



City of San José
Neighborhoods Commission
Independent Citizens Oversight Standing Committee

District 1— Gary Cunningham (C)
District 3 – Pete Kolstad

District 5 – Mimi Hernandez
District 6 – Jim Carter

District 10 – Richard Giammona
District 10 – Terry Martin

Commission Staff: Sabrina Parra-Garcia

Draft Regular Meeting Minutes

6 p.m. – 8 p.m.

March 7, 2018

San José City Hall
Tower Conference Room 1734

I. Call to Order & Roll Call

The Independent Citizens Oversight Standing Committee of the Neighborhoods Commission convened at 6:00 p.m.

Present Commissioners: Cunningham, Kolstad, Hernandez, Martin (6:09 p.m.), Carter

Absent Commissioners: Giammona.

Staff: Sabrina Parra-Garcia, Executive Analyst with the City Manager's Office

II. Orders of the Day

III. Public Record - None

IV. Public Comment - None

V. Consent Calendar

- A. Approve the minutes for the special meeting of February 7, 2018.
- B. Approve the minutes for the regular meeting of February 14, 2018.

Action: Commissioner Carter, seconded by Commissioner Kolstad, motioned to adopt both minutes as written. The Committee unanimously approved the minutes.

VI. Reports and Information Only

A. Chair; Gary Cunningham

Chair Cunningham reported that he attended an oversight committee meeting for the County and felt that the efforts made thus far by this committee are in alignment with the examples he saw of their work. That group received samples from the independent auditor. He also asked whether the Committee should have a special meeting to discuss more later in March.

Commissioner Martin arrived at 6:09 p.m.

B. Staff; Sabrina Parra-García, Office of the City Manager

Staff reported that Lee Wilcox was not able to attend because he was called before the grand jury. She also added that staff will be meeting with the City Auditor, Sharon Erickson, to further discuss the audit function required by the Measure B 1/4-cent sales tax.

VII. New Business

- A. City Manager's response to January letter; Sabrina Parra-Garcia, Office of the City Manager

Staff shared that there will be a meeting with the City Auditor to further discuss how best to provide the Committee with additional information.

Action: Discussion only.

- B. Review the ICOC Charter; Chair Cunningham
The Committee discussed the existing charter.

Action: The Committee decided to defer the vote on the charter to the April meeting.

- C. Review the ICOC Report draft; Chair Cunningham

Committee agreed that the template is in good shape at the moment and they would like a version where the areas that need to be changed year over year is highlighted in red.

Action:
Discussion only.

VII. Meeting Schedule and Agenda Items

The next regular meeting will be April 4, 2018 6 at 6:00 p.m., Tower Conference Room 1734.

VIII. Adjournment

The meeting ended at 6:39 p.m.

Please direct correspondence and questions to:

City of San José
Attn: Sabrina Parra-Garcia
200 East Santa Clara Street
San José, California 95113
Tel: (408) 535-8171
Email: NCStaff@sanjoseca.gov

ICOC Annual Measure B 1/4-cent Sales Tax Matrix

		FY2016-17	2016-2017			2017-2018	FY2016-17
Category	Description	Approved	Collected	Spent	NOTES	Adopted	Commission Findings
TRANSPORTATION	Street Repair	\$17,700,000	\$ 17,700,000	\$ 17,700,000	One-Time Funding	N/A	
	Maintain and repair major streets - One-time funding for pavement maintenance funding. Total amount allocated to pavement in 2016-17 would be \$30.6 million, enough to fund annual need to pothole repairs and all major streets at the Council goal of pavement condition index of 70 (good).						
PUBLIC SAFETY							
Improve Fire, Medical Response	Restores ongoing overtime finding of \$2.4 million to maintain Fire Dept sworn minimum staffing levels to prevent "brown outs". Adds ongoing funding of \$1.25 million to Fire Dept for 3.0 Fire Fighter/Paramedic and 3.0 Engineer positions to restore one squad unit for Engine 30. Adds one-time funding of \$1.2 million to provide emergency vehicle preemption service at all signalized intersections.	\$4,850,000	\$ 4,850,000	\$ 4,850,000	Ongoing \$3.65M and one-time capital funding of \$1.2M	No increase to service level in 2017-2018; but one-time funding goes away in 2017-2018	
Improve Police Response	Effective 2017-18, adds ongoing funding of \$3.4 million to Police for 41.0 sworn positions (1.0 Lieutenant, 7.0 Sergeants, 33.0 Officers), increasing sworn staffing from 1,109 to 1,150 positions. The 2017-18 costs assume a Feb 2018 Police Academy start date; the annualized costs total approx. \$6.9 million. *Due to the hiring delay, the 2016-17 one-time savings for sworn vacancies of \$3.26 million are recommended to fund other one-time public safety proposals.	\$3,260,000	?	\$ -	Ongoing, but deferred to 2017-2018	Ongoing, but deferred to June 2019	

Improve Fire Response - Fire Station 37 Construction			\$ 960,000	\$ 960,000	One-Time Funding	N/A	
Improving Emergency Medical Response (6.0 FTE)			\$ 1,250,000	\$ 1,250,000	Ongoing	Ongoing, no increase to service level	
Station 37	One-time funding of \$2.21 million in Farnham Reserve as a down payment on preliminary additional estimates total amount of \$2.2 million needed to supplement General Obligation Bond funding of \$4.5 million to construct Fire Station 37 in Willow Glen and purchase necessary furniture, etc. With construction period of 3 years, the earliest the station would be operational would be 2019-20.	\$2,210,000	See above	See above	N/A	N/A	

Improve Burglary, Neighborhood Crime	Adds on-going funding of \$1.53 million for 14.0 Community Service Officer (CSO) I/II, 4.0 Senior CSO, 1.0 Supervising CSO positions, as well as equipment costs with an academy start date of March 2017 and street-readiness date of June 2017. The 2016-17 costs assume a March 1, 2017 start date; annualized costs total \$1.95 million.	\$1,530,000	\$ 1,530,000	\$ 1,530,000	Ongoing	Ongoing, no increase to service level	
Expand Police Recruitment	Adds one-time funding of \$1.5 million for recruitment and hiring new and lateral police officers as well as retention efforts of existing sworn staff.	\$1,500,000	\$ 1,500,000	\$ 1,500,000	One-Time Funding	N/A	
Improve Crime Solving	Adds ongoing funding of \$210,000 for 5.0 Crime and Intelligence Analyst positions and equipment costs to support the Field Patrol (4.0 positions at 1.0 per Patrol Division) and Special Operations (1.0 position) programs. 2016-17 costs assume a January 1, 2017 start date; annualized costs total \$420,000.	\$210,000	\$ 210,000	\$ 210,000	Ongoing	Ongoing, no increase to service level	
OTHER							
Reduce Homeless	Adds ongoing funding of \$2 million to double homeless rapid rehousing services. This proposal will bring total ongoing rapid rehousing funding to \$4 million annually.	\$2,000,000	\$ 2,000,000	\$ 2,000,000	Ongoing	Shift to Multi-Source Housing Fund for 2 years (2017-2018 & 2018-2019)	
TOTAL				\$ 30,000,000			

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Improve Fire Response	Fire Station 37 Construction		\$ 960,000	\$ 960,000	One-Time Funding	N/A	
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TOTAL		\$31,050,000	\$ 30,000,000	\$ 30,000,000			

Version 6 (3-7-18)