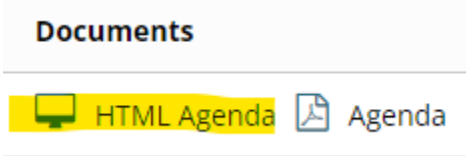
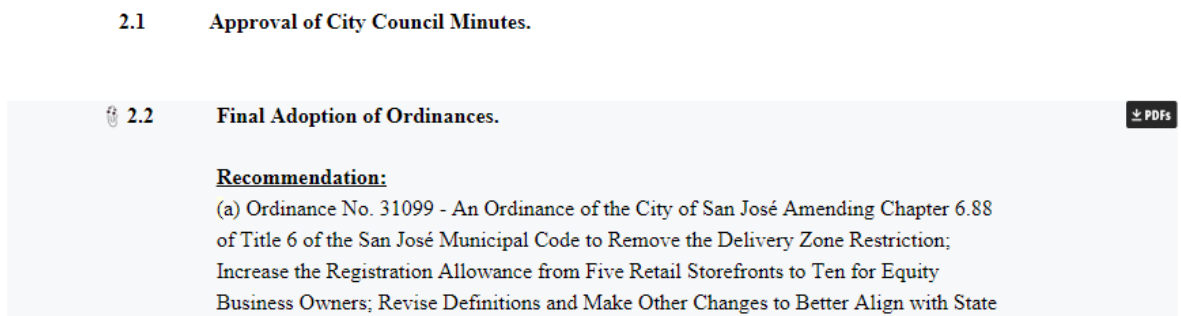


How to Access Attachments on HTML Agendas Within PrimeGov

1. Navigate to the PrimeGov website: <https://sanjoseca.primegov.com/public/portal?fromiframe=1>
2. Access the HTML version of the agenda you would like to view:





3. Hover your mouse over the item in which you are interested. A grey box will appear around the item text (item 2.2 in this example):



4. If you click anywhere within the subject or recommendation text of an item, individual attachments included with the item will appear underneath the recommendation text:
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5. You may click the eye icon  to view the attachments within your browser, or the download icon  to download the individual attachment.
6. To download all attachments at once, mouse over the PDFs icon; it will turn green. By selecting the green PDFs icon, you may download a mini packet with all attachments for the item included in one PDF:

