



**LIVE ,
WORK,
EMPOWER
SAN JOSE.**

The City of San José, the Capital of Silicon Valley, is one of the nation's best managed cities and one of the top ten cities in which to live, work, and do business. Moreover, San José is the center of cultural, government and economic activity for the region. The employees of the City of San José have embraced the following values: Integrity, Innovation, Excellence, Collaboration, Respect and Celebration.

The Office of the City Attorney is committed to providing excellent legal services, consistent with the highest professional and ethical standards, to the City with the goal of protecting and advancing its interests in serving the people of San José. The Office is seeking a motivated individual with the ability to work independently and also in a team environment.

OFFICE OF THE CITY ATTORNEY

POSITION: Senior Deputy or Deputy City Attorney - Housing/Real Estate Finance

The City of San José, Office of the City Attorney is seeking a transactional attorney with affordable housing/real estate finance experience. Experience with real estate, development, lending and/or affordable housing finance matters with local, state or federal governmental agencies is highly desirable.

As an attorney in our Office, you will serve as trusted counsel to the Mayor and City Council, City Manager, administrative departments, and boards and commissions. You may be called upon to advise the Housing Department regarding its duties, powers, functions and obligations in areas including, acquisition and leasing of property, affordable housing loans, tax-exempt housing bonds, federal and state funding requirements, department or city-wide procurements, land use planning, environmental services, and permanent and interim housing. Responsibilities also include preparing loan documents, grant agreements, opinions, ordinances, resolutions, contracts, and other legal documents. Two years of minimum experience in one or more of these areas of law is desirable.

Salary range DOE: Deputy City Attorney - \$112,030 - \$188,410
Senior Deputy City Attorney - \$142,979 - \$252,586

*City's Pay Plan: <https://www.sanjoseca.gov/your-government/departments-offices/human-resources>

QUALIFICATIONS

The successful candidate should possess a strong work ethic, analytical depth, superior interpersonal skills, good judgment, and clear and effective communication skills. Admission to the California State Bar is required for this position.

APPLICATION PROCESS

Please send a cover letter and resume including complete employment history to: Nora Frimann, City Attorney, 200 East Santa Clara Street, 16th Floor Tower, San Jose, CA 95113, or e-mail to atty.res@sanjoseca.gov. The application deadline is **March 4, 2024**, and the most qualified candidates will be invited for an interview. EOE

COVID-19 Vaccination and Testing: Per the City's COVID-19 Mandatory Vaccination Policy, the City requires all new hires to provide proof of vaccination as a condition of employment absent an approved medical or religious exemption. Fully vaccinated means a person has received the following:

- Two doses of the monovalent Pfizer COVID-19 vaccine; or
- Two doses of the monovalent Moderna COVID-19 vaccine; or
- Two doses of the Novavax COVID-19 vaccine; or
- One dose of the Johnson & Johnson COVID-19 vaccine; or
- One dose of the bivalent Pfizer COVID-19 vaccine; or
- One dose of the bivalent Moderna COVID-19 vaccine.