



**LIVE ,
WORK,
EMPOWER
SAN JOSE.**

The City of San José, the Capital of Silicon Valley, is one of the nation's best managed cities and one of the top ten cities in which to live, work, and do business. Moreover, San José is the center of cultural, government and economic activity for the region. The employees of the City of San José have embraced the following values: Integrity, Innovation, Excellence, Collaboration, Respect and Celebration.

The Office of the City Attorney is committed to providing excellent legal services, consistent with the highest professional and ethical standards, to the City with the goal of protecting and advancing its interests in serving the people of San José. The Office is seeking a motivated individual with the ability to work independently and also in a team environment.

OFFICE OF THE CITY ATTORNEY

POSITION: Associate Deputy City Attorney - General The City of San José, Office of the City Attorney is seeking an entry-level attorney in the Transactional division. Under the direction and supervision of senior management in the Office of the City Attorney, the Associate Deputy City Attorney position will perform basic attorney work benefiting a variety of City Departments while receiving valuable training and experience for a career in public service. This position will be assigned increasingly complex legal work under supervision in support of various City Departments in areas including public works, procurements, employment, land use planning, environmental services, public safety, utilities and housing. Responsibilities also include preparing opinions, ordinances, resolutions, contracts, and other legal documents.

Salary: Up to \$127,446 (inclusive 5% non-pensionable multiplier) DOE

QUALIFICATIONS

The successful candidate must be licensed to practice law in California, have a strong academic background, possess a strong work ethic, analytical depth, superior interpersonal skills, good judgment, and can communicate clearly and effectively.

APPLICATION PROCESS

Please send a cover letter and resume including complete employment history to: Nora Frimann, City Attorney, 200 East Santa Clara Street, 16th Floor Tower, San Jose, CA 95113, or e-mail to atty.res@sanjoseca.gov. Application review is ongoing, and the most qualified candidates will be invited for an interview. EOE

Per the City's COVID-19 Mandatory Vaccination Policy, the City requires all new hires to provide proof of vaccination as a condition of employment absent an approved medical or religious exemption. Fully vaccinated means a person has received the following:

- Two doses of the monovalent Pfizer COVID-19 vaccine; or
- Two doses of the monovalent Moderna COVID-19 vaccine; or
- Two doses of the Novavax COVID-19 vaccine; or
- One dose of the Johnson & Johnson COVID-19 vaccine; or
- One dose of the bivalent Pfizer COVID-19 vaccine; or
- One dose of the bivalent Moderna COVID-19 vaccine.