



Special Inspection New Building Form

Public Works' Engineering Services Division, Structural Engineering & Code Inspections (SECI) Section (Updated 04/2024)

STATEMENT OF SPECIAL INSPECTIONS

This form provides for listing aspects of the project that require special inspection and testing as indicated in 2022 California Building Code Sections 1704 and 1705, and defines duties and responsibilities of parties involved in the project.

Enter project information

PROJECT NAME:	PLAN CHECK #:
PROJECT ADDRESS:	

FORM SUBMITTAL. The Owner or Owner's Agent, on the advice of the Registered Design Professional in Charge, must complete this form, secure signatures by all parties, and submit 2 copies to Public Works' SECI Section for review.

DUTIES AND RESPONSIBILITIES. The Owner and Contractor acknowledge assignment of the following duties, responsibilities, and conditions applicable to special inspection or testing:

Owner

1. Ensures that construction complies with the approved permit documents and implements the program of special inspections.

Contractor

1. Ensures proper notification to the special inspection or testing agency for items listed herein.
2. Reviews the Building Division approved plans for additional inspection or testing requirements. A pre-construction conference at the job site is recommended to re view special inspection procedures.

Special Inspection/Testing Agency

1. Sends copies of all laboratory reports and inspections to PW SECI and Registered Design Professional in Charge on a weekly basis or sooner if required. Only the testing laboratory may take samples and transport them to their laboratory.
2. Submits for PW SECI's approval an Inspector List that shows the names and qualifications of on-site special inspectors who are NOT on the City's pre-approved list.
3. Provides each special inspector with an identification badge that includes:
 - Name and photograph
 - Areas that the inspector is qualified to inspect.
 - An authorization signature by the Registered Engineer who is a full-time employee of the agency.
4. Provides the Final Report of Special Inspections that documents required special inspections and correction of discrepancies noted in inspections. A copy of this report must be kept at the job site for review by the City Inspector prior to final inspections.

Special Inspectors

1. Must have their badge visible when performing their duties.
2. Must immediately notify the Building Official of Public Works upon encountering any concerns or problems.
3. Must use only PW SECI's approved & stamped drawings.

ACKNOWLEDGEMENTS Print name, sign, and enter date

REGISTERED DESIGN PROFESSIONAL IN RESPONSIBLE CHARGE Print: ●	Signature: ●	Date:
OWNER'S AUTHORIZATION Print: ●	Signature: ●	Date:
CONTRACTOR Print: ●	Signature: ●	Date:
RESPONSIBLE EMPLOYEE OF THE TESTING AGENCY Print: ●	Signature: ●	Date:
BUILDING OFFICIAL'S ACCEPTANCE Print: ●	Signature: ●	Date:

SPECIAL INSPECTION AND TESTING AGENCIES

The following special inspection and testing agencies will be retained to conduct tests and inspection on this project.

Enter firm names, contact information, and area of responsibility.

SPECIAL INSPECTION AGENCIES

FIRM NAME:	
ADDRESS:	
PHONE:	EMAIL:
RESPONSIBILITY:	
FIRM NAME:	
ADDRESS:	
PHONE:	EMAIL:
RESPONSIBILITY:	

FIRM NAME:	
ADDRESS:	
PHONE:	EMAIL:
RESPONSIBILITY:	

MATERIAL TESTING AGENCIES

FIRM NAME:	
ADDRESS:	
PHONE:	EMAIL:
RESPONSIBILITY:	
FIRM NAME:	
ADDRESS:	
PHONE:	EMAIL:
RESPONSIBILITY:	

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CONTRACTOR’S STATEMENT OF RESPONSIBILITY

California Building Code (CBC) Section 1704.4 requires the Contractor responsible for the construction of a main wind or seismic force resisting system, designated seismic system, or a wind or seismic resisting component listed in the Statement of Special Inspections—and including the Structural Tests and Inspection Schedule and as noted on City-approved plans—to submit a written statement of responsibility to the City Building Official and the Owner prior to the commencement of work on the system or component. **The Contractor hereby acknowledges this responsibility regarding special requirements as described in the Statement of Special Inspections, Structural Tests, Inspection Schedule, and City-approved plans and as prepared by the engineer of record or the registered design professional per the requirements of California Building Code Section 1704.3.**

ACKNOWLEDGEMENT Contractor to print name, sign, and enter date

Print:	Signature:	Date:
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SEISMIC AND WIND RESISTANCE

SEISMIC REQUIREMENTS (CBC SECTION 1704.3.2)

Describe the seismic-force-resisting system and designated seismic systems subject to special inspections in accordance with CBC Section 1705.13 or 1705.14:

The extent of the seismic-force-resisting system is defined in more detail in the construction documents.

