

TO: TREATMENT PLANT
ADVISORY COMMITTEE

FROM: Kerrie Romanow

SUBJECT: See Below

DATE: July 28, 2024

INFORMATION

SUBJECT: Report on Contract Award Activities Undertaken by the Director of the Environmental Services Department Pursuant to Title 27 of the San José Municipal Code for the Period of January 1, 2024 – June 30, 2024

BACKGROUND

This memorandum updates the Committee on the Environmental Services Department Director's (Director) award of public contracts related to the operation of the San José - Santa Clara Regional Wastewater Facility. Title 27 of the San José Municipal Code authorizes the Director to award and execute "Public Works Contracts" of \$1.0 million (\$1.2 million when adjusted for inflation per section 27.10.560) or less for those contracts within the Environmental Services Department. San José Municipal Code Section 27.50.020 requires a bi-annual report of actions taken. This memorandum details the Director's actions taken under this delegation for the period of January 1, 2024, through June 30, 2024.

During this reporting period, one (1) new Public Works contract over \$1,200,000 was executed and the Director took no actions to negotiate and execute a change order. This activity is summarized in Attachment - Report of the Director of the Environmental Services Department January 1, 2024, through June 30, 2024.

TREATMENT PLANT ADVISORY COMMITTEE

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COORDINATION

Preparation of this report has been coordinated with the City Attorney's Office and City Manager's Budget Office.

/s/

Kerrie Romanow

Director of Environmental Services

For questions, please contact Jeff Provenzano, Assistant Director, Environmental Services Department, at (408) 425-2821

**Attachment: Report of the Director of the Environmental Services Department
January 1, 2024, through June 30, 2024**

Attachment

Report of the Director of the Environmental Services Department
January 1, 2024, through June 30, 2024

(Pursuant to Chapter 27.50 of the Municipal Code):

Contract Activity of the Director of the Environmental Services Department

(Construction Contracts up to \$1,000,000, per SJMC 27.10.560, or other amounts over \$1,000,000 as delegated by the City Council, per SJMC 27.04.060B)

Project ID	Project Name	Contractor	Contract Award	Approval Date
10204	Installation of Recycled Water Blow-off and Dewatering Systems, Phase II	Manzo Construction	\$341,994	3/16/24
<i>Scope:</i> Relocate the existing recycled water truck fill station on Los Esteros Rd.2. Replace the existing six (6) truck fill stations at Spring St. & McKendrie St., Spring St., Corie Ct., Yerba Buena Rd., Piercy Rd., Hellyer Ave.				

Change Orders

(Change Orders that meet the requirements set forth in SJMC 27.30.080 or SJMC 27.30.090)

There are no items in this reporting period.