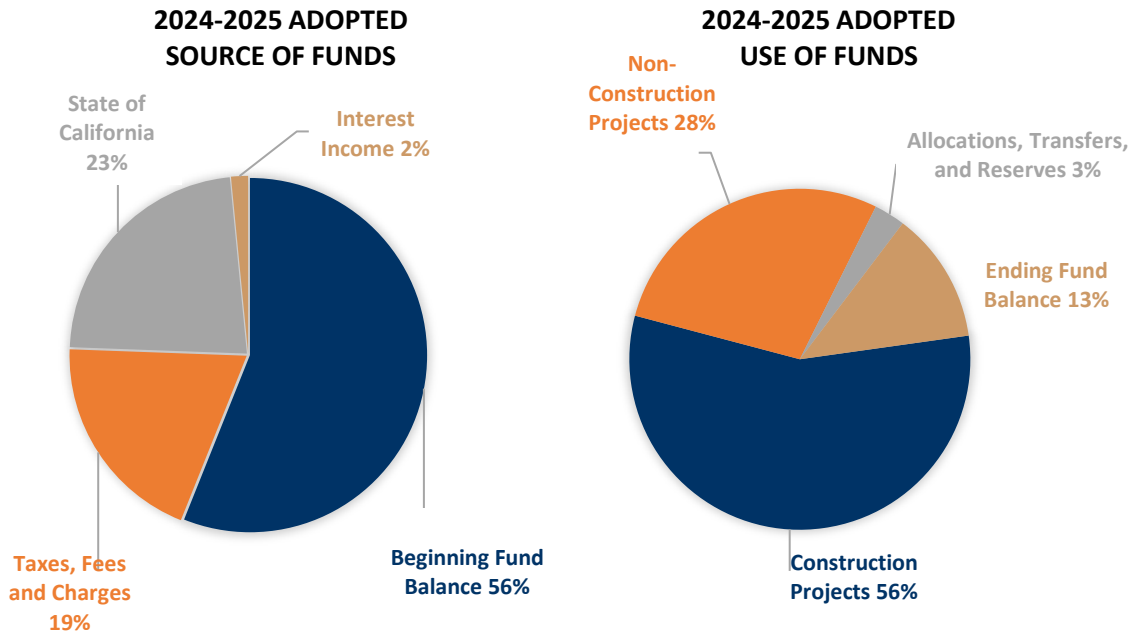
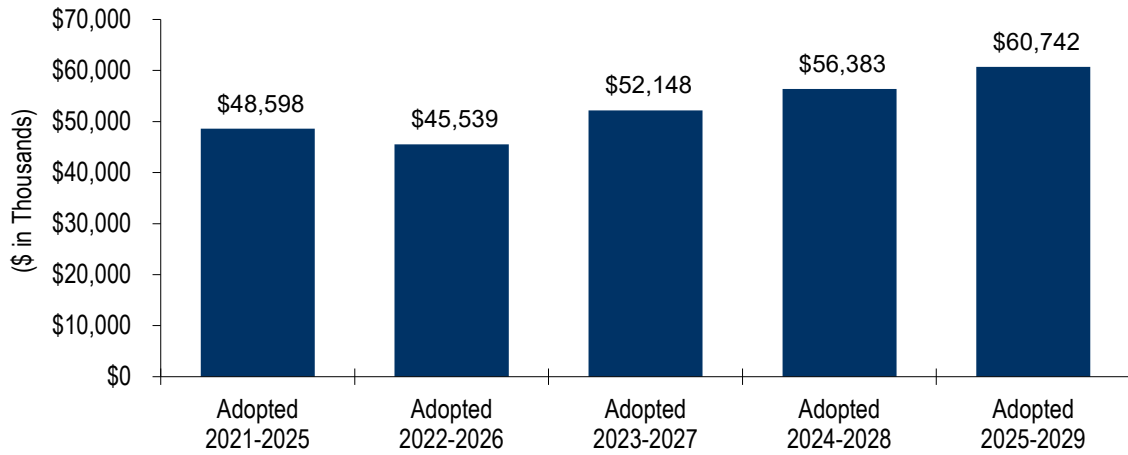