WIND REQUIREMENTS (CBC SECTION 1704.3.3)

Describe the main wind-force-resisting system and designated wind resisting components subject to special inspections in accordance with Section 1705.12:

The extent of the main wind-force-resisting system and wind resisting components is defined in more detail in the construction documents.

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SUMMARY OF SPECIAL INSPECTION

For this project, list the required inspections per CBC Chapter 17

KEY: C = CONTINUOUS P = PERIODIC

Place a check mark under "C," "P" or both as appropriate for each listing

CONSTRUCTION TYPE REQUIRING INSPECTION	LIST OF REQUIRED INSPECTIONS	C	P
Alternate Materials and Systems – Section 1705.1.1			
Steel – Section 1705.2 <ul style="list-style-type: none"> • Cold-Formed Steel Deck – Section 1705.2.2 • Open-Web Steel Joists and Girders – Section 1705.2.3 • Cold-Formed Steel Truss Span ≥ 60 Ft – Section 1705.2.4 			
Concrete – Section 1705.3			
Masonry – Section 1705.4 Level B – TMS 402 / ACI 530 / ASCE 5 Table 1.19.2			
Wood – Section 1705.5			
Soils – Section 1705.6			
Deep Foundations <ul style="list-style-type: none"> • Driven Piles – Section 1705.7 • Cast-In-Place Piers – Section 1705.8 • Helical Piles – Section 1705.9 			
Wind Resistance – Section 1705.12			
Seismic Resistance – Section 1705.13			
Testing for Seismic Resistance – Section 1705.14			
Sprayed Fire-Resistant Materials – Section 1705.15			
Mastic and Intumescent Coatings – Section 1705.16			
Exterior Insulation and Finish Systems – Section 1705.17			
Fire-Resistant Penetrations and Joints – Section 1705.18			
Smoke Control Systems – Section 1705.19			
Sealing of Mass Timber – Section 1705.20			
Specify other tests, inspections, or special instructions as required:			

