



City of San José

Climate Advisory Commission

Mani Bekele
Bill DeVincenzi
Glen Garfunkel
Ryan Lodico
Lucia Marquez
Ruth Merino

Karen Nelson
Victor Niemeyer
Philip Remaker
Anthony Strawa
Tracy Wang

DRAFT MEETING MINUTES

7:00 PM

July 18, 2024

I. Welcome & Introductions

II. Call to Order & Orders of the Day

Call to Order

Chair Nelson convened the Climate Advisory Commission at 7:00 p.m.

Roll Call

PRESENT: Mani Bekele, Bill DeVincenzi, Glen Garfunkel, Ruth Merino, Karen Nelson, Victor Niemeyer, Philip Remaker, Anthony Strawa, and Tracy Wang

ABSENT: Ryan Lodico and Lucia Marquez

STAFF: Staff present: ESD Deputy Director Julie Benabente and ED Staff Specialist Leticia Vargas. Staff present on Zoom Assistant Director of ED Zachary Struyk and Deputy Director for Account Services & Marketing Communication Lina Williams.

III. Public Record

None on file.

IV. Public Comment

No public comment.

V. Consent Calendar

Regular Meeting minutes of May 16, 2024 were approved unanimously. No public comment.

Action: Upon motion by Commissioner Niemeyer and seconded by Commissioner DeVincenzi, to accept the May 16, 2024, San Jose Climate Commission minutes and were approved (9-0). Commissioner DeVincenzi separately asked city staff to post recordings and items promptly on city calendar.

VI. Reports and Information Only

Commissioner Niemeyer presented a report and shared a handout to the committee.

VII. Old Business

- a. Recommendation to City Council for Set Time for Climate Smart Items

(Discussion and potential action)

No action was taken, after a brief discussion, to allow timely further staff information gathering to take place prior to the Commission taking action on this item of business. This item is now postponed to the September Commission meeting.

b. Development of Ad Hoc Committees
(Discussion and potential action)

To consider the development of ad-hoc committees that focus on topics of vital interest that will increase the Commission's impact. The committee outlined below is ready for discussion and vote to establish at the July Commission meeting. Details and governing requirements will be discussed. Additional Ad-Hoc committee topics can be discussed at our meeting for further consideration at the September meeting.

Ad-Hoc committee ready for a July meeting formation vote.

Title: *Cool Roof Expansion in San Jose*

Goals: Opportunities to increase awareness for Cool Roof benefits for climate and energy reduction along with reporting on current and possible incentive programs.

Action: Commissioner Niemeyer moved and with a second by Commissioner Garfunkel, to approve the establishment of the *Cool Roof Expansion in San Jose* Ad Hoc committee, requiring the development a high-level report, a first step, that that will inform the Climate Commission about the technology and benefits of Cool Roofs and which will outline potential pathways for community action. The motion was approved (9-0).

VIII. New Business

A. *Bios on [Climate Advisory Commission website](#)

Action: Commissioner DeVincenzi and seconded by Commissioner Niemeyer motion for Climate Advisory Commission website to have bios of Commissioners that are an approximate maximum length of 150 words. The motion was approved unanimously (9-0). No public comment.

B. Commission Bylaws (Attachment A)

Action: Upon motion by Commissioner Remaker and seconded by Commissioner Strawa, the Bylaws were amended to modify the language in these ways: 1) Commissioner timeline for terms of office are aligned with the calendar beginning and end timelines for yearly commission activity and 2) to specify brown act timing for notice. The Bylaws, as amended was approved unanimously (9-0). No public comment.

C. Commission Annual Report for FY 23-24 (Attachment B)

Action: Commissioner Niemeyer and seconded by Commissioner Garfunkel, moved to accept the amended Commission Annual Report with this request: that in the future the Commission Annual Report fully spell out the names of all departments in addition to using the acronym moves moved to accept Commission Annual Report. The motion was approved unanimously (9-0). No public comment.

D. *Climate Smart Semi-Annual Update (Attachment C)

Action: Commissioner Strawa and seconded by Commissioner Wang, moved to request that Climate Smart, at their discretion based on resource availability, translate the semi-annual Climate Smart report into other languages to make the report more accessible to the English as a second language community. (9-0).

Comment by public: Interested in whether the Climate Smart Plan considers the effects of consumerism on emissions, Julie responded.

E. Legislative/Regulatory Outlook (Attachment D)

Action: None (discussion only). No public comment.

F. Climate Smart Plan Update (Attachment E)

Action: Commissioner DeVincenzi moved and was seconded by Commissioner Bekele that the Climate Advisory Commission draft a memo to City Council requesting the Council more actively promote San Jose Climate Smart activities and the 2030 Climate Smart plan to public. The motion was approved unanimously (9-0). No public comment.

G. Meeting schedule and agenda items
Potential agenda items for the next meeting

*The next regular meeting will be September 19, 2024, at 7pm in San José City Hall,
Tower Room 1753*

IX. Adjournment

Chair Nelson adjourned the meeting at approximately 9:18 p.m.

KAREN NELSON, CHAIR

ATTEST:
CLIMATE ADVISORY COMMISSION SECRETARY

Leticia Vargas, COMMISSION SECRETARY

CAC Recommendation

A. Receive briefing and give comment on Climate Smart Semi-Annual Update
(Potential action)

During the meeting on July 18, 2024, the Climate Advisory Commission agreed with staff recommendations on the Fall 2024 Climate Smart Semi-Annual Update. The Climate Advisory Commission recommended that the memo should be more accessible to the community by providing the key text in primary languages spoken in San Jose beyond English and requested that Environmental Services Department determine how to try and address this concern.

B. Receive briefing and give comment on the Climate Smart Plan Update
(Potential action)

During the meeting on July 18, 2024, the Climate Advisory Commission agreed with staff recommendations on the update to the Climate Smart Plan. The Climate Advisory Commission suggested that the plan add interim goal dates of 2030 to align with the Pathway to Carbon Neutrality by 2030 goal date. In addition, the Climate Advisory Commission suggested names to add for consideration for the Climate Smart model, still under development.