LIBRARY

2025-2029 Capital Improvement Program

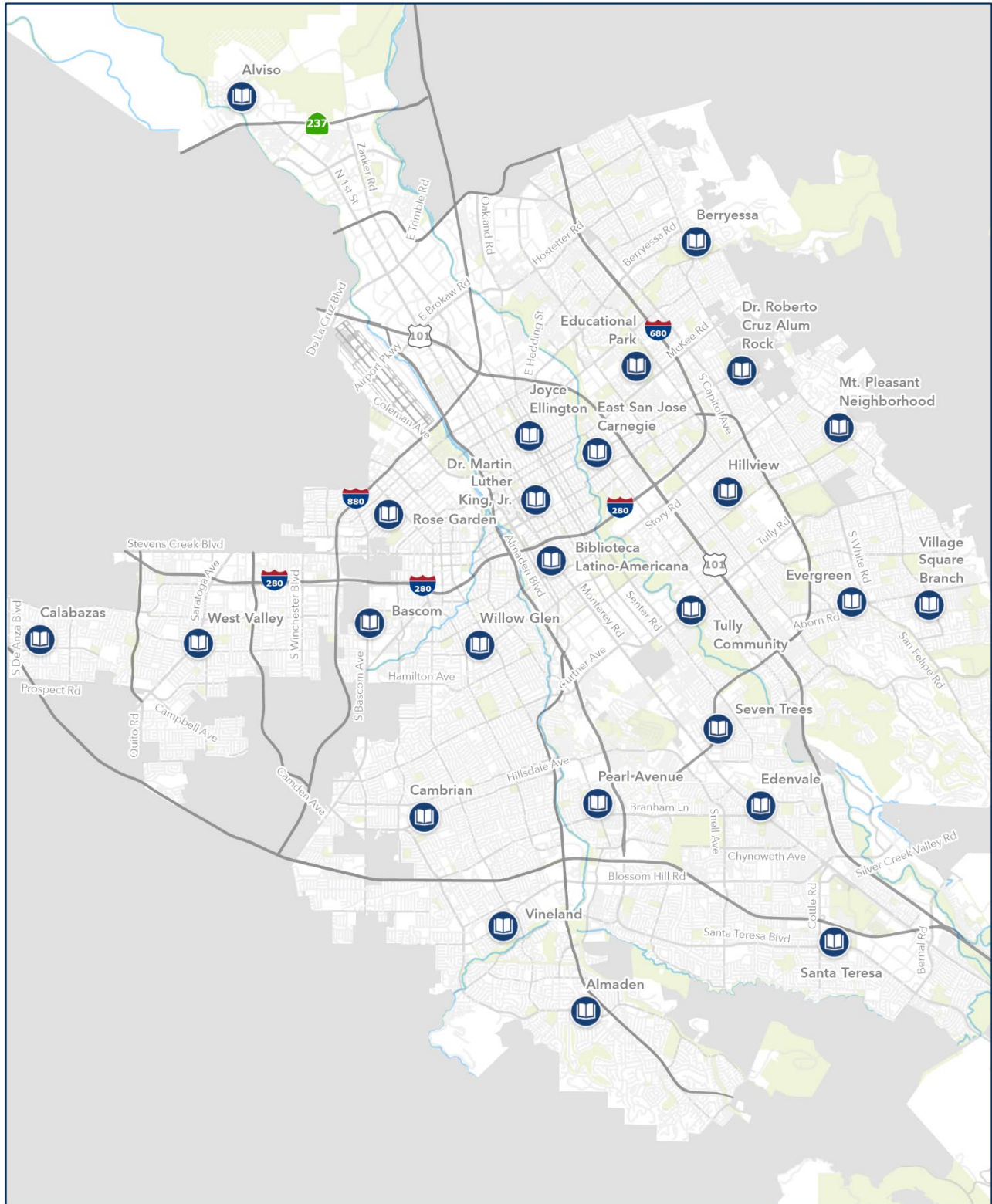


CIP History



Library

2025-2029 Adopted Capital Improvement Program



Library

2025-2029 Adopted Capital Improvement Program

OVERVIEW

INTRODUCTION

The Library Capital Program provides funding to support facility improvement needs and maintenance, acquire physical and electronic materials, install and maintain automation equipment and technology systems to support public information access needs, and has been utilized to construct and renovate library facilities.

SAN JOSE PUBLIC LIBRARY Annual Statistics as of June 30, 2024 (est.)	
Number of Library Facilities	25
Number of Materials Purchased	294,855
Number of Materials Sorted by Automated Handling Machines	2,306,310
Percentage of Materials Checked Out with Self-Check Machines	92%

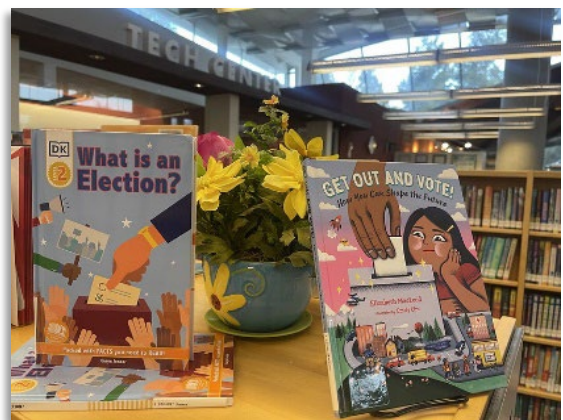
The City's 2025-2029 Adopted Capital Improvement Program (CIP) provides Library Capital Program funding of \$60.7 million, of which \$29.1 million is allocated in 2024-2025. This program is part of the Neighborhood Services City Service Area (CSA) and supports the following outcomes: *Safe and Clean Neighborhoods and Public Spaces, Welcoming and Vibrant Neighborhoods and Public Life, and Equitable Access to Community Opportunities to Flourish.*

PROGRAM PRIORITIES AND OBJECTIVES

The objective of the Library's CIP is to provide safe, readily accessible facilities and quality library services to San José residents. The following two metrics are used to help evaluate the availability of library resources:

- Square feet of library facilities per capita
 - 0.43 square feet per capita without Dr. Martin Luther King, Jr. Library; and
 - 0.59 square feet per capita with Dr. Martin Luther King, Jr. Library
- Acquisition of books and materials per year

The targets of 0.43 and 0.59 square feet of library facilities per capita were established as part of the Branch Facilities Master Plan (2000) assuming a population increase of approximately 18% between 1999-2000 and 2020-2021. It should be noted that these targets are established at the Citywide level, and do not address geographic equity or access issues at the neighborhood or Council District level. The 2022-2023 actual square footage of library facilities per capita were 0.46 and 0.70, respectively. Staff anticipates that the square footage of library facilities per capita in 2023-2024 will be maintained close to 2022-2023 actual levels, with changes in the population being the only variable affecting current metrics.



**San José Public Library
Materials Display**

Library

2025-2029 Adopted Capital Improvement Program

OVERVIEW

PROGRAM PRIORITIES AND OBJECTIVES

The Library Department also measures the acquisition of books and materials per year. The target to acquire an average of 228,000 materials annually was met in 2023-2024. Increasing materials costs, processing costs, production and shipping delays, higher rates of publishing cancellations, and declining revenues have reduced the number of materials purchased in the past several years. Due to limited resources within the CIP, available funding for the acquisition of materials budget is expected to cause further reductions to purchasing throughout the remainder of this CIP.

	<u>Actual</u> <u>2022-2023</u>	<u>Target</u> <u>2023-2024</u>	<u>Estimate</u> <u>2023-2024</u>	<u>Target</u> <u>2024-2025</u>	<u>Estimate</u> <u>2025-2029</u>
Square Feet of library facilities per capita (including King Library)	0.70	0.59	0.70	0.59	0.69
Square feet of library facilities per capita (excluding King Library)	0.46	0.42	0.46	0.43	0.45
Acquisition of materials per year*	294,855	228,000	240,000	218,000	150,000**

* Beginning with 2021-2022 Actual, these figures represent all materials inclusive of physical and digital.