continued>

KEY

SPECIAL INSPECTION AND TESTING AGENCIES RECOGNIZED BY THE CITY OF SAN JOSE

RC = Reinforced Concrete
 HSB = High-Strength Bolting

PC = Prestressed Concrete
 NDT = Non-destructive Testing

SM = Structural Masonry
 SWC = Structural Wood Construction

FP = Fireproofing
 SW = Steel Welding

AGENCY NAME	ADDRESS	PHONE/FAX	RC	PC	SM	SW	HSB	NDT	SWC	FP	EXPIRATION DATE
ACE Quality Control	1830 Vernon St, Suite #7 Roseville, CA 95678	(916) 742-5096 (530) 241-5935	X	X	X	X	X			X	4/5/2025
Achievement Engineering Corp.	2455 Autumnvale Drive, Unit E San Jose, CA 95131	(408) 217-9174 (408) 217-9632	X	X	X	X	X	X	X	X	5/16/2025
Advanced Testing & Inspection (ATI)	540 Brunken Avenue, Suite B Salinas, CA 93901	(831)422-2272 (831)597-2004	X	X	X	X	X			X	10/1/2022
Apex Testing Labs, Inc.	1790 Yosemite Ave San Francisco, CA 94124	(415)550-9800 (415)550-9880	X	X	X	X	X	X		X	5/3/2025
Applied Materials & Engineering	980 41st Street Oakland, CA 94608	(510)420-8190 (510)420-8186	X	X	X	X	X	X	X	X	4/11/2025
Aries Engineering	5357 Persimmon Grove Ct San Jose, CA 95123	(408)634-0087	X			X	X		X		10/10/2026
Baez Geotechnical Group (BGG)	1686 Second St, Ste. 205 Livermore, CA 94550	(925) 766-1616	X	X	X						4/22/2022
BAGG Engineers	138 Charcot Avenue San Jose, CA 95131	(650) 852-9133 (650) 852-9138	X	X	X	X	X	X	X	X	10/10/2026
Berlogar, Stevens and Associates	5587SunolBoulevard Pleasanton, CA94566	(925)484-0220 (925)846-9645	X	X	X	X	X			X	9/4/2021 Pending Review
Biggs Cardosa Associates, Inc.	865 The Alameda San Jose, CA 95126	(408)296-5515 (408)296-8114	X	X	X	X	X				3/18/2027
B.S.K. Associates	399 Lindbergh Ave Livermore, CA 94551	(925)315-3151 (925)315-3152	X	X	X	X	X	X		X	5/1/2025
Cal West Inspection Service	5109 Sweeney Rd, Winters, CA 95694	(707) 365-5958	X			X	X			X	11/12/2024
Consolidated Engineering Labs	2001 Crow Canyon Rd, Suite 100 San Ramon, CA 94583	(925)314-7100 (925)855-7140	X	X	X	X	X	X	X	X	4/8/2025
Construction Testing Services (CTS)	2118 Rheem Drive, Pleasanton, CA 94588	(925) 462-5151 (925)462-5183	X	X	X	X	X	X	X	X	3/24/2026
CTE Cal, Inc.	46716 Fremont Boulevard Fremont, CA 94538	(510)573-6362 (510)573-6684	X	X	X	X	X	X	X	X	12/9/2025
Earth Systems Pacific	48511 Warm Springs Blvd, Suite 210 Fremont, CA 94539	(510)353-3833 (888) 567-4292	X	X	X	X	X	X	X	X	3/3/2024 Pending Review
ENGEO Incorporated	2010 Crow Canyon Pl., Suite 250 San Ramon, CA 94583	(925) 866-9000 (888)279-2698	X	X	X	X	X	X	X	X	4/1/2027
Geissler Engineering	83e Beach Road Belvedere, CA 94920	(415) 992-9393	X			X	X		X		10/5/2023
Geocon Consultants, Inc.	6671 Brisa Street Livermore, CA 94550	(925)371-5900 (925) 371-5915	X	X	X	X	X		X	X	10/7/2023
HP Inspections	690 Sunol Street, Bldg. H San Jose, CA 95126	(408)288-8460 (408)271-0902	X	X	X	X	X	X		X	1/27/2024 Pending Review
Inspection Consultants, Inc.	1515 North C Street Sacramento, CA 95814	(916)321-5580 (916)321-5590	X	X	X	X	X			X	1/20/2020
Inspection Services Inc.	1798 University Avenue Berkeley, CA 94703	(415)243-3265 (415)243-3266	X	X	X	X	X	X	X	X	2/8/2026
KC Engineering Co.	865 Cotting Lane, Suite A Vacaville, CA 95688	(707)447-4025 (707) 447-4143	X	X	X	X	X			X	11/7/2020
Kleinfelder Inc.	2601 Barrington Ct, Hayward, CA94545	(925) 484-1700	X	X	X	X	X	X		X	7/30/2022
Korbmacher Engineering Inc.	480 Preston Court, Suite B Livermore, CA 94551	(925)454-9033 (925)454-9564	X	X	X	X	X	X	X	X	2/2/2024 Pending Review
Krazan and Associates Inc.	1061 Serpentine Lane, Suite F Pleasanton, CA 94566	(925) 307-1160 (925) 307-1161	X	X	X	X	X	X	X	X	3/2/2024 Pending Review

