



Memorandum

TO: MAYOR MAHAN

FROM: Vice Mayor Rosemary Kamei

SUBJECT: BUDGET DOCUMENT

DATE: May 23, 2024

Approved Rosemary Kamei Date 5/23/2024

RECOMMENDATION

Modify the City Manager's 2024-2025 Proposed Budget to incorporate the following budget proposal, including any required funding allocation adjustments.

Proposal

Program/Project Title: **West Valley Community Services Grant**

Amount of City Funding Required: \$75,000

This change is:

One-time Ongoing

Cost Estimate Number (if applicable): \$0

Proposal Description, including the reason for the need and anticipated outcomes (Please describe how the proposal will affect services for San José residents, community groups, businesses, etc.):

West Valley Community Services (WVCS) provides a continuum of basic needs, housing assistance, and family support services including information and referrals, food, homeless services, affordable housing, financial assistance, and case management in West San Jose.

WVCS also serves unhoused and low-income individuals and families in adjacent West Valley communities. This funding request will pay for basic needs and supportive services for low-income families and individuals in West San Jose. The work will also directly help the Cadillac-Winchester neighborhood—a historically underserved and under-resourced area. These services feature as part of the Community Access to Resources and Education program and will support the cost of one case manager and 10% overhead.

Funding Source

Essential Services Reserve:

Other (Please specify program/project/fund):

Department or Organization Contact

Please list the contact information for the individual that certified cost estimates contained within your recommendation:

Name and Title: N/A

Department or Organization: N/A

Phone Number: N/A

Email: N/A