

**2024-2025 FEES AND CHARGES REPORT  
LIST OF FEE PROGRAMS BY DEPARTMENT/COST RECOVERY CATEGORY**

**Category I**

**Fees Which Should Be Cost Recovery**

**Category II**

**Fees Which May Be Less Than or More Than Cost Recovery**

**CITY CLERK**

**Category I**

1. Candidate Ballot Statements
2. Duplicating Services
3. Lobbyist Registration
4. Sale of Publications and Document Copying
5. Special Research/Services
6. Document Delivery
7. Document Scanning
8. Duplication Services
9. Electronic Media
10. Publications

**Category II**

1. Initiative Petition Filing
2. Local Candidate Election Filing
3. Notary Public Services
4. Political Reform Act

**ENVIRONMENTAL SERVICES**

**Category I**

1. Franchise Application Fees
2. Energy and Water Building Performance Ordinance

**Category II**

1. Source Reduction and Recycling

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**FINANCE**

**Category I**

1. Business Tax Special Reports
2. Circus/Carnival/Parade
3. Collection Fee
4. Handbill Distributors
5. Lien Activities
6. Returned Check Fee
7. Sale of Publications
8. Sales

**Category II**

1. Solid Waste Delinquencies
2. Municipal Water Collection Fees

**FIRE**

**Category I**

1. Engineering Installation, Removal, or Alteration Permits
2. HAZMAT Installation, Removal, or Alteration Permits
3. Hourly Rate
4. Inspector Activity Fees
5. Late Charges
6. Miscellaneous Fees
7. Plan Review Fees
8. Record Retention Fee
9. Miscellaneous Fees
10. Fire Training Center Facility Rental Fee

**Category II**

1. Annual Renewable Operating Permits
2. Fire Safety Non-Renewable Permits

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**HOUSING**

**Category I**

3. Hourly Rate
  4. Inspector Activity Fees
  5. Late Charges
  6. Record Retention Fee
  7. Emergency Response Services Fee
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1. Commercial Linkage Fee
  2. Replacement Unit Determination Application Fee
  3. Homebuyer Subordination Fee
  4. Miscellaneous Fees
  5. Multi-Family Affordable Restriction Monitoring Fee
  6. Multi-Family Loan Conversion Fee
  7. Multi-Family Loan Origination Fee
  8. Multi-Family Loan Payoff Processing Fee
  9. Multi-Family Loan Recapitalization Fee
  10. Multi-Family Loan Refinance Fee
  11. Multi-Family Loan Servicing Fee
  12. Multi-Family Project Owner Transfer Fee
  13. Multi-Family Project Restructuring Fee
  14. Single-Family Loan Payoff Fee
  15. Supplemental Document Processing Fee
  16. Rent Stabilization Program
  17. Affordable Housing Impact Fee Program
  18. Inclusionary Housing Application Fee
  19. Inclusionary Housing Ordinance (In-Lieu) Fees
  20. Affordable Housing Impact Fee Program

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<b>LIBRARY</b>	<b>Category II</b>	<ol style="list-style-type: none"><li>1. Inclusionary Housing Policy Fees</li><li>2. Rental Mediation Penalty: Apartments</li><li>3. Rental Mediation Penalty: Mobile Homes</li></ol>
	<b>Category I</b>	<ol style="list-style-type: none"><li>1. Community Room Rental</li><li>2. Filming on City Premises (Branch Libraries)</li></ol>
	<b>Category II</b>	<ol style="list-style-type: none"><li>1. Library Consulting - San José Way</li><li>2. Library Printing Fees</li><li>3. Library Specialized Collections</li><li>4. Fines</li></ol>
<b>OFFICE OF ECONOMIC DEVELOPMENT AND CULTURAL AFFAIRS</b>	<b>Category II</b>	<ol style="list-style-type: none"><li>1. Foreign Trade Alternative Site Framework Zone</li><li>2. Gated Event on Public Property</li><li>3. Wayfinding Banner Application</li><li>4. Downtown Vibrancy Event Pilot Permit</li><li>5. Film and Photography Permit</li><li>6. Parque de los Pobladores (also known as Gore Park) Use Permit</li><li>7. Paseo/Plaza Use Permit</li><li>8. Permit Cancellation</li><li>9. Private Property Event Permit</li><li>10. Wayfinding Banner Application</li></ol>

