



City of San José Neighborhoods Commission Independent Citizens Oversight Standing Committee

District 1— Gary Cunningham (C)
District 3 – Pete Kolstad

District 5 – Mimi Hernandez
District 6 – Jim Carter

District 10 – Richard Giammona
District 10 – Terry Martin

Commission Staff: Sabrina Parra-Garcia

6 p.m. – 8 p.m.

Draft Regular Meeting Minutes March 7, 2018

San José City Hall
Tower Conference Room 1734

I. Call to Order & Roll Call

The Independent Citizens Oversight Standing Committee of the Neighborhoods Commission convened at 6:00 p.m.

Present Commissioners: Cunningham, Kolstad, Hernandez, Martin (6:09 p.m.), Carter

Absent Commissioners: Giammona.

Staff: Sabrina Parra-Garcia, Executive Analyst with the City Manager's Office

II. Orders of the Day

III. Public Record - None

IV. Public Comment - None

V. Consent Calendar

- A. Approve the minutes for the special meeting of February 7, 2018.
- B. Approve the minutes for the regular meeting of February 14, 2018.

Action: Commissioner Carter, seconded by Commissioner Kolstad, motioned to adopt both minutes as written. The Committee unanimously approved the minutes.

VI. Reports and Information Only

A. Chair; Gary Cunningham

Chair Cunningham reported that he attended an oversight committee meeting for the County and felt that the efforts made thus far by this committee are in alignment with the examples he saw of their work. That group received samples from the independent auditor. He also asked whether the Committee should have a special meeting to discuss more later in March.

Commissioner Martin arrived at 6:09 p.m.

B. Staff; Sabrina Parra-García, Office of the City Manager

Staff reported that Lee Wilcox was not able to attend because he was called before the grand jury. She also added that staff will be meeting with the City Auditor, Sharon Erickson, to further discuss the audit function required by the Measure B 1/4-cent sales tax.

VII. New Business

- A. City Manager's response to January letter; Sabrina Parra-Garcia, Office of the City Manager

Staff shared that there will be a meeting with the City Auditor to further discuss how best to provide the Committee with additional information.

Action: Discussion only.

- B. Review the ICOC Charter; Chair Cunningham
The Committee discussed the existing charter.

Action: The Committee decided to defer the vote on the charter to the April meeting.

- C. Review the ICOC Report draft; Chair Cunningham

Committee agreed that the template is in good shape at the moment and they would like a version where the areas that need to be changed year over year is highlighted in red.

Action:
Discussion only.

VII. Meeting Schedule and Agenda Items

The next regular meeting will be April 4, 2018 6 at 6:00 p.m., Tower Conference Room 1734.

VIII. Adjournment

The meeting ended at 6:39 p.m.

Please direct correspondence and questions to:

City of San José
Attn: Sabrina Parra-Garcia
200 East Santa Clara Street
San José, California 95113
Tel: (408) 535-8171
Email: NCStaff@sanjoseca.gov