. Children and Youth Services Master Plan Status Report

Purpose: Provide a status report on the Children and Youth Services Master Plan.

October 4, 2023

1. Park Ranger Program Annual Report

Purpose: Provide an annual report on the Park Ranger Program for 2022-2023.

2. Encampment Management Overview

Purpose: Provide an overview on current encampment management strategies/plans.

November 1, 2023

1. Bassett and North San Pedro Park Naming

Purpose: Recommend an official park name.

2. Breeze of Innovation

Purpose: Provide an overview on the Breeze of Innovation initiative at Plaza de Cesar Chavez.

3. Resilience Corps Climate Change Pathway Status Report

Purpose: Provide a status report on the Resilience Corps Climate Change Pathway including outcomes, success metrics and hiring updates.

December 6, 2023

1. The Plaza Conservancy Overview

Purpose: Provide an overview on The Plaza Conservancy.

2. Capital Budget Update/Measure P Audit Results/Park Trust Fund Report

Purpose: Provide a Capital Improvement Program (CIP) Report on developer related revenue fee collection and its use, as it is paired with other resources in its implementation.

January 3, 2024 – Meeting Cancelled

February 7, 2024

1. City-Wide Sustainable Park Maintenance Status Report

Purpose: Provide a status report on citywide sustainable park maintenance, including current service levels and areas of improvement.

2. Annual Community Impact Report

Purpose: Provide an annual report on Parks, Recreation and Neighborhood Services Community Impact, including the transition of programming from cost recovery to equitable access, for 2022-2023.

3. Budget Priorities Discussion

Purpose: Facilitate a discussion on Commission District budget priorities.

4. Definition of Chartered Parkland

Purpose: Provide staff's working definition of chartered parkland and proposed process to retroactively declare all Department properties that meet the definition as Chartered Parks and receive Commission feedback.

March 6, 2024

1. San José Youth Empowerment Alliance Programs and Services Annual Report

Purpose: Provide an annual report on the San José Youth Empowerment Alliance (formerly the Mayor's Gang Prevention Task Force) Bringing Everyone's Strengths Together, Safe Summer Initiative Grant, and Youth Intervention Services programs for 2022-2023.

2. Family Camp Status Report

Purpose: Provide a status report on Family Camp in advance of the 2024 Season.

3. American Rescue Plan Spending Plan for Children and Youth Services Master Plan Status Report

Purpose: Provide status report on the American Rescue Plan spending plan for children and youth services master plan including programs, activities, and initiatives.

April 3, 2024

1. Senior Services and Age-Friendly Initiative Update

Purpose: Provide a status report on 2022-2023 Senior Services and Age friendly initiative.

2. PRNS Volunteer Management Programs Annual Report

Purpose: Provide an annual report on PRNS volunteer management programs, accomplishments, and improvement initiatives.

3. Neighborhood Association Engagement Model Update

Purpose: Provide an update on the status of the Neighborhoods Commission and Neighborhood Association Engagement Model recommendations.

May 1, 2024

1. Budget Update 2024-2025

Purpose: Provide a review of the budget development process, as well as a status update of the Department's operating budget.

2. Annual Trail Program Update

Purpose: Provide an annual update on the Trail Program.

3. 2023 Summer Youth Program Status Report

Purpose: Provide a status report on 2023 Summer youth program, including activities, and special events planned for Summer 2024.

4. Tree Canopy Overview

Purpose: Provide an overview of PRNS tree canopy efforts and future plans.

June 5, 2024

1. Neighborhood Center Partner Program Annual Report

Purpose: Provide an annual report on the Neighborhood Center Partner Program.

2. Placemaking and Park Activation Update

Purpose: Provide an update on Placemaking and Park Activations.

Items to be Added as Needed

1. Budget Updates
2. Capital Development Projects
3. Legislative Updates
4. Park Master Plans
5. Park Naming
6. PRNS Operational Plans
7. PRNS Policy Items
8. Parks Funding Initiative Status Verbal Report

Items To Be Determined

1. Spartan Keyes Master Plan & Park Naming - TBD
2. Meadowfair Master Plan – TBD
3. Overfelt Master Plan – TBD
4. Montague and Seely Park Master Plan and Park Name – TBD
5. Pickleball Overview – TBD
6. PRNS Partnerships Overview – TBD