

HOUSING & COMMUNITY DEVELOPMENT COMMISSION
MEETING ACTION MINUTES

April 11, 2024

MEMBERS PRESENT:	Roma Dawson Alain Mowad Ruben Navarro Jen Beehler Huy Tran Roberta Moore Ryan Jasinsky Daniel Finn Sketch Salazar	Commissioner (D1) Commissioner (D2) Commissioner (D5) <i>arrived at 6:07pm</i> Commissioner (D6) Commissioner (D8) Commissioner (D10) Chair (ML) Commissioner (MR) Lived Experience (CW)
MEMBERS ABSENT:	Barry Del Buono Linh Vong Victoria Partida Don Jackson	Commissioner (D3) Commissioner (D4) Vice Chair (D7) Commissioner (D9)
STAFF PRESENT:	Rachel VanderVeen Walter Lin Stephanie Gutowski Kelly Hemphill John Wildemuth Mindy Nguyen Karly Wolak	Assistant Director of Housing Deputy Director, Public Works Policy and Planning Administrator, Housing Homelessness Response Division Manager, Housing Senior Electrician, Public Works Development Officer, Housing Senior Supervisor, Housing

(I) Call to Order & Orders of the Day

A. Chair Jasinsky called the meeting to order at 5:47 p.m.

(II) Introductions – Commissioners and staff introduced themselves.

(III) Consent Calendar

A. Approve the Consent Calendar which includes Minutes for the Regular Meeting of March 14, 2024.

Commissioner Beehler made the motion to approve the Consent Calendar with a grammatical edit on page 4 and 5 with a second by Commissioner Dawson. The motion passed 7-0-1.

Yes	Finn, Jasinsky, Dawson, Mowad, Beehler, Tran, Moore (7)
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**Housing & Community Development Commission
FINAL Minutes – Regular Meeting of April 11, 2024**

No	None (0)
Abstain	Salazar (1)
Absent	Del Buono, Vong, Navarro, Partida, Jackson (5)

(IV) Reports and Information Only

A. Chair: Chair Ryan Jasinsky reviewed logistics and guidelines for participation.

Director: Ms. Rachel VanderVeen shared that the Council passed the Tenant Preferences Program at the March 26th City Council meeting. She shared that the Rent Stabilization Program Strategic Plan will be heard at the Community and Economic Development Committee on April 20th. In addition, she shared that the State Auditor released a report on April 9th regarding the expenditures on homelessness for three government agencies: the State of California, the City of San Jose, and the City of San Diego. Ms. VanderVeen provided an update to the spring recruitment for the Lived Experience seat. An alternate will be selected by June 2024.

B. Council Liaison: No updates were given as the Council Liaison was not present.

(V) Open Forum

(VI) Old Business

(VII) New Business

**A. Draft 2024-2024 Annual Action Plan
(S. Gutowski, Housing)**

ACTION: 1) Conduct a Public Hearing on Draft Fiscal Year 2024-2025 Annual Action Plan (Action Plan) and take public comment, as required by the U.S. Department of Housing and Urban Development (HUD); 2) Provide Housing Department staff with input on the draft Action Plan and proposed funding; and 3) Recommend that the City Council approve the draft Action Plan.

Commissioner Salazar recused herself due to a conflict of interest. Commissioners asked clarifying questions and gave feedback to staff. Commissioner Navarro made the motion to approve the Draft 2024-2025 Annual Action Plan with a second by Commissioner Dawson. The motion passed 8-0-1.

Yes	Finn, Jasinsky, Dawson, Mowad, Navarro, Beehler, Tran, Moore, (8)
No	None (0)
Abstain	Salazar (1)

**Housing & Community Development Commission
FINAL Minutes – Regular Meeting of April 11, 2024**

Absent	Del Buono, Vong, Partida, Jackson (5)
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**B. Housing Trust Fund Budget
(K. Hemphill, Housing Department)**

ACTION: Acting as the Housing Trust Fund Oversight Committee, the Commission recommend that the Acting Director of Housing approve the expenditure plan for the Housing Trust Fund of \$2,313,222 in homelessness priorities for Fiscal Year 2024-2025.

Commissioners asked clarifying questions and gave feedback to staff. Commissioner Tran made the motion to approve the Housing Trust Fund expenditure plan with a second by Commissioner Navarro. The motion passed 7-2.

Yes	Finn, Dawson, Mowad, Navarro, Tran, Moore, Salazar (7)
No	Jasinsky, Beehler (2)
Absent	Vong, Moore, Salazar (3)

(VIII) Open Forum

Members of the Public are invited to speak on any item that does not appear on today’s Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Commission.

(IX) Meeting Schedule

The next Regular Meeting for the Commission is scheduled to be held on **Thursday, May 9, 2024 at 5:45 p.m., Wing Rooms 118-120, at San José City Hall, 200 E. Santa Clara St., San José, CA 95113.** Items expected to be heard are (updated):

- Rent Stabilization Program Quarter 3 Mobilehome Interaction Log
- Rent Stabilization Program Semi-Annual Report
- Elections for Chair and Vice Chair for Fiscal Year 2023-2024

(X) Adjournment

Chair Jasinsky adjourned the meeting at 7:56 p.m.