

# Memorandum

**TO: Civil Service Commission**

**FROM: Jennifer Schembri**

**SUBJECT: HIRING SUMMARY**

**DATE: October 30, 2024**

This monthly report is submitted in accordance with the policies used in support of the Civil Service Rules covering hiring. The report presents a statistical summary of hiring activity and covers complaints about hiring issues.

### Hiring Activity

The attached spreadsheet provides a summary of hiring activities.

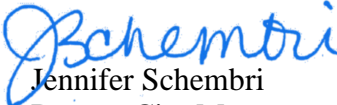
### Non-Competitive Appointments

Below is a summary of number and type of non-competitive appointments for the month of September 2024.

Type of Appointment	Count
Qualifying Promotions	23
Reallocations	1
Reinstatements	0
Placements	0
Other Non-Competitive Appointments	1

### Complaints

Hiring Process	Issue	Resolution
Program Manager	Concerns regarding hiring process.	OER is still investigating.

  
 Jennifer Schembri  
 Deputy City Manager

Attachments:

Summary of Hiring Activity – September 2024