

HOUSING & COMMUNITY DEVELOPMENT COMMISSION
REGULAR MEETING ACTION MINUTES

OCTOBER 8, 2015

MEMBERS PRESENT: Martha O'Connell Chair
Michael Fitzgerald Commissioner
Bob Gill Commissioner
Mike Graves Commissioner
Davlyn Jones Commissioner
Melissa Medina Commissioner
Alex Shoor Commissioner (5:58pm)
Patrick Ngo Commissioner
Steven Neff Commissioner

MEMBERS ABSENT: Amanda Montez Vice-Chair (excused)
Gary Prideaux Commissioner (excused)
Victoria Johnson Commissioner (excused)
Lee Thompson Commissioner (excused)

STAFF: Dave Bopf Housing Department
James Stagi Housing Department
Ray Bramson Housing Department
Adam Marcus Housing Department
Robert Lopez Housing Department
Dan Block Vice Mayor Herrera's Office

(a) **Call to Order/Orders of the Day**—Chair O'Connell opened the meeting at 5:46pm. Commissioner Jones made the motion to approve and adjust the Orders of the Day by moving "Item (f) Public Hearing: FY 2016-17 Annual Action Plan Funding Strategies" to be heard after "Item (i) FY 2015-16 HCDC Workplan". The motion was seconded by Commissioner Graves. The motion passed unanimously (8:0).

(b) **Introductions**—Commissioners, staff, and audience introduced themselves.

(c) **Approval of the Action Minutes for the September 10, 2015 Regular Meeting**

Commissioner Jones made the motion to approve the minutes for the September 10, 2015 regular meeting with a second by Commissioner Graves. The motion passed unanimously (8:0).

(d) **Approval of the Action Minutes for the September 26, 2015 Annual Retreat**

Commissioner Jones made the motion to approve the minutes for the September 26, 2015 annual retreat with a second by Commissioner Gill. The motion passed unanimously (8:0).

(e) **Chair's Report (Chair O'Connell)**

Chair O'Connell reported that Councilmembers Khamis and Nguyen are working to bring a crime-free multi-housing proposal to the City Council and that the Commission should be aware of the issue. Chair O'Connell added that the Commission should receive the documents that will be sent to the City Council

.....mittees for this issue. Mr. Bopf responded that this issue could be brought up during the workplan discussion for inclusion on the workplan.

(f) Housing Trust Fund Expenditures for Destination: Home's Homeless and Housing Initiatives (R. Bramson, Housing Department)

Mr. Bramson gave a verbal presentation on the memorandum provided to the Commission and explained that the \$100,000 grant will be divided into two parts: \$50,000 for a Veteran's housing campaign and \$50,000 for development of supportive housing tools.

Robert Aguirre commented that metrics should be in place to ensure services are provided and hold the organization providing the services accountable. Mr. Bramson replied that the contract will have clearly defines outcomes and objectives.

Commissioner Graves made the motion to recommend endorsement of Housing Trust Fund expenditures by the Director of Housing, in an amount not to exceed \$100,000, to support coordination efforts on the new community-wide Campaign to End Veteran Homelessness and development of new supportive homeless housing tools, with a second by Commissioner Ngo. The motion passed unanimously (9:0).

(g) Update on Mobilehome Conversion Strategy (A. Marcus, Housing Department)

Mr. Marcus gave a verbal update on the public meetings that have been held and the process that will continue through December. Mr. Marcus answered questions from the Commission and public.

(h) FY 2015-16 HCDC Workplan (D. Bopf, Housing Department)

Commissioner Graves made the motion to adopt the workplan with the friendly amendment proposed by Chair O'Connell to add the crime-free multi-housing issue to the workplan as well as the modification to Item #9 for the Mobilehome Opt-in concept. The motion was seconded by Commissioner Jones. The motion passes unanimously (9:0)

(i) Public Hearing: FY 2015-16 Annual Action Plan Funding Strategies (J. Stagi, Housing Department)

Commissioner Graves made the motion to allow the Chair to write a letter on behalf of the Commission to address concerns related to reducing funding for senior services and increasing funding for community leadership development as a priority. The motion was seconded by Chair O'Connell. The motion passed by majority vote (7:1) with Commissioner Neff against.

(j) Director's Report (D. Bopf, Housing Department)

Mr. Bopf directed the Commission's attention to the memorandum included in the packet concerning the Apartment Rent Ordinance and age friendly cities.

(k) Open Forum

Commissioner Fitzgerald encouraged commissioners and the public to attend the Apartment Rent Ordinance public meetings.

Chair O'Connell stated that Commissioners are obligated to make time for Commission meetings.

(I) Adjournment

Chair O'Connell adjourned the meeting at 8:11pm.