



## NEIGHBORHOODS COMMISSION

VACANT	D1	Pete Kolstad (C)	D3	Jim Carter	D6	Harbinder Sikka	D8
Gary Cunningham	D1	John Semanik	D4	Olivia Navarro	D6	VACANT	D9
David Wilkins	D2	VACANT	D4	Jonathan Fleming	D7	Terry Martin	D9
Perry Henry	D2	Juan Estrada	D5	VACANT	D7	Richard Giammona	D10
VACANT	D3	Mimi Hernandez	D5	Nichole Edraos (VC)	D8	Nick Labosky	D10
				Commission Staff:		Sabrina Parra-García	
				Council Liaison:		Jacklyn Joanino	

### Minutes

*Prepared by Sabrina Parra-García*

**Wednesday, June 14, 2017**

#### **I. Call to Order & Orders of the Day**

The Neighborhoods Commission of the City of San José convened at 5:59 p.m. in the City Hall Wing Rooms 118-119.

*Absent Commissioners:* Espinoza

#### **II. Consent Calendar**

- A.** Approve the Minutes for [May 10, 2017](#)
- B.** Approve the Minutes for [May 25, 2017](#)
- C.** Approve Agenda for June 14, 2017

Document Filed: (1) Minutes for May 10, 2017 (2) Minutes for May 25, 2017.

Action:

Upon motion by Commissioner Carter with amendment in wording on Item VI.F, seconded by Commissioner Cunningham, and carried unanimously, the Commission approved the Minutes for May 25, 2017. Upon motion by Commissioner Martin, seconded by Commissioner Carter, and carried unanimously, the Commission approved the remainder of the Consent Calendar.

#### **III. Public Record - None**

#### **IV. Open Forum - None**

**V. Reports and Informational Only**

- A.** Chair; Pete Kolstad, announced that Illegal Fireworks presentation and discussion video from May 10 posted on YouTube got 2,700 views, and the Caucus Report video got 300 views. He also shared a letter from Senator Diane Feinstein as a sample of good writing style.

Handouts

- B.** Council Liaison; Jacklyn Joanino, Office of Council Member Rocha, provided a verbal report on the following:
- City Council adopting the Fiscal Year 2017-18 Budget with several items the Commission recommended as priorities - funding the police settlement, an extension to the 2 Park Rangers on the Homelessness Response Team, and dedicating an additional \$3.4 to park maintenance.
  - Council voting to approve clean energy in the form of Community Choice Energy.
  - Council approving an ordinance establishing a Residential Parking Permit Program in the Cadillac, Lynnhaven, Villamonte and West Berryessa.
  - July is the Council's legislative break and the next meeting is August 8, 2017.

Commission Navarro arrived at 6:06 p.m.

- C.** Staff; Sabrina Parra-Garcia, City Manager's Office, provided a verbal report on the following:
- Announcing the City's Environmental Sustainability Plan online study.
  - Announcing that the illegal fireworks lawn signs become available at all 10 of the City's Community Centers on June 10 and that the online reporting tool for illegal fireworks is up and running on the City's homepage.

**VI. Action and Discussion Items**

- A.** Elect Chair Pro Tempore; Chair Kolstad

Action:

Upon a motion by Commissioner Fleming, seconded by Commissioner Wilkins, Commissioner Semanik was approved as Chair Pro Tempore of the August Commission meeting with a unanimous vote.

- B.** Presentation: Private Tree Removal Streamlining Improvements Policy Ordinance Study

Steve McHarris, Planning Official, and Arthur Henriques, Policy and Ordinance Technical Advisor, gave an overview on the changes considered for the Private Tree Removal policy.

Public Comment:

- Ed Rast, community member, suggested changing the process to allow for online applications and increasing fines on construction companies when they rip out trees to help fund the shortfall in supporting the tree removal process.

Reference Material: (1) [Private Tree Removal Streamlining Memo](#).

**C. Report: Retreat and Recommendations on the Future of the Commission**

Sabrina Parra-Garcia, Office of the City Manager, gave a verbal report on the timing of the recommendations from staff coming back to the Commission at their next meeting on August 9.