** Five-year average

SOURCES OF FUNDING

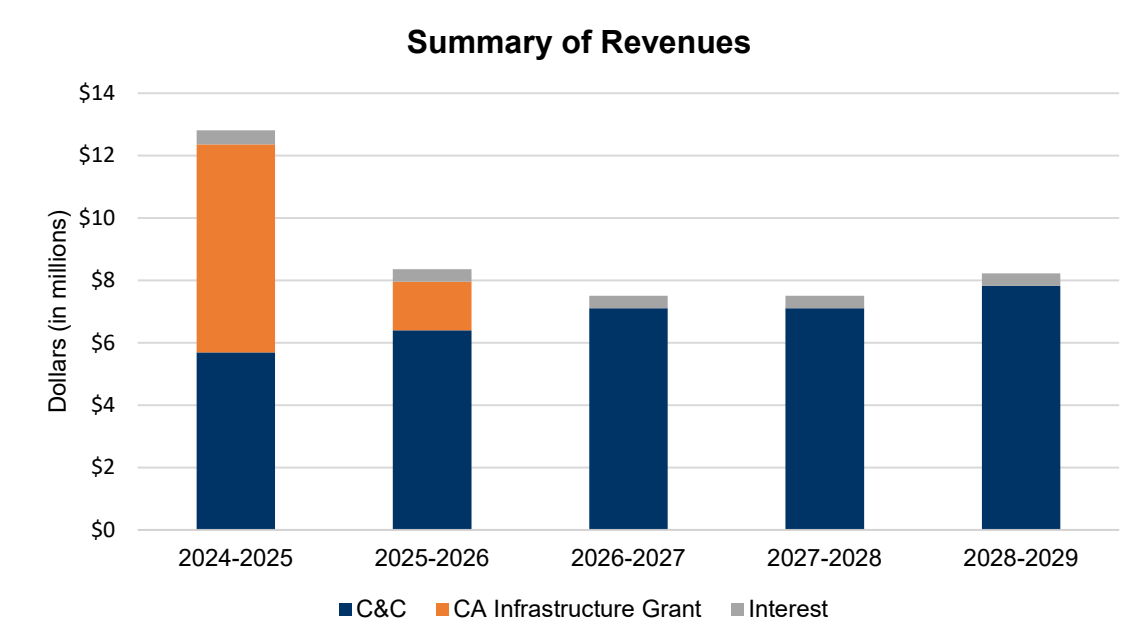
The 2025-2029 Adopted CIP provides funding of \$60.7 million, of which \$29.1 million is allocated in 2024-2025. Revenue for the 2025-2029 Adopted CIP is derived primarily from three sources: Library Construction and Conveyance (C&C) Tax Revenues (\$34.1 million), California State Building Forward Library Infrastructure Grant (\$8.2 million), and interest earnings (\$2.1 million).

Library

2025-2029 Adopted Capital Improvement Program

OVERVIEW

SOURCES OF FUNDING



The 2024-2025 Adopted Capital Budget estimate for C&C taxes is \$40.0 million, of which 14.22% (\$5.7 million) is allocated to the Library Capital Program. Approximately 99% of the C&C tax is derived from a transfer tax imposed upon each transfer of real property, with the remaining 1% generated from a construction tax levied on most types of construction. After record-setting collections of \$64.5 million in 2021-2022, the local real estate market began declining, which negatively impacted C&C tax collections. In 2023-2024, collections are anticipated to be \$35.0 million, which is below the 2022-2023 collection level of \$37.9 million. However, as the residential real estate market has begun to show signs of growth, the CIP anticipates collections growing to \$40.0 million in 2024-2025, then gradually increasing for the remainder of the CIP, with receipts in 2028-2029 totaling \$55.0 million. As a result, the Library CIP contains C&C tax revenue estimates ranging from \$5.7 million to \$7.8 million annually over the course of the CIP.

On June 3, 2014, over 81% of San José voters approved the continuation of the Library Parcel Tax for 25 years, beginning in 2015-2016. For many years, the Library Parcel Tax was a significant source of support for the Library’s Capital Budget, previously providing over \$2 million annually to support the acquisition of materials. However, beginning in Fiscal Year 2023-2024, Library’s Capital Budget did not include any new Library Parcel Tax resources, with all resources programmed to be used in 2023-2024 supported by the rebudget of unexpended funds from 2022-2023. There are no additional allocations of Library Parcel Tax to the Library Capital Program in the 2025-2029 Adopted CIP. This decrease is attributable to the continued reliance on Library Parcel Tax revenue to support Library operations and programming during prolonged periods of General Fund shortfalls.

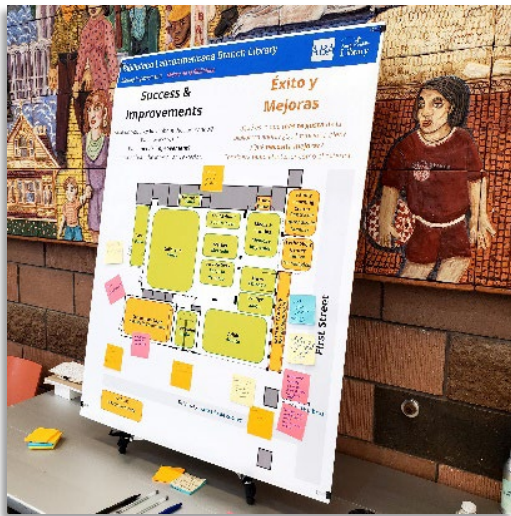
Library

2025-2029 Adopted Capital Improvement Program

OVERVIEW

SOURCES OF FUNDING

While the strength of record-setting C&C revenues in 2021-2022 offset the reduction from the Library Parcel Tax Fund so that the projects and programs included in the CIP were unaffected, C&C revenues in the past couple of years have been lower at \$35 million to \$40 million annually, resulting in limited remaining funds for other future capital infrastructure needs. As part of the 2025-2026 and future budget development processes, in the context of budgetary constraints and other critical City Council priorities, the Administration will continue to evaluate and recommend a multi-year realignment of funding sources – including the Library Parcel Tax Fund, the Library C&C Fund, and the General Fund – to achieve a more balanced funding portfolio over the long-term for both Library operations and capital support.



**Biblioteca Latinoamericana
Library Community Engagement
Session**

The Branch Facilities Master Plan (2000) concluded that the City’s branch library system needed significant capital improvements, including the reconstruction or replacement of 14 of the 17 existing branches, and the construction of six additional branches in under-served neighborhoods. In November 2000, 75.7% of San José voters approved a \$212.0 million library bond measure to improve the branch library system in accordance with the Branch Facilities Master Plan. In April 2016, the Village Square Branch Library was opened to the public, marking the completion of the last programmed bond project. The final bond sale (\$5.9 million) occurred in 2019-2020, with the remainder of the funds being allocated for various new bond-eligible projects, including renovations at the Biblioteca Branch Library, and efficiency improvements at various branch libraries, which also serves as a local match for the California State Building Forward Library Infrastructure Grant.

