

WORK PLAN CONTENTS

DRAFT
City of San José Parks and Recreation Commission
Work Plan
August 2024- June 2025

August 7, 2024

1. 2024-2025 Draft Work Plan

Purpose: Draft and approve the 2024-2025 draft PRC work plan.

September 4, 2024

1. Municipal Golf Courses Status Report

Purpose: Provide a status report on the City's municipal golf courses under the new lease agreement that took effect on April 1, 2023.

2. PRNS Grantmaking Unit Status Report

Purpose: Provide a status report on the PRNS Grantmaking Unit, including an overview of how the City invests and partners with community-based organizations to serve our residents through grantmaking.

October 2, 2024

1. Park Ranger Program Annual Report

Purpose: Provide an annual report on the Park Ranger Program including updates on programming and hiring efforts.

2. BeautifySJ Neighborhood Blight Reduction Status Report

Purpose: Provide a status report on the BeautifySJ Neighborhood Blight Reduction plan and results for graffiti, litter removal, illegal dumping and Dumpster Days.

November 6, 2024

1. TBD

December 4, 2024

1. ActivateSJ Strategic Plan Status Report

Purpose: Provide a status report on the ActiveSJ strategic plan to maintain, improve and expand City facilities, programs and services for all in San José.

2. Neighborhood Center Partner Program Annual Report

Purpose: Provide an annual report on the Neighborhood Center Partner Program work plan recommendations and audit implementation.

3. Park Impact Ordinance and Parkland Dedication Ordinance Fees and Capital Improvement Program Annual Report

Purpose: Provide an annual report on Park Impact Ordinance and Parkland Dedication Ordinance Fees for 2023-2024 and Parks, Recreation and Neighborhood Services Department's Capital Improvement Program.

January 1, 2025 – Meeting Canceled

February 5, 2025

1. City-Wide Sustainable Park Maintenance Status Report

Purpose: Provide a status report on citywide sustainable park maintenance, including current service levels and areas of improvement.

2. Budget Priorities Discussion

Purpose: Facilitate a discussion on Commission District budget priorities.

3. Placemaking and Public Life Status Report

Purpose: Provide an annual status report on Placemaking programs, events and public life in San José, including citywide efforts to activate and improve San José's public life.

March 5, 2025

1. San José Youth Empowerment Alliance, Bringing Everyone's Strengths Together, Safe Summer Initiative Grant, and Youth Intervention Services Programs Annual Report

Purpose: Provide an annual report on the San José Youth Empowerment Alliance (formerly the Mayor's Gang Prevention Task Force), Bringing Everyone's Strengths Together, Safe Summer Initiative Grant, and Youth Intervention Services programs for Fiscal Year 2023-2024.

2. Family Camp Status Report

Purpose: Provide a status report on Family Camp in advance of the 2025 Season.

3. Parks, Recreation and Neighborhood Services Community Impact Annual Report

Purpose: Provide an annual report on Parks, Recreation and Neighborhood Services Community Impact, including the transition of programming from cost recovery to equitable access for Fiscal Year 2023-2024.

April 2, 2025

1. Parks, Recreation and Neighborhood Services Volunteer Management Programs Annual Report

Purpose: Provide an annual report on Parks, Recreation and Neighborhood Services volunteer management programs, accomplishments, and improvement initiatives.

2. Children and Youth Services Master Plan Status Report

Purpose: Provide an annual report on the Children and Youth Services Master Plan.

3. Sports Fields Use and Equity Status Report

Purpose: Provide a status report on the use of the City's sports fields, including efforts to increase equitable access to them.

May 7, 2025

1. 2023-2024 Senior Services Status Report

Purpose: Provide a status report on the Fiscal Year 2023-2024 senior services.

2. Annual Trail Program Update

Purpose: Provide an annual update on the Trail Program.

3. PRNS Urban Forestry Program Overview

Purpose: Provide an overview of the PRNS Urban Forestry Program.

June 4, 2025

1. Happy Hollow Park and Zoo Status Report

Purpose: Provide a status report on Happy Hollow Park and Zoo's accomplishments, challenges and plans for the future.

Items to be Added as Needed

1. Budget Updates
2. Capital Development Projects
3. Legislative Updates
4. Park Master Plans
5. Park Naming
6. PRNS Operational Plans
7. PRNS Policy Items
8. Parks Funding Initiative Status Verbal Report

Items To Be Determined

1. Spartan Keyes Master Plan & Park Naming
2. Pickleball Overview
3. Coyote Creek Flood Project
4. General Plan Element Updates
5. North San Jose Park Fees
6. Communication Hill Master Plan and Park Naming
7. PRNS Partnership Overview