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**PARKS, RECREATION &  
NEIGHBORHOOD SERVICES**

**Category I**

1. Family Camp
2. Concessions
3. Fee Classes/Activities
4. Surcharges - Admin Fees
5. Park Permits
6. Happy Hollow Park & Zoo
7. Rentals and Reservations
8. Lake Cunningham Action Sports Park

**Category II**

1. Lake Cunningham - Parking
2. Anti-Graffiti (Public Property)
3. Aquatics
4. Parking
5. Fitness and Drop-In Programs
6. Arcadia Ballpark

**PLANNING, BUILDING & CODE  
ENFORCEMENT**

**Category I**

1. Annexations
2. Conditional Use Permits
3. Conventional Prezonings/Rezoning
4. Deficiency Plan Processing Fee
5. Deficiency Plan Reuse Fee
6. Environmental Clearance
7. General Plan Amendments

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8. Hourly Rate for Planning Services without Designated Fee
9. Liquor License Exception Permit Fee
10. Ministerial Development Permit
11. Miscellaneous Permits/Fees
12. Outside Agency Pass-Through Charges
13. Planned Development (PD) Permits
14. Planned Development (PD) Prezonings/Rezoning
15. Planning Translation Fee
16. Preliminary Review Fee
17. Public Information Services
18. Public Noticing
19. Record Retention/Microfilming
20. Sale of Publications and Photocopies
21. Single Family House Permit
22. Site Development Permits
23. Special Use Permit (SUP)
24. Specific Plan Reimbursement
25. Street Renaming Fee
26. Tentative Map
27. Tree Removal Permit
28. Urban Design Review Coordination Fee
29. Urban Design Review Pass Through Fee
30. Williamson Act
31. Addressing Fee
32. Building Permits
33. Building Plan Checking
34. Compliance Reports
35. Document Research Fee

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- 36. Electrical Permits
- 37. Mechanical Permits
- 38. Minimum Fees
- 39. Plumbing Permits
- 40. Publications and Photocopies Charges
- 41. Record Retention/Microfilming
- 42. Rough Framing Fee
- 43. Special Inspections and Services
- 44. Temporary Certificate of Occupancy
- 45. Abandoned Cart Program
- 46. Auto Body Repair Shop Permit
- 47. Auto Body, Repair and Dismantler Facility Reinspection Permit
- 48. Automobile Dismantler Permit
- 49. Building Code Compliance Program
- 50. Code Enforcement Inspector Rate
- 51. DeMinimums Signs
- 52. Environmental Inspector Rate
- 53. General Code Program
- 54. Landfill Closure and Post Closure Fees
- 55. Multiple Housing Program Permits (Triplex and Above)
- 56. Neglected/Vacant Building/Storefront Program
- 57. Off-Sale Alcohol Enforcement Program
- 58. Private Property Event Permit
- 59. Solid Waste Enforcement Fee
- 60. Tobacco Retail Program
- 61. Citywide Planning Fee

**Category II**

- 1. DeMinimums Signs Penalties

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**POLICE**

**Category I**

2. Multiple Housing Permit Penalties and Interest
3. Off-Sale Alcohol Enforcement Permit Penalties and Interest
4. Tobacco Retail Permit Penalties and Interest

1. Fingerprinting
2. Photographs
3. Public Records/Tapes
4. Repossessed Vehicles
5. Special Services
6. Tow Service Dispatch
7. Vehicle Impound
8. Visa Clearance Letters
9. Amusement Devices
10. Bingo
11. Cannabis Fees
12. Cardrooms
13. Concealable Firearms
14. Crime Prevention Through Environmental Design
15. Disturbance
16. Event Promoter Permit
17. Funeral Escort
18. Gaming Permit Registration - Non-Profit Fundraisers
19. Ice Cream Vendor
20. Massage Parlors
21. Miscellaneous Permits/Fees
22. Parade
23. Pawnbrokers/Secondhand Dealers