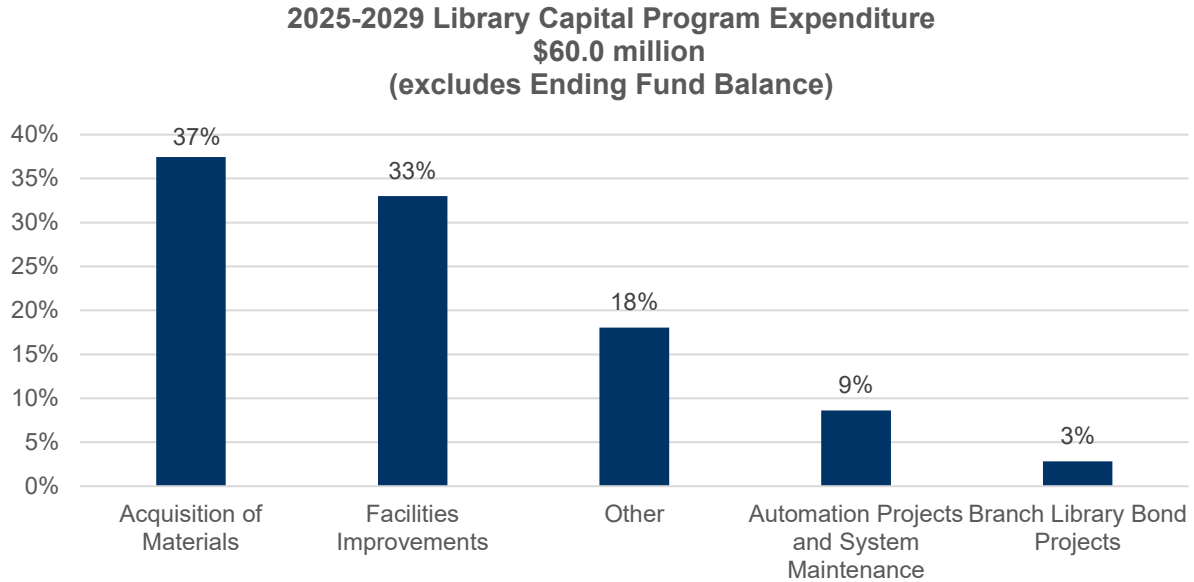
Library

2025-2029 Adopted Capital Improvement Program

OVERVIEW

PROGRAM HIGHLIGHTS

The Library Capital Program's expenditures are organized into several categories. The following highlights are the major projects in the program. For further information on the program's individual projects, please refer to the Detail Pages.



Acquisition of Materials

A total of \$22.5 million is allocated in the 2025-2029 Adopted CIP for the purchase of new materials. This funding enables the Library Department to add new materials at all facilities, including non-English language materials, children's books, large print books, audiobooks, media materials, and digital resources. On an annual basis, the Library must replenish its inventory to ensure the public has access to high-quality and current materials. The Acquisition of Materials allocation decreases from \$6.7 million in 2023-2024 to \$5.5 million in the first year of the 2025-2029 Adopted CIP, further decreasing to \$5.0 million in year two, and \$4.0 million in years three through five. The decrease in Acquisition of Materials funding is unsustainable over the long-term and detrimental to meeting the increased demand for eMaterials (eResources, eAudio Books, eBooks) for all age levels and languages. As discussed previously, a reevaluation of funding sources for this program will be incorporated into future budget development cycles.

Library

2025-2029 Adopted Capital Improvement Program

OVERVIEW

PROGRAM HIGHLIGHTS

Facilities Improvements and Library Equipment

In March 2022, the Library applied for a grant from the California State Library for the Building Forward Library Infrastructure grant program designed to address life safety and critical maintenance needs of public library facilities throughout California, prioritized for high poverty areas of the state. In addition to prioritizing a small subset of potential projects, the grant also required that applicants provide a 50% local match of the total project cost. The Library's application included a funding request of \$23 million to fund repairs at nine Library branches. In September 2022, the State notified the Library that all nine Library applications were awarded a portion of the requested funding. With grant funding of \$8.7 million and a local match of \$8.7 million, the total funding available for the projects will be \$17.4 million. The Adopted CIP pushes out the timeline due to unanticipated project delays, with the bulk of the repairs and renovation done in 2024-2025 rather than 2023-2024. The Library branches that received grant funding include Alviso, Bascom, Biblioteca Latinoamericana, East San José Carnegie, Educational Park, Hillview, Joyce Ellington, Seven Trees, and Tully. Projects include but are not limited to heating and air conditioning (HVAC) upgrades or replacements, roof repairs or replacements, flooring replacements and repairs, and security surveillance improvements and installations.

Automation Projects and System Maintenance

The 2025-2029 Adopted CIP includes \$5.2 million for Automation Projects and System Maintenance, which will benefit all public service outlets and work units. The Library Department is the largest provider of free public computing and internet service for San José residents. The Library will continue the installation and maintenance of internet and online reference sources for public use, and additional computer workstations or mobile computing devices at library facilities. Currently, 19 of the 23 branch libraries have Automated Materials Handling systems, with two of the branches having both a system inside the branch and a drive-up system.

Branch Library Bond Projects

The 2025-2029 Adopted CIP contains funding for improvements and efficiency projects supporting the City's oldest branch libraries. The remainder of the 2019-2020 bond issuance for \$5.9 million is anticipated to be expended by the end of 2024-2025 and will support improvements at Biblioteca Latinoamericana Branch Library and efficiency improvements at other branch libraries. Efficiency projects include security surveillance installations, heating, ventilation, and air conditioning (HVAC) upgrades, and roof repairs or replacement at branch facilities.

Library

2025-2029 Adopted Capital Improvement Program

OVERVIEW

PROGRAM HIGHLIGHTS

The Building Forward Library Infrastructure grant will allow San José Public Library to advance critical infrastructure projects that will support the Department to provide safe, well-maintained environments for the public's exploration, learning, and discovery. Although the 50% local match obligation has resulted in the reprioritization of projects in the Library's 2025-2029 Adopted CIP, the grant award effectively doubles the City's resources to maintain these essential assets and systems. The Library Department will continue to work with the City Manager's Budget Office to address capital funding impacts and to develop a multi-year strategy to incorporate future grant funding and local match obligations into the annual development of the CIP, as available resources allow.

