

**ADMINISTRATIVE CITATION
HEARING REQUEST APPLICATION
ADVANCE DEPOSIT HARDSHIP WAIVER QUALIFICATIONS:**

IF YOU CHOOSE TO APPLY, YOU MUST PROVIDE THE INFORMATION REQUESTED
Failure to provide sufficient information will result in a determination of ineligibility for this waiver.

The information you provide will assist the City in deciding whether you qualify for a waiver of advance deposit for your hearing request.

PROOF OF INCOME DOCUMENTATION:

You *MUST* include the current Federal Income Tax Return (form 1040, 1040A), a copy of your Schedule C (if applicable) and copies of all the following that apply for the individual(s) cited.

Additional current proof of income required

1. Letter 1722 from IRS for non-income adults 1-800-829-1040
2. Verification of Social Security Benefits (SSA) 1-800-772-1213
3. Verification of Supplemental Security Income (SSI) 1-800-772-1213
4. Welfare of General Assistance eligibility (**Notice of Action / Income Verification**)
5. Documentation of Unemployment from Employment Development Department (**EDD**) 408-436-5600

GENERAL QUALIFICATIONS:

Deposit Waiver Guidelines for 2024	(Multiplied by 3)
2024	\$45,180

Residential Advance Deposit Waiver Guidelines for 2024:	
Total No. of Dependents	Annual Gross Income
1	\$ 45,180
2	\$ 61,320
3	\$ 77,460
4	\$ 93,600
5	\$109,740
6	\$125,880
7	\$142,020
8	\$158,160
For each additional person, add	\$ 16,140