

**MINUTES OF THE
SAN JOSÉ/SANTA CLARA
TREATMENT PLANT ADVISORY COMMITTEE**

San José City Hall
Thursday, September 12, 2024, at 4:00 p.m.

1. ROLL CALL

Minutes of the Treatment Plant Advisory Committee Meeting convened at 4:02 p.m. Roll call was taken with the following members in attendance.

Committee Members: Domingo Candelas, Kathy Watanabe, Karen Hardy, Kip Harkness, Patrick Kwok, Carmen Montano, Rowena Turner

Action: On a motion made by Committee Member Carmen Montano and a second by Committee Member Domingo Candelas, TPAC excused the absence of Committee Member David Cohen and Dev Davis:

Committee Member David Cohen was absent due to a personal matter, while Committee Member Dev Davis was attending the San José – Dublin Sister City Trip in Ireland.

Ayes - 7 (Candelas, Hardy, Harkness, Kwok, Montano, Turner, Watanabe)

Nays - 0

Abstain – 0

Absent - 2 (Cohen, Davis)

2. APPROVAL OF MINUTES

A. August 8, 2024

Action: On a motion made by Committee Member Domingo Candelas and a second by Committee Member Carmen Montano, TPAC recommended approval of the Minutes:

Ayes - 6 (Candelas, Hardy, Kwok, Montano, Turner, Watanabe)

Nays - 0

Abstain – 1 (Harkness)

Absent - 2 (Cohen, Davis)

3. UNFINISHED BUSINESS/REQUEST FOR DEFERRALS

There was no unfinished business.

4. **DIRECTOR'S REPORT**

There was no Director's Report (verbal).

5. **AGREEMENTS/ACTION ITEMS**

A. **Amended and Restated Wholesaler–Retailer Agreement for Supply of Recycled Water Between the City of San José and San José Water Company.**

Staff Recommendation:

Adopt a resolution authorizing the City Manager or her designee to negotiate and execute an amended and restated wholesaler-retailer agreement between the City of San José and San José Water Company to increase recycled water supply by up to an additional 5,000 acre-feet-per-year.

This item will be considered by City council on September 17, 2024.

Action: On a motion made by Committee Member Kwok and a second by Committee Member Turner, TPAC recommended approval of the item:

Ayes – 7 (Candelas, Harkness, Hardy, Kwok, Montano, Turner, Watanabe)

Nays - 0

Abstain – 0

Absent – 2 (Cohen, Davis)

B. **Recommendation to the City Council on Insurance Renewals for San José – Santa Clara Regional Wastewater Facility**

Staff Recommendation:

Recommend that the City Council authorize the Director of Finance or designee to:

(a) Select and purchase City property and liability insurance for the San José – Santa Clara Regional Wastewater Facility (RWF) for the period October 1, 2024, to October 1, 2025, at a total cost not-to-exceed \$418,664 as well as an 18.0 percent contingency for additional property or assets scheduled, subject to the appropriation of funds with the following carriers:

(1) Factory Mutual Insurance Company for Property Insurance, including Boiler & Machinery and Terrorism Risk Insurance Act Coverage; and

(2) Beazley Syndicate 2623/623 at Lloyd's for Terrorism Insurance.

(b) Select and purchase up to \$15 million in Excess Flood insurance on a 50/50 quota share basis for the period October 1, 2024, to October 1, 2025, for a cost not-to-exceed \$47,021, as well as an 18.0 percent contingency for additional property scheduled, subject to the appropriation of funds.

(c) Select and purchase Regional Wastewater Facility Auto Liability insurance for the period October 1, 2024, to October 1, 2025, for a cost not-to-exceed \$191,803, as well as an 18.0 percent contingency for additional assets scheduled, subject to the appropriation of funds.

This item will be considered by City Council on September 24, 2024.

Action: On a motion made by Committee Member Montano and a second by Committee Member Turner, TPAC recommended approval of the item:

Ayes – 7 (Candelas, Harkness, Hardy, Kwok, Montano, Turner, Watanabe)

Nays -0

Abstain – 0

Absent – 2 (Cohen, Davis)

6. OTHER BUSINESS/CORRESPONDENCE

There was no presentation or public comment.

7. STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVAL BY TPAC

A. Master Agreement with the Santa Clara Valley Water District for Support Services to the Santa Clara Valley Water’s Purified Water Program

Staff Recommendation:

Adopt a resolution authorizing the City Manager or her designee to negotiate and execute a Master Agreement between the Santa Clara Valley Water District and the City of San José to provide support services to the Santa Clara Valley Water District Purified Water Program.

This item was approved by City Council on August 20, 2024.

8. REPORTS

A. Open Purchase Orders Greater Than \$100,000 (including Service Orders)

Monthly Procurement and Contract Activity Reports summarize the purchase and contracting between \$100,000 and \$1.3 Million for Goods and \$100,000 and \$320,000 for Services.

8. A. Purchase Order Report (7/27/24 – 8/31/24)

Action: There were no comments from the committee or the public on this item

9. **MISCELLANEOUS**

- A. The next regular TPAC Meeting is scheduled in person on **October 10, 2024, at 4:00 p.m.** at City Hall, Room T1734.

There were no comments from the committee or the public.

10. **OPEN FORUM**

There were no comments from the committee or the public.

11. **ADJOURNMENT**

The Treatment Plant Advisory Committee meeting was adjourned at 4:21 p.m.

A handwritten signature in blue ink that reads "Karen Hardy". The signature is fluid and cursive, with a long horizontal stroke at the end.

Karen Hardy, Chair
TREATMENT PLANT ADVISORY COMMITTEE