Dr. Martin Luther King, Jr. Library

The Dr. Martin Luther King, Jr. Library (King Library) is an innovative collaboration between the City of San José and San José State University (SJSU). While operated jointly by SJSU and the San José Public Library System, the King Library facility is owned and managed by SJSU. Costs for facilities management, interior improvements, and regular maintenance are paid by both agencies, as defined by the Cost Sharing Agreement Between the City of San José



Dr. Martin Luther King, Jr. Library 20th Anniversary

and SJSU, and the Agreement for Ownership and Operation of Joint Library Building and Grant of Easement (Operating Agreement). King Library is more than 15 years old and SJSU is recommending approximately \$34.7 million of capital improvements be made over the next five years. The Library's portion of these projects is expected to be approximately \$12.3 million. The 2025-2029 Adopted CIP does not include any funding specifically for the King Library; however, there is sufficient Ending Fund Balance to cover critical funding needs. The Library will continue to work with SJSU to identify specific King Library projects and prioritize critical capital projects and evaluate available funding for inclusion in future CIPs.

Library

2025-2029 Adopted Capital Improvement Program

OVERVIEW

MAJOR CHANGES FROM THE 2024-2028 ADOPTED CIP

The overall size of the Library CIP has increased by \$4.4 million from \$56.4 million in the 2024-2028 Adopted CIP to \$60.7 million in the 2025-2029 Adopted CIP. The changes to the size of the CIP are attributable to projects being completed and are therefore no longer funded in the future, or to projects that have been otherwise shifted out of the five-year planning horizon.

Major Changes to Project Budgets

The following table outlines the most significant changes to project budgets, including new/augmented allocations and reduced/eliminated allocations.

Project	Increase/(Decrease)
Facilities Improvements - Library	\$1.9 million
Acquisition of Materials	\$0.8 million
Program Management – Library Capital Program	\$0.8 million
Almaden Library Roof Replacement	\$0.4 million
Capital Program and Public Works Department Support Service Costs	\$0.3 million
General Equipment and Furnishings	\$0.3 million
Dr. Martin Luther King, Jr. Library Infrastructure Backlog Reserve	(\$0.3 million)
Automation Projects and System Maintenance	(\$0.3 million)

OPERATING BUDGET IMPACT

It is anticipated that there will be no additional operating and maintenance costs associated with projects included in the 2025-2029 Adopted CIP.

COUNCIL-APPROVED REVISIONS TO THE PROPOSED CAPITAL IMPROVEMENT PROGRAM

Changes to the Proposed Capital Improvement Program were brought forward in the Mayor's June Budget Message for Fiscal Year 2024-2025 and adopted by the City Council on June 18, 2024. This included rebudgeting of unexpended funding for projects and other budget adjustments totaling \$4.6 million in [Manager's Budget Addendum #29](#), the largest of which includes the rebudget of funds for the Building Forward Library Infrastructure Grant (\$1.6 million), the Local Match for the Building Forward Library Infrastructure Grant (\$2.0 million), the Almaden Library Roof Replacement (\$406,000), and Branch Efficiency Projects (\$285,000).

For more information, please refer to the [Mayor's June Budget Message for Fiscal Year 2024-2025](#), located in the Appendices of this document, and [Manager Budget Addendum #33](#) which incorporates adjustments per the Mayor's June Budget Message.

Library

2025-2029 Adopted Capital Improvement Program

Source of Funds (Combined)

	Estimated 2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	5-Year Total
Branch Libraries Bond Projects Fund (472)							
Beginning Balance	5,925,646	5,543,646	0	0	0	0	5,543,646
Reserve for Encumbrance	473,215						
Revenue from the Use of Money/Property							
Interest Income	210,000						
TOTAL Revenue from the Use of Money/Property	210,000						
Total Branch Libraries Bond Projects Fund (472)	6,608,861	5,543,646	0	0	0	0	5,543,646
Library Construction and Conveyance Tax Fund (393)							
Beginning Balance	15,084,646	10,719,812	3,632,873	159,873	148,873	90,873	10,719,812
Reserve for Encumbrance	744,008						
Revenue from the Use of Money/Property							
Interest Income	450,000	450,000	400,000	400,000	400,000	400,000	2,050,000
TOTAL Revenue from the Use of Money/Property	450,000	450,000	400,000	400,000	400,000	400,000	2,050,000
Revenue from State of California							
Building Forward Library Infrastructure Grant	450,000	6,668,000	1,556,000				8,224,000

* The 2025-2026 through 2028-2029 Beginning Balances are excluded from the FIVE-YEAR TOTAL SOURCE OF FUNDS to avoid multiple counting of the same funds.

Library

2025-2029 Adopted Capital Improvement Program

Source of Funds (Combined)

	Estimated 2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	5-Year Total
TOTAL Revenue from State of California	450,000	6,668,000	1,556,000				8,224,000
Construction & Conveyance Tax							
C&C Tax Proceeds	4,977,000	5,688,000	6,399,000	7,110,000	7,110,000	7,821,000	34,128,000
TOTAL Construction & Conveyance Tax	4,977,000	5,688,000	6,399,000	7,110,000	7,110,000	7,821,000	34,128,000
Total Library Construction and Conveyance Tax Fund (393)	21,705,654	23,525,812	11,987,873	7,669,873	7,658,873	8,311,873	55,121,812
Library Parcel Tax Capital Fund (483)							
Beginning Balance	553,278	76,108	0	0	0	0	76,108
Reserve for Encumbrance	211,717						
Total Library Parcel Tax Capital Fund (483)	764,995	76,108	0	0	0	0	76,108
TOTAL SOURCES	29,079,510	29,145,566	11,987,873	7,669,873	7,658,873	8,311,873	60,741,566

* The 2025-2026 through 2028-2029 Beginning Balances are excluded from the FIVE-YEAR TOTAL SOURCE OF FUNDS to avoid multiple counting of the same funds.

