

DEPARTMENTAL FEES AND CHARGES

LIBRARY

Service	2023-2024 Adopted Fee	2023-2024 %Cost Recovery	2024-2025 PROPOSED Fee	2024-2025 Estimated Cost	2024-2025 Estimated Revenue		2024-2025 % Cost Recovery	
					Current Fee	Proposed Fee	Current Fee	Proposed Fee
LIBRARY FEES - CATEGORY I								
1. Community Room Rental								
1 Cancellation Fee (within 72 hours of event)	\$35 per cancellation		No Change					
2 Community Room Rental Fee	\$40 per use up to 4 hours; \$80 per use over 4 hours		No Change					
Sub-total Community Room Rental		100.0%		25,000	25,000	25,000	100.0%	100.0%
2. Filming on City Premises (Branch Libraries) The City Librarian is authorized to charge persons who desire to film on City's branch library premises and require staff assistance								
1 1-3 vehicles at site	\$100 per 8 hours		No Change					
2 4-5 vehicles at site	\$150 per 8 hours		No Change					
3 6 vehicles at site	\$200 per 8 hours		No Change					
4 Additional 4 hour period	\$250 per period		No Change					
5 Additional vehicles	\$30 each vehicle		No Change					
6 Commercial Filming (8 hours minimum)	\$500 per 8 hours		No Change					
7 Commercial Photography	\$560 per 8 hours		No Change					
8 Non-Commercial Filming	\$30 per 8 hours		No Change					
9 Staff assistance (requested or required)	Actual staff cost		No Change					
Sub-total Filming on City Premises (Branch Libraries)							0.0%	0.0%
SUB-TOTAL LIBRARY FEES - CATEGORY I		100.0%		25,000	25,000	25,000	100.0%	100.0%

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LIBRARY FEES - CATEGORY II								
1. Library Consulting - San José Way								
1 Full-Day (at Client's Site); Includes Presentation, Tour(s), and Consultation	\$4,000 plus travel expenses		No Change					
2 Full-Day (in San José); Includes Presentation, Tour(s), and Consultation	\$2,500		No Change					
3 Half-Day (in San José); Includes Presentation, Q & A Session, and Consultation	\$1,500		No Change					
4 Related Printed Documents	\$30 per document		No Change					
Sub-total Library Consulting - San José Way							0.0%	0.0%
2. Library Printing Fees								
1 Pay-for-Print Fee	\$0.15 per black and white print; \$0.45 per color print		No Change					
Sub-total Library Printing Fees							0.0%	0.0%
3. Library Specialized Collections								
1 Copying and Reproducing Photographs (Commercial Advertisement use)	\$150 per image scanned & copied; plus \$10 if burned to a CD and mailed		No Change					
2 Copying and Reproducing Photographs (For Profit Exhibits)	\$75 per image scanned & copied; plus \$10 if burned to a CD and mailed		No Change					
3 Copying and Reproducing Photographs (Non-Profit Exhibits)	\$10 per image scanned and copied		No Change					
Sub-total Library Specialized Collections							0.0%	0.0%
SUB-TOTAL LIBRARY FEES - CATEGORY II		0.0%					0.0%	0.0%

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					Current Fee	Proposed Fee	Current Fee	Proposed Fee

LIBRARY FINES - CATEGORY II

1. Fines

1 Collection Fee	\$10 per referral upon recovery of materials	No Change
2 Damaged Materials	Price of material plus \$10 handling fee for materials costing more than the minimum database price (minimum database price adjusted as publication price increases occur)	No Change
3 Inter-Library Loan Service - Patron Requests	Late fine is \$1 per day with no maximum	No Change
4 Lost Materials and Equipment	Price of material plus \$10 handling fee for materials costing more than the minimum database price (minimum database price adjusted as publication price increases occur)	No Change
5 Overdue Materials	\$0.25 per day; \$5 maximum per item (late fine waived for Children's and Young Adult materials)	No Change

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					Current Fee	Proposed Fee	Current Fee	Proposed Fee
6 Replacement Cards	\$1 per card		No Change					
Sub-total Fines		49.5%		158,114	83,000	83,000	52.5%	52.5%
SUB-TOTAL LIBRARY FINES - CATEGORY II		49.5%		158,114	83,000	83,000	52.5%	52.5%

TOTAL DEPARTMENT - GENERAL FUND				183,114	108,000	108,000	59.0%	59.0%
TOTAL DEPARTMENT - NON-GENERAL FUND							0.0%	0.0%
TOTAL DEPARTMENT - Category I				25,000	25,000	25,000	100.0%	100.0%
TOTAL DEPARTMENT - Category II				158,114	83,000	83,000	52.5%	52.5%
TOTAL DEPARTMENT				183,114	108,000	108,000	59.0%	59.0%