AGENCY NAME	ADDRESS	PHONE/FAX	RC	PC	SM	SW	HSB	NDT	SWC	FP	EXPIRATION DATE
MatriScope Engineering Laboratories, Inc	6244 Preston Ave Livermore, CA 94551 601 Bercut Dr. Sacramento, CA 95811	(510)763-3601 (916) 375-6700	X	X	X	X	X	X	X	X	5/16/2025
Mid Pacific Engineering, Inc MPE	4200 N. Freeway Blvd., Suite 5 Sacramento, CA 95834	(916) 927-7000	X	X	X	X	X	X		X	3/12/2023
Moore Twining Associates, Inc.	2527 Fresno Street Fresno, CA 93721	(559)268-7021 (559)268-0740	X	X	X	X	X			X	8/8/2021
Nicholas Engineering Consultants	6743 Dublin Boulevard, #15 Dublin, CA 94568	(925) 829-8090 (925)829-0235	X	X	X	X	X		X	X	5/9/2026
Ninyo & Moore	1956 Webster Street, Suite 400 Oakland, CA 94612	(510)633-5640 (510)633-5646	X	X	X	X	X	X	X	X	5/20/2024 Pending Review
NORCON, LLC	1661 Tennessee St. Suite 201 San Francisco, CA 94107	(415) 710-1155	X	X	X	X	X	X	X	X	10/6/2026
Pacific Crest Engineering, Inc.	444 Airport Blvd, Ste. 106 Watsonville, CA 95076	(831) 722-9446 (831) 722-9158	X		X		X				1/7/2022
Picot Inspection	1262 62th Ave, Oakland, CA 94621	(510) 847-8990	X	X	X	X	X		X	X	1/5/2024 Pending Review
PJC & Associates, Inc.	600 Martin Ave, Ste 210 Rohnert Park, CA 94928	(707) 584-4804	X		X	X					1/31/2027
Professional Service Industries, Inc.	380 Tennant Ave, Ste. 3 Morgan Hill, CA 95037	(408) 669-5500	X		X	X	X			X	3/26/2022 Pending Review
Quantum Geotechnical	6288 San Ignacio Ave. Suite D San Jose, CA 95119	(408)629-3822 (408)629-3825	X	X	X					X	8/10/2019
RES Engineers, Inc.	1250 Missouri Street, Suite 207 San Francisco, CA 94107	(415)822-4625 (415)822-8925	X	X	X	X	X	X	X	X	8/8/2026
RMA Group	130 Archer Street San Jose, CA 95112	(408) 362-4920 (408) 362-4926	X	X	X	X	X	X	X	X	7/14/2026
Salem Engineering Group, Inc.	4055 W. Shaw Ave, Suite 110 Fresno, CA 93722	(559)271-9700 (559)275-0827	X	X	X	X	X	X		X	8/16/2025
Sigma Engineering Laboratories, Inc.	1180 4 th St #520 San Francisco, CA 94158	(415) 702-8374 (628) 999-0377	X	X	X	X	X	X		X	9/17/2026
Signet Testing Laboratories	3526 Breakwater Court Hayward, CA 94545	(510)887-8484 (510) 783-4295	X	X	X	X	X	X	X	X	1/11/2025
Smith-Emery Company	P.O. Box 880550, Hunters Point Shipyard, Building 114, San Francisco, CA 94188	(415) 642-7326 (415) 642-7055	X	X	X	X	X	X	X	X	8/1/2026
Stevens Ferrone & Bailey	1600 Willow Pass Court Concord, CA 94520	(925)688-1001 (925)688-1005	X	X	X	X	X		X	X	7/31/2026
Structure Groups	2352 Research Drive Livermore, CA 94550	(925)447-9900 (925)447-9901	X	X	X	X	X		X	X	7/14/2026
Summit Associates	2300 Clayton Road, Suite 1380 Concord, CA 94520	(925)363-5560 (925)363-5511	X	X	X	X	X	X	X	X	12/12/2022
Terracon Consultants, Inc	1220 Concord Ave, Suite 450 Concord, CA 94520	(925) 348-9057	X	X	X	X	X	X		X	4/1/2027
Testing Engineers Inc.	2811 Teagarden Street San Leandro, CA 94577	(510)835-3142 (510)834-3777	X	X	X	X	X	X	X	X	10/25/2024
Twining	1572 Santa Ana Avenue Sacramento, CA 95838	(916) 649-9000 (916)921-8532	X	X	X	X	X	X	X	X	2/2/2024
Valley Inspection	326 Woodrow Avenue Vallejo, CA 94591	(707) 552-7037 (707) 552-7022				X			X	X	6/6/2025
Wallace-Kuhl & Associates, Inc.	3050 Industrial Boulevard West Sacramento, CA 95691	(916) 372-1434 (916)372-2565	X	X	X	X	X	X		X	8/21/2023
Youngdahl Consulting Group Inc.	1234 Glenhaven Court El Dorado Hills, CA 95762	(916) 933-0633 (916) 933-6482	X	X	X	X	X	X	X	X	1/27/2024

Notes:

- (1) Agencies may have offices in more than one location.
- (2) Agencies with a "Pending Review" status are recognized.
- (3) Other agencies may be approved by local jurisdictions.