



# Memorandum

**TO:** MAYOR MAHAN

**FROM:** Councilmember Bien Doan

**SUBJECT: BUDGET DOCUMENT**

**DATE:** 5/22/2024

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Approved  Date 5/22/2024

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**RECOMMENDATION**

Modify the City Manager's 2023-2024 Proposed Budget to incorporate the following budget proposal, including any required funding allocation adjustments.

**Proposal**

Program/Project Title: District 7 Council Office Budget Carryover

Amount of City Funding Required: \$410,000.00

This change is:

One-time       Ongoing

Cost Estimate Number (if applicable): N/A

Proposal Description, including the reason for the need and anticipated outcomes (Please describe how the proposal will affect services for San José residents, community groups, businesses, etc.):

These funds will continue to be used for community outreach services, projects, events, and activities that will benefit the residents of Council District 7.

**Funding Source**

Essential Services Reserve:

x  Other (Please specify program/project/fund): FY 2023-2024 District 7 Office Budget

**Department or Organization Contact**

Please list the contact information for the individual that certified cost estimates contained within your recommendation:

Name and Title: Sarah Shull

Department or Organization: Office of the City Clerk

Phone Number: 408.535.1260

Email: sarah.shull@sanjoseca.gov