Library

2025-2029 Adopted Capital Improvement Program Use of Funds (Combined)

	Estimated 2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	5-Year Total
Library							
Biblioteca Library Improvements		1,300,000					1,300,000
Branch Efficiency Projects	1,026,216	404,667					404,667
Branch Library Bond Projects	1,026,216	1,704,667					1,704,667
Almaden Library Roof Replacement		406,000					406,000
Bridge Libraries	125,000	25,000					25,000
Building Forward Library Infrastructure Grant	450,000	6,668,000	1,556,000				8,224,000
Building Forward Library Infrastructure Grant - Local Match		7,118,000	1,556,000				8,674,000
Dr. Martin Luther King, Jr. Library Escalator Replacement	32,379						
Facilities Improvements - Library Capital	486,028	499,026	500,000	500,000	500,000	500,000	2,499,026
Other Library - Construction	1,093,407	14,716,026	3,612,000	500,000	500,000	500,000	19,828,026
Library - Construction	2,119,622	16,420,693	3,612,000	500,000	500,000	500,000	21,532,693
Acquisition of Materials	6,706,188	5,500,000	5,000,000	4,000,000	4,000,000	4,000,000	22,500,000
Automation Projects and System Maintenance	1,888,485	1,177,000	1,000,000	1,000,000	1,000,000	1,000,000	5,177,000
Facilities Management	407,000	487,000	502,000	517,000	533,000	549,000	2,588,000
General Equipment and Furnishings	175,000	265,000	265,000	45,000	45,000	45,000	665,000
Materials Handling Technology	1						
Mobile Maker[Space]ship Vehicle	114,000						
Program Management - Library Capital Program	607,000	800,000	824,000	849,000	874,000	900,000	4,247,000
General Non-Construction - Library	9,897,674	8,229,000	7,591,000	6,411,000	6,452,000	6,494,000	35,177,000

* The 2024-2025 through 2027-2028 Ending Balances are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple counting of the same funds.

Library

2025-2029 Adopted Capital Improvement Program Use of Funds (Combined)

	Estimated						
	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	5-Year Total
Library - Non-Construction	9,897,674	8,229,000	7,591,000	6,411,000	6,452,000	6,494,000	35,177,000
Capital Program and Public Works	79,000	234,000	41,000	21,000	21,000	21,000	338,000
Department Support Service Costs							
Infrastructure Management System - Library	189,648	175,000	180,000	185,000	191,000	197,000	928,000
Allocations	268,648	409,000	221,000	206,000	212,000	218,000	1,266,000
City Hall Debt Service Fund	4,000	4,000	4,000	4,000	4,000	4,000	20,000
Transfers to Special Funds	4,000	4,000	4,000	4,000	4,000	4,000	20,000
General Fund - Interest Income	450,000	450,000	400,000	400,000	400,000	400,000	2,050,000
Transfers to the General Fund	450,000	450,000	400,000	400,000	400,000	400,000	2,050,000
Transfers Expense	454,000	454,000	404,000	404,000	404,000	404,000	2,070,000
Total Expenditures	12,739,944	25,512,693	11,828,000	7,521,000	7,568,000	7,616,000	60,045,693
Ending Fund Balance	16,339,566	3,632,873	159,873	148,873	90,873	695,873	695,873
TOTAL	29,079,510	29,145,566	11,987,873	7,669,873	7,658,873	8,311,873	60,741,566

* The 2024-2025 through 2027-2028 Ending Balances are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple counting of the same funds.

Library
2025-2029 Adopted Capital Improvement Program
Detail of One-Time Projects

Almaden Library Roof Replacement

CSA	Neighborhood Services	Initial Start Date	3rd Qtr. 2024
CSA Outcome	Safe and Clean Neighborhoods and Public Spaces	Initial End Date	2nd Qtr. 2025
Location	Almaden Branch Library	Revised Start Date	
Dept Owner	Library	Revised End Date	
Council Districts	10	Initial Project Budget	\$406,000
Appropriation	A436B	FY Initiated	2023-2024

Description This project provides partial funding to replace the roof at the Almaden Branch Library. Project elements may include replacing damaged sections of the roof and other associated minor improvements at the facility.

Justification This project provides funding for infrastructure renovations and enhancements at the Almaden Library, which will extend the usefulness of this facility.

Notes

Major Cost Changes

	PRIOR YEARS	FY24 EST	FY25	FY26	FY27	FY28	FY29	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
Expenditure Schedule (000s)										
General Administration			406					406		406
Total			406					406		406

Funding Source Schedule (000s)										
Library Construction and Conveyance Tax Fund (393)			406					406		406
Total			406					406		406

Annual Operating Budget Impact (000s)										
Total										

Library
2025-2029 Adopted Capital Improvement Program
Detail of One-Time Projects

Biblioteca Library Improvements

CSA	Neighborhood Services	Initial Start Date	3rd Qtr. 2020
CSA Outcome	Safe and Clean Neighborhoods and Public Spaces	Initial End Date	2nd Qtr. 2021
Location	921 South First Street	Revised Start Date	3rd Qtr. 2024
Dept Owner	Library	Revised End Date	2nd Qtr. 2025
Council Districts	3	Initial Project Budget	\$3,700,000
Appropriation	A421D	FY Initiated	2020-2021

Description This project provides funding for improvements at the Biblioteca Branch Library. Project elements may include remodeling the interior layout of the library to improve use of space in both public and staff areas, upgrading existing restrooms, replacing lighting fixtures, replacing the existing entrance door, installing a security camera system, installing an audio-visual system for the community room, and other minor improvements.

Justification With the passage of the Library bond measure during the November 2000 General Election, voters provided financial support for 20 new or expanded branch libraries.

Notes

Major Cost Changes 2022-2026 CIP - Reduction of \$2.7 million due to revised scope and cost estimate.
2023-2027 CIP - Increase of \$300,000 due to revised scope and cost estimate.

	PRIOR YEARS	FY24 EST	FY25	FY26	FY27	FY28	FY29	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
Expenditure Schedule (000s)										
Construction			1,300					1,300		1,300
Total			1,300					1,300		1,300

Funding Source Schedule (000s)										
Branch Libraries Bond Projects Fund (472)			1,300					1,300		1,300
Total			1,300					1,300		1,300

Annual Operating Budget Impact (000s)										
Total										

Library
2025-2029 Adopted Capital Improvement Program
Detail of One-Time Projects

Bridge Libraries

CSA	Neighborhood Services	Initial Start Date	3rd Qtr. 2017
CSA Outcome	Safe and Clean Parks, Facilities and Attractions	Initial End Date	2nd Qtr. 2018
Location	Mt. Pleasant Bridge Branch; and TBD	Revised Start Date	
Dept Owner	Library	Revised End Date	2nd Qtr. 2025
Council Districts	5	Initial Project Budget	\$650,000
Appropriation	A401Q	FY Initiated	2017-2018

Description This project provides funding for the development of bridge libraries. Bridge libraries provide books, assistance, and library resources for families using a Family Resource Center (FRC) and serves as a "bridge" between the FRC and the full range of library services offered at San José Public Library branches.

