

**HOUSING & COMMUNITY DEVELOPMENT COMMISSION**

**REGULAR MEETING ACTION MINUTES**

SEPTEMBER 10, 2015

**MEMBERS PRESENT:**

Martha O'Connell	Chair
Amanda Montez	Vice Chair
Michael Fitzgerald	Commissioner
Bob Gill	Commissioner (6:33pm)
Mike Graves	Commissioner
Victoria Johnson	Commissioner (5:50pm)
Davlyn Jones	Commissioner
Melissa Medina	Commissioner (5:48pm)
Gary Prideaux	Commissioner
Alex Shoor	Commissioner
Lee Thompson	Commissioner
Patrick Ngo	Commissioner
Steven Neff	Commissioner

**MEMBERS ABSENT:** None

**STAFF:**

Dave Bopf	Housing Department
James Stagi	Housing Department
Adam Marcus	Housing Department
Robert Lopez	Housing Department

(a) **Call to Order/Orders of the Day**—Chair O'Connell opened the meeting at 5:45pm. Vice Chair Montez made the motion to approve the Orders of the Day with a second by Commissioner Jones. The motion passed unanimously (10:0).

(b) **Introductions**—Commissioners, staff, and audience introduced themselves.

(c) **Approval of the Action Minutes for the August 13, 2015 Regular Meeting**

Commissioner Graves made the motion to approve the minutes for the August 13, 2015 regular meeting with a second by Commissioner Jones. The motion passed unanimously (10:0).

(d) **Chair's Report (Chair O'Connell)**

Chair O'Connell reported that the Senior Citizens Commission at its last meeting endorsed a motion in favor of the six-month mobilehome conversion moratorium ordinance and would be sending a letter to City Council. Chair O'Connell submitted an email reflecting this endorsement and thanked staff for getting this issue on this evening's agenda for a vote.

(e) **Public Hearing on the FY 2015-15 Consolidated Annual Performance and Evaluation Report (CAPER) (J. Stagi, Housing Department)**

Mr. Stagi explained that this is an annual report that is due to Federal Department of Housing and Urban Development (HUD) on yearly activities.

Chair O'Connell opened the public hearing.

Commissioner Shoor commented that he is appreciative of the neighborhood organizations and events being funded and would like to see more of these funded in the future, specifically community gardens, clean-ups, and dumpster days.

Commissioner Jones commented that funding is needed to assist people with moderate incomes to move into mobilehomes. Staff responded that federal funding can only be used for households of lower income and that the specific function is not an eligible use of funding.

Chair O'Connell closed the public hearing.

Commissioner Graves made the motion to recommend to the City Council approval of the FY 2014-15 Consolidated Annual Performance and Evaluation Report with a second by Vice Chair Montez. The motion passed unanimously (12:0).

**(f) Update on Mobilehome Conversion/Preservation Process and Proposed Ordinance to Establish a Temporary Six-month Moratorium on the Conversion or Closure of Mobilehome Park Uses (A. Marcus, Housing Department)**

Mr. Marcus summarized the outreach meetings and Council action for 45 day moratorium. Staff has been working on a 6-month moratorium ordinance that has been endorsed by the Planning Commission and will expire in February 2016. Information can be found on the website. Council also wants staff to work on an opt-in/stay-in business ordinance.

Chair O'Connell commented that she is concerned about the idea of having a small group of mobilehome residents provide input on the issue and would rather have a larger group. Mr. Bopf responded that the idea is to have a smaller in depth discussion where the group can remain engaged on a concept.

Commissioner Jones agreed that the next focus group should have the same openness and transparency as the public meetings that were held.

Commissioner Thompson made the motion to direct the HCDC Chair to write a letter in support of the proposed ordinance to establish a temporary six-month moratorium on the conversion or closure of mobilehome park uses with a second by Vice Chair Montez. The motion passed 12:0 with Commissioner Jones abstaining from the vote.

**(g) Update on Annual HCDC Retreat (R. Lopez, Housing Department)**

Mr. Lopez stated that the annual HCDC retreat will be held on Saturday, September 26 at 4<sup>th</sup> Street Apartments. The agenda will be posted and mailed by Friday, September 28.

**(h) Draft FY 2014-15 HCDC Workplan and Accomplishments (D. Bopf, Housing Department)**

Vice Chair Montez made the motion to approve the draft FY 2014-15 HCDC Workplan and Accomplishments to submit to the Rules & Open Government Committee with a second by Commissioner Graves. The motion passed 12:0 with Commissioner Shoor abstaining from the vote.

**(i) Director's Report (D. Bopf, Housing Department)**

Mr. Bopf reported that the Housing Department presented its workplan pertaining to potential changes to the Apartment Rent Ordinance. Mr. Bopf also reported that the homeless census was presented to the Neighborhood Services and Education Committee.

**(i) Open Forum**

Vice Chair Montez invited the commission and public at an affordable housing tour on September 19<sup>th</sup>, sponsored by the Silicon Valley Leadership Group.

**(j) Adjournment**

Chair O'Connell adjourned the meeting at 7:12pm.