
DRAFT SPECIAL MEETING MINUTES
October 18, 2017

I. Call to Order & Orders of the Day

Roll Call

PRESENT: Chair Lydia Lacy, Vice Chair Denise Belisle, Commission Members Michellé Jones-Roberts (6:07 p.m.), Albert Rios (6:02 p.m.), Mary B. Gloner, Linda Stone, Ruben Valles, Jr., and Ben Mazzone.

ABSENT: Commission Members Quynh Ho (excused), Kenneth Kelly (excused), and Omar Teutle (excused).

STAFF: Deputy City Clerk Elaine Trinh and Assistant to the City Manager Kelli Parmley.

Call to Order and Orders of the Day

Chair Lydia Lacy convened the Council Appointment Advisory Commission at 6:00 p.m. in Room T-1446 of City Hall, 200 E. Santa Clara Street, CA 95113.

II. Public Record

There was none on file.

III. Public Comment

There was no public testimony.

IV. Consent Calendar

A. Approve the Minutes for the Regular Meeting of May 9, 2017

Documents Filed: Draf Minutes for the May 9, 2017 Regular Meeting.

Action: Upon a motion by Vice Chair Belise, seconded by Commission Member Stone, and carried, the Commission approved the minutes. (5-0-1-5. Abstain: Gloner; Absent: Jones-Roberts, Rios, Ho, Kelly, and Teutle).

Commission Member Rios entered at 6:02 p.m.

V. Reports and Information Only

- A. Fall 2017 Recruitment
 - 1. Recruitment Calendar
- B. Clean Energy Community Advisory Commission
 - 1. Memo from City Manager's Office
 - 2. Vacancy Flyer
 - 3. Recruitment Calendar

Documents Filed: City of San José Boards and Commissions 2017 Fall Recruitment Calendar; Memorandum from David Sykes and Jennifer A. Maguire, dated August 17, 2017 recommending adoption of appropriate ordinances establishing a Clean Energy Department; City of San José Clean Energy Community Advisory Commission Vacancy Flyer; and City of San José Clean Energy Community Advisory Commission Recruitment Calendar.

Deputy City Clerk Elaine Trinh provided additional details. Commission discussion ensued. Assistant to the City Manager Kelli Parmley was available for questions from the Commission.

Commission Member Jones-Roberts entered at 6:07 p.m.

VI. Interviews

There were no interviews.

VII. Old Business

There was no old business.

VIII. New Business

- A. Review and Approve Commission By-Laws

Documents Filed: Draft Council Appointment Advisory Bylaws.

Deputy City Clerk Elaine Trinh provided additional details. Commission discussion ensued.

Action: Upon a motion by Commission Member Gloner, seconded by Vice Chair Belise, and carried unanimously, the Commission approved the Commission bylaws. (8-0-3. Absent: Ho, Kelly, and Teutle).

IX. Meeting Schedule and Agenda Items

The next regular meeting will be Tuesday, November 14, 2017 at 6:30 p.m., T-1446.

Action: Upon a motion by Commission Member Stone, seconded by Commission Member Mazzone, and carried unanimously, the Commission changed the next meeting time to 6:00 p.m. (8-0-3. Absent: Ho, Kelly, and Teutle).

X. Adjournment

The meeting was adjourned at approximately 6:29 p.m.

LYDIA LACY, CHAIR

ATTEST:
COUNCIL APPOINTMENT ADVISORY COMMISSION SECRETARY

ELAINE TRINH, DEPUTY CITY CLERK