Justification In response to the need for resources for low-income families, especially in areas with limited access to a library and the potential of minimizing cost through partnerships, the San José Public Library continues to seek partners or existing developments to install additional bridge libraries at locations. A Bridge Library is different from other libraries as customers do not need a library card to take materials home. Five bridge libraries had to be dissolved as a result of budget impacts to a partner organization and the library seeks to consider additional locations to add back capacity.

Notes This project is ongoing until a bridge library location is identified. The Mt. Pleasant Bridge Branch Library was completed in 2018-2019 in partnership with a school district and is the only bridge library open at this time. The site of other bridge libraries/bridge branch libraries has not yet been determined. Once a location is identified, operating and maintenance needs determined and will need be reflected in future CIP years.

Major Cost Changes 2024-2028 CIP - Decrease of \$282,000 due to reprioritization and the need to reallocate funding within the CIP.
 2025-2029 CIP - Decrease of \$44,000 due to reprioritization and the need to reallocate funding within the CIP.

	PRIOR YEARS	FY24 EST	FY25	FY26	FY27	FY28	FY29	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
Expenditure Schedule (000s)										
General Administration	24									24
Construction	151	125	25					25		301
Total	174	125	25					25		324

Funding Source Schedule (000s)										
Library Construction and Conveyance Tax Fund (393)	174	125	25					25		324
Total	174	125	25					25		324

Annual Operating Budget Impact (000s)										
Total										

Library
2025-2029 Adopted Capital Improvement Program
Detail of One-Time Projects

Building Forward Library Infrastructure Grant

CSA	Neighborhood Services	Initial Start Date	2nd Qtr. 2023
CSA Outcome	Safe and Clean Neighborhoods and Public Spaces	Initial End Date	2nd Qtr. 2026
Location	Various Library Branches	Revised Start Date	
Dept Owner	Library	Revised End Date	
Council Districts	City-wide	Initial Project Budget	\$8,674,000
Appropriation	A432N	FY Initiated	2022-2023

Description As approved by City Council on October 25, 2022, this project will implement a variety of infrastructure improvements at Library branches, supported by the award of the Building Forward Library Infrastructure Grant from the California State Library. The Building Forward Library Infrastructure Grant is a newly established program of the California Library System, providing grant funding to California's public libraries for capital projects addressing critical maintenance needs, improving energy efficiency and sustainability, and expanding access digitally and physically. Projects funded by this grant include roof and building repairs; repairs to boilers, chillers, and HVAC systems; and other needed infrastructure repairs and improvements. Branches scheduled to have repairs and improvement projects include Biblioteca Latinoamericana, Seven Trees, Joyce Ellington, East San José Carnegie, Bascom, Alviso, Educational Park, Hillview, and Tully. The projects will be offset by grant revenues received from the State of California and a local match from the City, which will be funded in the Branch Libraries Bond Projects Fund and the Library Construction and Conveyance Tax Fund.

Justification This project contributes to addressing the approximately \$24.0 million in infrastructure backlog projects that need to be addressed throughout Library branch facilities. These critical infrastructure repairs and renovations will improve safety and comfort at branch libraries.

Notes The total project budget is \$17.4 million, shared equally with the Building Forward Library Infrastructure Grant and Building Forward Library Infrastructure Grant - Local Match.

Major Cost Changes

	PRIOR YEARS	FY24 EST	FY25	FY26	FY27	FY28	FY29	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
Expenditure Schedule (000s)										
General Administration		101	8	163				171		273
Bid & Award		101	8					8		109
Construction		247	6,652	1,308				7,960		8,207
Equipment, Materials and Supplies				85				85		85
Total		450	6,668	1,556				8,224		8,674

Funding Source Schedule (000s)										
Library Construction and Conveyance Tax Fund (393)		450	6,668	1,556				8,224		8,674
Total		450	6,668	1,556				8,224		8,674

Annual Operating Budget Impact (000s)										
Total										

Library
2025-2029 Adopted Capital Improvement Program
Detail of One-Time Projects

Building Forward Library Infrastructure Grant - Local Match

CSA	Neighborhood Services	Initial Start Date	2nd Qtr. 2023
CSA Outcome	Safe and Clean Neighborhoods and Public Spaces	Initial End Date	2nd Qtr. 2026
Location	Various Library Branches	Revised Start Date	
Dept Owner	Library	Revised End Date	
Council Districts	City-wide	Initial Project Budget	\$8,674,000
Appropriation	A432O	FY Initiated	2022-2023

Description As approved by City Council on October 25, 2022, this project will provide the local match support for a variety of infrastructure improvements at Library branches. This local match corresponds to the award of the Building Forward Library Infrastructure Grant from the California State Library. Projects funded by this local match allocation include roof and building repairs; repairs to boilers, chillers, and HVAC systems; and other needed infrastructure repairs and improvements. Branches scheduled to have repairs and improvement projects include Biblioteca Latinoamericana, Seven Trees, Joyce Ellington, East San José Carnegie, Bascom, Alviso, Educational Park, Hillview, and Tully.

Justification This project contributes to addressing the approximately \$24.0 million in infrastructure backlog projects that need to be addressed throughout Library branch facilities. These critical infrastructure repairs and renovations will improve safety and comfort at branch libraries.

Notes The total project budget is \$17.4 million, shared equally with the Building Forward Library Infrastructure Grant and Building Forward Library Infrastructure Grant - Local Match.

Major Cost Changes

	PRIOR YEARS	FY24 EST	FY25	FY26	FY27	FY28	FY29	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
Expenditure Schedule (000s)										
General Administration		0	110	163				273		273
Bid & Award		0	110					110		110
Construction		0	6,899	1,308				8,207		8,207
Equipment, Materials and Supplies				85				85		85
Total			7,118	1,556				8,674		8,674

Funding Source Schedule (000s)										
Branch Libraries Bond Projects Fund (472)			3,959					3,959		3,959
Library Construction and Conveyance Tax Fund (393)			3,159	1,556				4,715		4,715
Total			7,118	1,556				8,674		8,674

Annual Operating Budget Impact (000s)										
Total										

Library
2025-2029 Adopted Capital Improvement Program
Detail of Ongoing Projects

Acquisition of Materials

CSA Outcome	Equitable Access to Community Opportunities to Flourish	Council Districts	City-wide
Department Owner	Library	Appropriation	A4078
Description	This allocation provides funding for the acquisition of books, periodical subscriptions, DVDs/Blu-rays, electronic resources, and other types of materials for the Library's collection.		

