

District 1 - Vacant
District 3 - Gina Gates-Lopez, Chair
District 5 - Obdulia Corona
District 7 - Fane Williams
District 9 - Lori Rodrigues
Citywide - Mary Anne Mendall

Kohli Singh - District 2
Vice Chair, Lilia Hancock - District 4
Vacant - District 6
Ruthie Medina - District 8
Vacant - District 10

MEETING AGENDA

Thursday, December 5, 2024

3:00 p.m.

In Person:

Roosevelt Community Center
Arts and Crafts Room
901 E. Santa Clara St.
San Jose, CA 95116

How to attend the Senior Commission Meeting:

- 1) **Notice:** As of February 6, 2024, the City of San José has limited verbal public comments to in person only for all meetings of City legislative bodies.
- 2) By phone (No Public Comment):
 - Call 1 (669) 219-2599
 - Meeting ID: 985 6522 8935, Passcode: 274800
- 3) In Person at the address above. Verbal public comment permitted.
- 4) By online (No Public Comment): [Zoom](#)
 - Meeting ID: 985 6522 8935 Passcode: 274800
 - Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.

How to submit written public comment:

- 1) Email olderadultsprogram@sanjoseca.gov by 5:00 p.m. two days prior to the meeting
- 2) Can be submitted in person at City Hall, 200 E. Santa Clara St., 9th Floor, San Jose, CA 95113 by 5:00 p.m. two days prior to the meeting.

I. Call to Order & Orders of the Day

- A. Chair reviews logistics for meetings
- B. Attendance

II. Consent Calendar

- A. [Review and approve November 7, 2024 Minutes and Attendance](#)
- B. Receive and File Correspondence to Commission

- III. Public Comment** *(Members of the Public are invited to speak on any items that does not appear on today's Agenda that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.)*

Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

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IV. Announcements

- A. Chair and Vice Chair
- B. Commissioners
- C. Staff

V. Reports and Information Only

- A. Council Liaison, Council Member Pam Foley
- B. Chair and Vice Chair
- C. Commissioners
- D. Staff
 - 1. Rhonda Vargas, Parks, Recreation, and Facilities Supervisor; PRNS
 - 2. Jeremy Shoffner, Superintendent; PRNS
- E. Organizations
 - 1. **None**

VI. New and Returning Business

- A. [Discussion and Possible Action on Report from Bylaws Ad Hoc Committee](#)

Recommendation: Senior Citizens Commission to review suggested amendments to Senior Commission Bylaws, approve proposed amendments to the Bylaws, and forward the amendments to the City Attorney for review.

Purpose: Present suggestions to the Senior Commission regarding changes to the Senior Citizens Commission By-Laws.

B. [Review 2024 – 2025 Senior Citizens Commission Workplan](#)

Discussion and Possible Action: Review and approve the 2024-2025 Senior Citizens Commission Workplan.

C. **Appoint Ad Hoc Committee for the Budget Priorities Recommendation Memo to City Council for 2025-2026 budget.**

Recommendation: Nominate and appoint Commissioners to the Ad Hoc Committee to write a Budget Priorities Recommendation Memo to City Council for the 2025-2026 budget.

Purpose: Ad Hoc Committee to collect suggestions and write a Budget Priorities Recommendation Memo to include older adult services and program priorities for the 2025-2026 City budget. Memo needs Senior Citizens Commission approval by March 2025.

D. [Review Senior Citizens Commission “Healthy Advice” Pamphlet](#)

Discussion and Possible Action: Review and approve the Senior Commissions new “Healthy Advice” Pamphlet for distribution to the community.

Purpose: “Healthy Advice” pamphlet is one of the Senior Commissions 2024 - 2025 Work Plan items. The purpose of the pamphlet is to provide resources for older adults on how to prepare and respond to illness, pandemics, emergencies, and disasters.

E. **Appoint Housing and Human Services Ad Hoc Committee**

Recommendation: Nominate and appoint Commissioners to the Housing and Human Services Ad Hoc Committee for a six-month period.

Purpose: Review and advocate for housing needs and concerns for older adults in San Jose. Included in this Committees responsibility will be senior centers, senior nutrition program, and social services.

VII. Adjournment

- **Next Meeting:** Thursday, January 9 2024 at 3:00 p.m. at Roosevelt Community Center.
Please note the meeting was moved to the second Thursday of January due to the holidays.

"The [Code of Conduct](#) is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view."

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

You may speak to the Commission in person about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at: [http:// www.sanjoseca.gov/seniorcommission](http://www.sanjoseca.gov/seniorcommission)

Correspondence to the San Jose Senior Citizens Commission is public record and will become part of the City's electronic records, which are accessible through the City's website. Before posting online, the following may be redacted: addresses, email addresses, social security numbers, phone numbers, and signatures. However, please note e-mail addresses, names, addresses, and other contact information is not required, but if included in any communication to the San Jose Senior Citizens Commission will become part of the public record. If you do not want your contact information included in the public record, please do not include that information in your communication.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Parks, Recreation, Community Services Department, 200 East Santa Clara Street – 9th Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The San Jose Senior Citizens Commission meets the **first Thursday of the Month at 3:00 p.m.**, with special meetings as necessary. If you have any questions, please direct them to the Commission staff, Janine Bray at OlderAdultsPrograms@sanjoseca.gov. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please email:
OlderAdultsPrograms@sanjoseca.gov as soon as possible, but at least three business days before the meeting. Please direct correspondence and questions to:

City of San José Department of Parks, Recreation and Neighborhood Services
Attn: Janine Bray, Senior Citizens Commission Secretary
200 East Santa Clara Street, 9th Floor
San José, California 95113
Tel: (408) 535-5659
Email: OlderAdultsPrograms@sanjoseca.gov