



Memorandum

TO: Civil Service Commission

FROM: Jennifer Schembri

SUBJECT: HIRING SUMMARY

DATE: August 27, 2024

This monthly report is submitted in accordance with the policies used in support of the Civil Service Rules covering hiring. The report presents a statistical summary of hiring activity and covers complaints about hiring issues.

Hiring Activity

The attached spreadsheet provides a summary of hiring activities.


Non-Competitive Appointments

Below is a summary of number and type of non-competitive appointments for the month of July 2024.

Type of Appointment	Count
Qualifying Promotions	21
Reallocations	0
Reinstatements	0
Placements	10
Other Non-Competitive Appointments	5

Complaints

Hiring Process	Issue	Resolution
Public Information Representative	Concerns regarding hiring process.	Central HR is managing the recruitment and will take a more involved approach to ensure a fair and consistent process.


Jennifer Schembri
Deputy City Manager

Attachments:
Summary of Hiring Activity – July 2024