	FY24	FY25	FY26	FY27	FY28	FY29	5 Year
	EST						Total
Expenditure Schedule (000s)							
Equipment, Materials and Supplies	6,059	5,500	5,000	4,000	4,000	4,000	22,500
Public Art	647						
Total	6,706	5,500	5,000	4,000	4,000	4,000	22,500

Funding Source Schedule (000s)							
Library Construction and Conveyance Tax Fund (393)	6,607	5,424	5,000	4,000	4,000	4,000	22,424
Library Parcel Tax Capital Fund (483)	99	76					76
Total	6,706	5,500	5,000	4,000	4,000	4,000	22,500

Library
2025-2029 Adopted Capital Improvement Program
Detail of Ongoing Projects

Automation Projects and System Maintenance

CSA Outcome	Equitable Access to Community Opportunities to Flourish	Council Districts	City-wide
Department Owner	Library	Appropriation	A4083
Description	This allocation provides funding for automation equipment to improve information access and electronic processing. Funds may be used to purchase, maintain and upgrade catalogs, automated reference resources, and costs related to the installation and maintenance of the online system.		

	FY24						5 Year
	EST	FY25	FY26	FY27	FY28	FY29	Total
Expenditure Schedule (000s)							
Design	276						
Equipment, Materials and Supplies	1,612	1,177	1,000	1,000	1,000	1,000	5,177
Total	1,888	1,177	1,000	1,000	1,000	1,000	5,177

Funding Source Schedule (000s)							
Library Construction and Conveyance Tax Fund (393)	1,299	1,177	1,000	1,000	1,000	1,000	5,177
Library Parcel Tax Capital Fund (483)	590						
Total	1,888	1,177	1,000	1,000	1,000	1,000	5,177

Library
2025-2029 Adopted Capital Improvement Program
Detail of Ongoing Projects

Branch Efficiency Projects

CSA Outcome	Safe and Clean Neighborhoods and Public Spaces	Council Districts	City-wide
Department Owner	Library	Appropriation	A7175
Description	This allocation provides ongoing funding for various capital projects that will improve workflow efficiency, reduce energy costs, and/or reduce maintenance costs. Projects may include automated materials check-in and sorting systems for the branch libraries, LED enhancements, security cameras in branch parking lots and branch interiors, and reconfiguring service desks to bring older branches in-line with current service models. Ongoing funding will be restored to this allocation as needed in future CIPs.		

	FY24						5 Year
	EST	FY25	FY26	FY27	FY28	FY29	Total
Expenditure Schedule (000s)							
Construction	473						
Equipment, Materials and Supplies	553	384					384
Maintenance, Repairs, Other	0	21					21
Total	1,026	405					405

Funding Source Schedule (000s)							
Branch Libraries Bond Projects Fund (472)	1,026	285					285
Library Construction and Conveyance Tax Fund (393)	0	120					120
Total	1,026	405					405

Library
2025-2029 Adopted Capital Improvement Program
Detail of Ongoing Projects

Facilities Improvements - Library Capital

CSA Outcome	Safe and Clean Neighborhoods and Public Spaces	Council Districts	City-wide
Department Owner	Library	Appropriation	A5884
Description	This allocation provides ongoing funding for roof and carpet replacement and other capital infrastructure needs, including emergency repairs. Projects are scheduled as needed throughout the fiscal year.		

	FY24						5 Year
	EST	FY25	FY26	FY27	FY28	FY29	Total
Expenditure Schedule (000s)							
General Administration	250						
Design	3						
Construction	212	100	100	100	100		400
Maintenance, Repairs, Other	21	399	400	400	400	500	2,099
Total	486	499	500	500	500	500	2,499

Funding Source Schedule (000s)							
Branch Libraries Bond Projects Fund (472)	39						
Library Construction and Conveyance Tax Fund (393)	447	499	500	500	500	500	2,499
Total	486	499	500	500	500	500	2,499

Library
2025-2029 Adopted Capital Improvement Program
Detail of Ongoing Projects

Facilities Management

CSA Outcome	Safe and Clean Neighborhoods and Public Spaces	Council Districts	City-wide
Department Owner	Library	Appropriation	A7350
Description	This allocation provides funding for a Program Manager and Maintenance Worker to manage and monitor branch library facilities.		

	FY24						5 Year
	EST	FY25	FY26	FY27	FY28	FY29	Total
Expenditure Schedule (000s)							
General Administration	407	487	502	517	533	549	2,588
Total	407	487	502	517	533	549	2,588

Funding Source Schedule (000s)							
Library Construction and Conveyance Tax Fund (393)	407	487	502	517	533	549	2,588
Total	407	487	502	517	533	549	2,588

Library
2025-2029 Adopted Capital Improvement Program
Detail of Ongoing Projects

General Equipment and Furnishings

CSA Outcome	Safe and Clean Neighborhoods and Public Spaces	Council Districts	City-wide
Department Owner	Library	Appropriation	A4706
Description	This allocation provides ongoing funding for the purchase of equipment such as shelving, material displays, vehicles, Wee Play structures and supplies, replacement of circulation desks, and other furnishings at Library branches.		

	FY24						5 Year
	EST	FY25	FY26	FY27	FY28	FY29	Total
Expenditure Schedule (000s)							
Construction	0						
Equipment, Materials and Supplies	175	45	45	45	45	45	225
Maintenance, Repairs, Other		220	220				440
Total	175	265	265	45	45	45	665

Funding Source Schedule (000s)							
Library Construction and Conveyance Tax Fund (393)	175	265	265	45	45	45	665
Total	175	265	265	45	45	45	665

Library
2025-2029 Adopted Capital Improvement Program
Detail of Ongoing Projects

Program Management - Library Capital Program

CSA Outcome	Welcoming and Vibrant Neighborhoods and Public Life	Council Districts	City-wide
Department Owner	Library	Appropriation	A6422
Description	This allocation provides ongoing funding for the administration, management, and monitoring of the Library Capital Program. Portions of the salaries and benefits costs for the City Librarian, Deputy Director, Administrative Officer, Senior Analyst, and two Analysts are included in this funding.		

	FY24						5 Year
	EST	FY25	FY26	FY27	FY28	FY29	Total
Expenditure Schedule (000s)							
General Administration	607	800	824	849	874	900	4,247
Total	607	800	824	849	874	900	4,247

Funding Source Schedule (000s)							
Library Construction and Conveyance Tax Fund (393)	607	800	824	849	874	900	4,247
Total	607	800	824	849	874	900	4,247