



# City of San José

## Climate Advisory Commission

Mani Bekele  
Bill DeVincenzi  
Glen Garfunkel  
Lucia Marquez  
Ruth Merino  
Karen Nelson

Victor Niemeyer  
Phillip Remaker  
Anthony Strawa  
Tracy Wang  
VACANT

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### DRAFT MEETING MINUTES

7:00 PM

May 16, 2024

#### **I. Welcome & Introductions**

#### **II. Call to Order & Orders of the Day**

##### **Call to Order**

Chair Nelson convened the Climate Advisory Commission at 7:02 p.m.

##### **Roll Call**

PRESENT: Anthony Strawa, Bill DeVincenzi, Glen Garfunkel, Karen Nelson, Lucia Marquez, Mani Bekele, Philip Remaker, Ruth Merino, Tracy Wang, and Victor Niemeyer

ABSENT: None

STAFF: Staff present: Deputy Director Lina Williams, Public Information Rep II Kayla Boardman, Supervising Environmental Services Specialist Anne Balis, Division Manager Ramses Madou, Associate Transportation Specialist Andrea Arjona Amador

#### **III. Public Record**

None on file.

#### **IV. Public Comment**

No public comment.

#### **V. Consent Calendar**

Anne provided an update about the vacant seat on the commission. Last meetings minutes were approved by the chair previously. The Commissioner's were also given the opportunity to approve the March meeting minutes. In future meetings the Commission will review the meetings minutes to comment and approve as part of the Consent Calendar. No public comment.

Action: Upon motion by Commissioner Strawa and seconded by Commissioner Wang, the consent calendar was approved (10-0).

#### **VI. Reports and Information Only**

There were no "reports and information only".

**VII. Old Business**

There was no old business.

**VIII. New Business**

A. Introduction to Climate Smart

1. Environmental Services Department Presentation – Introduction to Climate Smart (Attachment A)
2. Climate Smart Initiatives (Attachment B)
3. Energy Department Presentation (Attachment C)
4. Department of Transportation Presentation (Attachment D)

Action: None (discussion only)

B. Climate Smart Outreach and Advocacy Strategy

1. Climate Smart Outreach Plan - Draft (Attachment E)
2. List of outreach organizations (Attachment F)

Action: None (discussion only)

C. Commission Work Plan for Fiscal Year 23-24 and Fiscal Year 24-25 (Attachment G)

Action: Upon motion by Commissioner Garfunkel and seconded by Commissioner Remaker, the work plan was approved (10-0).

D. Annual Report for Fiscal Year 23-24 (Attachment H)

Action: None (discussion only)

E. Recommendation to City Council for Set Time for Climate Smart Items

Action: Upon motion by Commissioner Bekele and seconded by Commissioner Strawa, item was deferred to next commission meeting (10-0).

F. Development of Ad Hoc Committees

To consider the development of ad-hoc committees that focus on narrow topics of vital interest that will increase our Commission's impact. The committee outlined below is ready for discussion and vote to establish at the May Commission meeting. Details and governing requirements will be discussed. Additional Ad-Hoc committee topics can be discussed at our meeting for further consideration at the July meeting.

Ad-Hoc committee ready for a May meeting formation vote.

Title: Cool Roof Awareness Building and Expansion in San Jose

Goals: Opportunities to increase awareness for Cool Roof benefits for climate and energy reduction along with reporting on current programs and possible program development and incentive programs.

Action: Upon motion by Commissioner Bekele and seconded by Commissioner Strawa, item was deferred to next commission meeting (10-0).

G. Meeting schedule and agenda items

*The next regular meeting will be July 18, 2024, at 7pm in San José City Hall, Tower Room 1753*

**IX. Adjournment**

Chair Nelson adjourned the meeting at approximately 9:19 p.m.

*Karen Nelson*

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KAREN NELSON, CHAIR

ATTEST:  
CLIMATE ADVISORY COMMISSION SECRETARY

  
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Leticia Vargas, COMMISSION SECRETARY