



*Parks, Recreation and
Neighborhood Services*

PARKS AND RECREATION COMMISSION

District 1 - Daphna Woolfe
District 3 - Lawrence Ames, Vice Chair
District 5 - Daisy Barocio
District 7 - Giavanna Vega
District 9 - Janny Choy
Citywide - Jose Villarreal

Andre Morrow - District 2
Jo Nguyen - District 4
Kelly Snider, Chair - District 6
Kent Campbell - District 8
Ken Brennan - District 10

Minutes

Wednesday, February 7, 2024

5:30 p.m.

I. Call to Order & Orders of the Day

- Meeting called to order at 5:30 p.m.
- Annie Wong provided meeting logistics information.
- Commissioner Barocio, Brennan, Vega, and Villarreal absent.

II. Announcements

- Chair Snider welcomed new Commissioner Jo Nguyen for District 4.
- Acknowledged that additional staff, Jaclyn Torres and Jason Martinez, were observing the meeting.
- Commissioner Choy requested to move Item VII. Public Comment back to the beginning of the agenda after Item I. Call to Order & Orders of the Day due to the decrease in public comment and the recent requirement for all public comments to be made in person.
- Chair Snider called for a motion to move Item VII. Public Comment to be heard after Item I. Call to Order & Orders of the Day for the current and all future agendas, to allow for two public comment sections on the current agenda to accommodate members of the public who were expecting public comment to be heard towards the end of the meeting, and to move Item V. D. 2. Budget Priorities Discussion to be heard after Item VI. B. Children and Youth Services Master Plan Status Report.

Action: Commissioner Choy motioned to move Item VII. Public Comment to be heard after Item I. Call to Order & Orders of the Day for the current and all future agendas, to allow for two public comment sections on the current agenda, and to move Item V. D. 2. Budget Priorities Discussion to be heard after Item VI. B. Children and Youth Services Master Plan Status Report. Commissioner Morrow seconded the motion. The motion carried (7-0-4) Absent: Barocio, Brennan, Vega, and Villarreal.

III. Announcements of Conflict of Interest

- None

IV. Consent Calendar

- A. Approve the Minutes of December 6, 2023
- B. Approve the Attendance for December 6, 2023
- C. Approve the Minutes of January 25, 2024
- D. Approve the Attendance for January 25, 2024
- E. Receive and File Correspondence to Commission

Documents Filed: (1) Minutes of December 6, 2023, (2) Attendance Report for December 6, 2023, (3) Minutes of January 25, 2024, (4) Attendance Report for January 25, 2024.

Action: Commissioner Ames motioned to approve the Commission minutes and attendance report, which was seconded by Commissioner Morrow. The motion carried. (6-0-4-1) Absent: Barocio, Brennan, Vega, and Villarreal. Abstained: Nguyen.

V. Reports

- A. **Chair:**
 - None

Commissioner Barocio arrived at the meeting at 5:38 p.m.

Commissioner Villarreal arrived at the meeting at 5:40 p.m.

B. Director:

1. **Avi Yotam**, Deputy Director, Parks, Recreation and Neighborhood Services (PRNS), reported on the following:
 - Thanked staff Jaclyn Torres and Jason Martinez for joining the meeting.
 - Due to the atmospheric weather over the weekend 2/3-2/24,
 - o The City activated Emergency Operating Center (EOC) for potential flooding along the Guadalupe River.
 - o Expanded the capacity for the Overnight Warming Location (OWL) at Roosevelt Community Center.
 - o Attempted to open Camden Community Center for OWL but lost power and demobilized before anyone arrived.
 - o Throughout the parks, there were many trees down.
 - o Alum Rock was closed 2/4 - 2/5 and closed again 2/7. Expect to be closed until 2/10 due to mud slides.
 - o Canopies at Happy Hollow were torn.
 - o Staff will evaluate if there are any damages up at Family Camp in the next upcoming weeks.
 - Family Camp registration begins Sunday, March 3rd at 10:00 a.m.

- Summer Camp registration
 - o February 14th for scholarship eligible families
 - o February 24th for general registration.
 - o Families can apply for summer camps at any City of San José Community Center.
- Plaza de Cesar Chavez beautification project will begin soon.
- A memorandum on Raging Waters is expected to go to Council on February 27th.
- Upcoming meetings regarding the Pleasant Hills Golf Course:
 - o February 15th
 - o February 21st

C. Council and Commission

1. **Council Liaison**, Diana Alanis, Council Community Relations Director
 - February 22nd District 6 will be hosting a state of district meeting at 6:30 p.m. via Zoom.
 - District 6 acquired Beautiful Way Park through park funds. Award memo is scheduled for March 5th City Council.
 - District 6 is working on potentially tearing down the Ranger station at Guadeloupe River Trail.
 - Council Member Davis, Council Member Torres, and Mayor Mahan put out a memo to abate and relocated some encampments along Guadalupe River Trail.

