

HOUSING & COMMUNITY DEVELOPMENT COMMISSION

ANNUAL RETREAT ACTION MINUTES

SEPTEMBER 26, 2015

MEMBERS PRESENT: Martha O'Connell Chair
 Amanda Montez Vice Chair
 Michael Fitzgerald Commissioner
 Mike Graves Commissioner
 Davlyn Jones Commissioner
 Melissa Medina Commissioner
 Gary Prideaux Commissioner
 Alex Shoor Commissioner
 Lee Thompson Commissioner
 Patrick Ngo Commissioner
 Steven Neff Commissioner

MEMBERS ABSENT: Victoria Johnson Commissioner (excused)
 Bob Gill Commissioner (excused)

SPECIAL GUEST: Vice Mayor Rose Herrea

STAFF: Dave Bopf Housing Department
 Robert Lopez Housing Department
 Dan Block Housing Department

(a) **Call to Order/Orders of the Day**—Chair O'Connell opened the meeting at 9:15am.

(b) **Introductions**—Commissioners, staff, and audience introduced themselves.

(c) **Announcements** – no announcements

(d) **Priorities and Issues Facing San Jose in 2015-16 (Vice Mayor Herrera)**

Vice Mayor Herrera presented her priorities and issues facing San Jose in 2015-16 along with the important items City Council will be working on for the year.

(e) **Overview of Housing & Community Development Commission Duties (D. Bopf, Housing Department)**

Mr. Bopf summarized important point from the San Jose Municipal Code that outlined the duties of the HCDC.

(f) **Overview of City's Citizen Participation Plan (CPP) for U.S. Department of Housing and Development Programs (D. Bopf, Housing Department)**

Mr. Bopf explained that the City's Citizen Participation Plan outlines the need for public input in the commission process.

(g) Overview of Housing Department Workplan for 2015-16 (D. Bopf, Housing Department)

Mr. Bopf presented the draft Housing Department workplan for 2015-16 and explained how it outlines the work of the HCDC.

(h) Review and Commissioner Input on FY 2015-16 Preliminary Draft HCDC Workplan (D. Bopf Housing Department)

The Commission provided input on the workplan items, which are outlined in the next agenda item.

(i) Prioritization and Possible Recommendation of 2015-16 HCDC Workplan (D. Bopf, Housing Department)

Commissioner Thompson made the motion to direct Housing staff to revise the draft FY 2015-16 HCDC Workplan per commissions' comments for final approval at October 8, 2015 regular meeting, with inclusion of the following comments: (1) Commercial Impact Fee - Commission to review any associated Nexus Study before it goes to City Council; (2) Mobilehome Conversion - First right of refusal for other mobilehome park residents or owners to purchase mobilehome parks; (3) Additional efforts that the Housing Department can do to support community gardens and clean-ups; (4) Input on potential VTA-sponsored ballot measures pertaining to obtaining funding for affordable housing in transit corridors. In addition, it is requested that staff work with the City Attorney to obtain guidance (and report back to the Commission) on Brown Act conformance - specifically in regards to including following specific language on future HCDC agendas - "Discussion of unique housing and community development issues for presentation to or consideration by the City Council" and "Discussion of unique mobile home park issues for presentation to or consideration by the City Council". The motion was seconded by Commissioner Shoor. The motion was approved unanimously (11:0).

(j) Open Forum

None.

(k) Adjournment

Chair O'Connell adjourned the meeting at 12:30pm.