

Memorandum

TO: Civil Service Commission

FROM: Jennifer Schembri

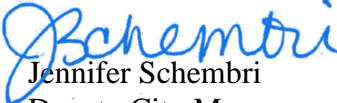
**SUBJECT: AMENDMENTS TO THE
CLASSIFICATION PLAN**

DATE: October 30, 2024

Section 3.04.520 of the Civil Service Rules states that when the Director of Human Resources revises or amends the City's classification plan, he/she shall file a written copy of each revision with the Commission at or before the next regular meeting of the Commission. The following are revisions to the classification plan that have been made since the last meeting of the Commission.

1. Revisions of Class Specifications

- a. Crime Prevention Specialist FT/PT (2231/2232)
- b. Crime Prevention Supervisor (2234)


Jennifer Schembri
Deputy City Manager

Attachments:

Crime Prevention Specialist Class Specification
Crime Prevention Supervisor Class Specification