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**LIST OF FEE PROGRAMS BY DEPARTMENT/COST RECOVERY CATEGORY**

- 24. Peddler
- 25. Peep Show Establishment
- 26. Periodicals Canvasser
- 27. Pool/Billiard Room
- 28. Public Dance Hall
- 29. Public Entertainment
- 30. Sales
- 31. Secondary Employment
- 32. Street Closing
- 33. Taxicab
- 34. Tow Car

**Category II**

- 1. Gun Harm Reduction
- 2. Police Recruit Academy Fee

**PUBLIC WORKS**

**Category I**

- 1. PL01: Environmental Clearance
- 2. PL02: Flood Review of Planning Application
- 3. PL03: NPDES (C.3 Requirements)
- 4. PL04: Zoning (Conventional)
- 5. PL05: PD Zoning (PDC)
- 6. PL06: PD Permit (PD)
- 7. PL07: Preliminary Review
- 8. PL08: Site Development/Conditional Use/Special Use
- 9. PL09: Special Permits
- 10. PL10: Tentative Map (T/PT)
- 11. PL11: General Plan Amendments
- 12. PL12: Sanitary Sewer Model Analysis

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13. PL13: Streamside Protection
14. PL14: Transportation Analysis
15. PL15: Annexation
16. PW01: Record Retention Fee
17. PW02: Benchmark System Maintenance
18. PW03: Encroachment: Private Utility Permits
19. PW04: Encroachment: Revocable Permits
20. PW05: Special (Assessment) District Fees - Segregation Map Review
21. PW06: Engineering & Inspection - Public and Landscape
22. PW07: Engineering & Inspection - Private/Extension/Multiple Reviews/Plan Revisions
23. PW08: Grading/NPDES (C.3)/Drainage/Stormwater
24. PW09: Grading: Erosion Control
25. PW10: Geologic Hazard Zone - Investigation
26. PW11: Geologic Hazard Zone - Application
27. PW12: Geologic Hazard Zone - Assessment
28. PW13: Geologic Hazard Zone - Study Area (SGHSA)
29. PW14: Hazard Zone Clearance: Seismic Hazard Report
30. PW15: Hazard Zone Clearance: Flood Zone
31. PW16: Mapping and Vacations/Abandonments
32. PW17: Materials Testing Laboratory
33. PW18: Miscellaneous Permits
34. PW19: Miscellaneous Fees & Charges
35. PW20: Sewer Lateral Permits
36. PW21: Streetlights/Traffic
37. PW22: USA Locating: Non-Residential

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- 38. PW23: USA Locating: Residential
- 39. PW24: Sale of Fire Hydrants
- 40. Utility Excavation Permits
- 41. Inter-Agency Encroachment Permit
- 42. Geographic Information Systems
- 43. Animal Event Permit Fees
- 44. Animal Permit Fees

**Category II**

- 1. Adoption Fees
- 2. Animal Permit Fees
- 3. Board and Impound Fees
- 4. Disposal/Euthanasia Fees
- 5. Inspection Fees
- 6. License Fees
- 7. Other Charges
- 8. Owner Surrender Fees
- 9. Permit Application Fees
- 10. Quarantine Fees
- 11. Spay/Neuter Clinic Fees
- 12. Application Fees
- 13. Cancellation Charges
- 14. Catering Fees
- 15. Cleaning/Damage Deposits
- 16. Indoor Meetings/Events (Non-Profit & Government)
- 17. Indoor Meetings/Events (Other Users)
- 18. Other Fees and Charges
- 19. Outdoor Meetings/Events

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**TRANSPORTATION**

**Category I**

1. Development Review and Traffic Analysis Permits
2. Freight Loading Zone Permits
3. General Plan Amendment (GPA) Model Analysis
4. House Moving Escort
5. Micro Mobility
6. Ministerial Permits
7. Miscellaneous Fees and Charges
8. New Subdivision Pavement Markings
9. New Subdivision Traffic Control Signs
10. One-Way Vehicle Permits
11. Residential Permit Parking
12. Sale of Street Name Signs
13. Signal Design/Review
14. Taxi Stand Rental
15. Tentative Maps
16. Traffic Operations
17. Young Tree Trimming in Subdivisions
18. Misc Repairs or Services
19. Side Sewer Installation

**Category II**

1. Parking Citation Administration Fee
2. Sidewalk Repair Program
3. Sidewalk Repair Program Penalties
4. Tree Service Administrative Fee