



# Memorandum

**TO:** MAYOR MAHAN

**FROM:** Councilmember Peter Ortiz

**SUBJECT: BUDGET DOCUMENT**

**DATE: 5-23-24**

Approved:

Date: 5-23-24

## **RECOMMENDATION**

Modify the City Manager's 2024-2025 Proposed Budget to incorporate the following budget proposal, including any required funding allocation adjustments.

### **Proposal**

Program/Project Title: **D5 Office Re-Budget**

Amount of City Funding Required: **\$200,000**

This change is:

One-time       Ongoing

Cost Estimate Number (if applicable): **N/A.**

Proposal Description, including the reason for the need and anticipated outcomes (Please describe how the proposal will affect services for San José residents, community groups, businesses, etc.):

**Roll over the remaining balance of \$200,000 in District 5 from the 2023-2024 fiscal year to the 2024-2025 fiscal year.**

**Funding Source**

Essential Services Reserve:

Other (Please specify program/project/fund): **D5 Office Re-Budget**

**Department or Organization Contact**

Please list the contact information for the individual that certified cost estimates contained within your recommendation:

Name and Title: Toni Taber, City Clerk

Department or Organization: City Clerk's Office

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