
DRAFT REGULAR MEETING MINUTES
NOVEMBER 9, 2023

1. CALL TO ORDER & ORDERS OF THE DAY

ROLL CALL

PRESENT: Chair Karen Parsons, Vice Chair Ron Cabanayan, Commissioner Timothy Kenny and Commissioner Williamson.

ABSENT: Commissioner David Hook and Commissioner Manish Bajpai.

STAFF: Board Secretary Regina Lizaola, Code Enforcement Inspector Manuel Duarte, Code Enforcement Supervisor Amber Zenk, Division Manager Rita Tabaldo and Deputy City Attorney Leanne Bolano.

CALL TO ORDER

Chair Parsons convened the Appeals Hearing Board at 6:30 p.m. in the City Council Chambers of City Hall, 200 E. Santa Clara Street, San Jose, CA 95113.

2. OPENING REMARKS AND APPROVAL OF MINUTES

APPROVAL OF MINUTES

Documents Filed: Draft Meeting Minutes from Appeals Hearing Board Regular Meeting on October 26, 2023.

Action: Upon motion to Approve Minutes by Commissioner Kenny, seconded by Vice Chair Cabanayan, the minutes for October 26, 2023 was approved. (4-0-2).

3. REQUEST FOR DEFERRALS

There was no request for deferrals.

4. CONSENT CALENDAR

a. **1028 WILSHAM DR (591-20-033) SUMMARY ABATEMENT**

(Manuel Duarte, Inspector/ Elio Jimenez C/O Santa Clara County Estate Administrator Tracy Lloyd, “Property Owner”)

Documents Filed: Summary Abatement Order and Notice of Public Hearing dated October 24, 2023.

Action: Request was made by Chair Parsons to pull item from the consent calendar to correct the date of City’s first summary abatement action on the Agenda Recommendation from 2/12/23 to 2/17/23.

After correction was made regarding the date, the item was placed on consent calendar for approval.

Public Comment: (Zoom) Ali Al-Hammad, offered public comment unrelated to the case.

Upon motion by Commissioner Kenny, seconded by Vice Chair Cabanayan and carried to affirm the summary abatement actions taken by the City on **2/17/23, 4/20/23-4/28/23 and 5/15/23** as set forth in the Staff Report dated **10/24/23**. (4-0-2).

5. DEFERRED AND/OR CONTINUED ITEMS

There was no deferred and/or continued items.

6. PUBLIC HEARINGS

There was no deferred and/or continued items.

7. REQUEST FOR EXCUSED ABSENCE

There was no request for excused absence.

8. OTHER BUSINESS

There was no other business.

9. PUBLIC COMMENT

There was no public testimony on the floor.

10. ADJOURNMENT

Upon a motion by Commissioner Kenny, seconded by Commissioner Williamson, and carried unanimously, the Hearing was adjourned at 6:40 p.m (4-0-2).