D. Staff and Organizations

1. **County Commission Liaison**, Keith Ball
 - Absent

Item VII. Public Comment was heard after Item V. D. 1. County Commission Liaison.

2. Budget Priorities Discussion (Item was heard after Item VI. B. Children and Youth Services Master Plan Status Report)

Documents Filed: (1) Memo from David DeLong, Division Manager, PRNS, dated January 22, 2024

David DeLong, Division Manager, PRNS, presented and facilitated an activity.

Chair Snider opened the item for public comment.

Public Comments:

- None

Commissioner discussion ensued.

Staff responded to Commissioner questions.

Commissioner Vega arrived at the meeting at 5:52 p.m.

VI. New & Returning Business

A. City-Wide Sustainable Park Maintenance Status Report

Documents Filed: (1) Memo from Jon Cicirelli, Director, PRNS, dated January 22, 2024; (2) PowerPoint Presentation.

Avi Yotam, Deputy Director, PRNS; Torie O'Reilly, Division Manager, PRNS; Jeff Gomez, Parks Manager, PRNS; and Raul Ramirez, Gardener, PRNS, presented.

Chair Snider opened the item for public comment.

Public Comments:

- None.

Commissioner discussion ensued.

Staff responded to Commissioner questions.

Action: Commissioner Woolfe motioned to accept the City-Wide Sustainable Park Maintenance Status Report, which was seconded by Commissioner Villarreal. The motion carried. (10-0-1) Absent: Brennan.

B. Children and Youth Services Master Plan Status Report

Documents Filed: (1) Memo from Laura Buzo, Assistant to the City Manager, CMO, dated February 2, 2024; (2) PowerPoint Presentation.

Laura Buzo, Assistant to the City Manager, CMO, presented.

Chair Snider opened the item for public comment.

Public Comments:

- None.

Commissioner discussion ensued.

Staff responded to Commissioner questions.

Action: Commissioner Choy motioned to accept the Children and Youth Services Master Plan Status Report and passed the following statement:

- The Parks and Recreation Commission strongly supports the work that is underway to provide a strategic direction to help the youth of

San José in pursuit of a brighter future aided by the Children and Youth Services Master Plan.

Commissioner Woolfe seconded the motion. The motion carried. (10-0-1)
Absent: Brennan.

C. 2023 – 2024 Parks and Recreation Commission Work Plan

Documents Filed: (1) 2023 – 2024 Parks and Recreation Commission Work Plan.

Annie Wong, Staff Specialist, PRNS, presented the following changes:

- The Children and Youth Services Master Plan Status report was moved from March 2024 to February 2024 (this agenda).
- The Annual Community Impact Report was moved from February 2024 to March 2024 to align with the Neighborhood Services & Education Committee (NSE) schedule.
- The Neighborhood Center Partner Program Annual Report was removed from the current workplan and will be added back on in the Fall to align with the NSE schedule.

Chair Snider opened the item for public comment.

Public Comments:

- None

Commissioner discussion ensued.

Staff responded to Commissioner questions.

Action: Commissioner Morrow motioned to accept the 2023 – 2024 Parks and Recreation Commission Work Plan and for staff to explore other location options for a Parks and Recreation Commission meeting, which was seconded by Commissioner Woolfe. The motion carried. (10-0-1) Absent: Brennan.

VII. Public Comment - Item heard after Item V. D. 1. County Commission Liaison

(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission).

- Moria Merriweather commented on the vegetation management by Coyote Creek near Tully Road and requests for the City to engage members of the public in the decision-making process of potential projects in their neighborhoods.
- Annamarie Vermeulen made a request to open a dog park in the Brooktree neighborhood or Flickinger Neighborhood in District 4.

VIII. Adjournment

Meeting adjourned at 9:04 p.m.

The City of San Jose is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at http://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf

To request an accommodation or alternative format for City-sponsored meetings or printed materials, please call 408-793-5505 or 408-294-9337 (TTY) as soon as possible; but, at least three business days before the meeting.

For questions, please contact Parks Division at (408) 793-4186.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection in the Parks, Recreation and Neighborhood Services Department at San José City Hall, 200 E. Santa Clara Street, 9th Floor, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

The foregoing minutes were approved by the Parks and Recreation Commission on March 6, 2024.



Kelly Snider, Chair
Parks and Recreation Commission