Public Comment:

- Ed Rast, community member, encouraged staff to keep things the way they are and asked the the item be made time certain.
- Marie Arnold, community member, stated that the Commission should not be controlled by the City Council and remain an independent body.
- Norma Callender, community member, stated that the Commission was never meant to be a City Council rubber stamp.

Commissioner Martin arrived at 6:30 p.m.

**D. Public Safety Ad-Hoc Letter; Commissioner Carter**

Purpose: Discuss, edit as necessary, and finalize letter regarding the need to hire Police and Fire Dispatchers and Park Rangers.

Action:

Upon motion by Commissioner Navarro, seconded by Commissioner Martin, the Public Safety Staffing letter was approved unanimously to be sent to the Rules & Open Government Committee.

Reference Material: (1) [Public Safety Ad-Hoc Committee Letter](#).

Commissioner Estrada arrived at 6:42 p.m.

**E. Voice of the Community, Development Noticing, Homelessness, Illegal Dumping, Illegal Fireworks, Public Safety Staffing, and Work Plan Ad-Hoc Committees' Monthly Progress and Final Reports; Chair Kolstad**

Purpose: Advise the City Council on the work performed by the Commission in fiscal year 2016-17.

Action:

Upon motion by Commissioner Martin, seconded by Commissioner Semanik, the Voice of the Community, Development Noticing, Homelessness, Illegal Dumping, Illegal Fireworks, Public Safety Staffing, and Work Plan Ad-Hoc Committees' Monthly Progress and Final Reports were approved unanimously to be sent to the Rules & Open Government Committee.

Reference Material: (1) [Report Cover Letter](#). (2) [Project Launch Summaries](#). (3) [Ad-Hoc Committee Final Reports](#). (4) [Ad-Hoc Committee Monthly Reports](#).

**F.** Development Noticing Ad-Hoc Committee's Recommendation for Update to Policy 6-30; Commissioner Martin

Purpose: To communicate the Development Noticing Ad-Hoc's Recommendation for Enforcement and Update of Policy 6-30.

Public Comment:

- Ed Rast, community member, commented that the problem with the implementation of Policy 6-30 is the staffing available in the Planning Department, and that the property owner and developer should have penalties for not proper noticing.

Action:

Upon motion by Commissioner Carter, seconded by Commissioner Navarro, the Development Noticing Ad-Hoc Committee's Letter with recommendation for updating Policy 6-30 was approved unanimously to be sent to the Rules & Open Government Committee.

Reference Materials: (1) [Letter regarding City Policy 6-30](#).

**G.** 2017-2018 Neighborhoods Commission Work Plan; Chair Kolstad

Purpose: Set the priorities and scope for the Commission's efforts next season.

Action:

The Commission held a long discussion on each of the items on the matrix and then voted to narrow the list of items down. Commissioner Semanik motioned to combine the Foster Creating Neighborhood Associations and Roadshow items, seconded by Commissioner Labosky, and approved unanimously. Commissioner Carter motioned to defer the final vote to the August Commission meeting, seconded by Commissioner Labosky, and approved unanimously.

Public Comment:

- Ed Rast, community member, commented that there was too much work for the Commission to do and, therefore, the Commission should not be involved in Neighborhood Association formation.

Reference Materials: (1) [Work Plan Scope Matrix](#).

Documents Filed: (1) [Work Plan Summary Memo](#). (2) [Work Plan Scope Matrix Final](#).

**VI. Future Agenda Items**

**VII. Adjournment**

Upon motion by Commissioner Navarro to adjourn the meeting, seconded by Commissioner Hernandez, the motion carried unanimously. The Neighborhoods Commission meeting adjourned at 8:04 p.m.

*The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.*

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports, and some associated documents for the Commission items may be viewed on the Internet at [www.sanjoseca.gov/neighborhoodscommission](http://www.sanjoseca.gov/neighborhoodscommission).

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14<sup>th</sup> Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items

posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Neighborhoods Commission meets every second Wednesday of the month at 6 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

**To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events, or printed materials, please call (408) 535-1260 as soon as possible, but at least three business days before the meeting.**

**Please direct correspondence and questions to:**

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