



Neighborhoods Commission

Anne Szymanski	D1	Pete Kolstad (C)	D3	Jim Carter	D6	Harbinder Sikka	D8
Gary Cunningham	D1	John Semanik	D4	Olivia Navarro	D6	Pamela Parrish	D9
David Wilkins	D2	Mark Espinoza	D4	Jonathan Fleming	D7	Terry Martin	D9
Perry Henry	D2	Juan Estrada	D5	Robert Sandoval	D7	Richard Giammona	D10
Desiree Barragan	D3	Mimi Hernandez	D5	Nichole Edraos (VC)	D8	Nick Labosky	D10
						Commission Staff:	Ernest Guzman
						Council Liaison:	Andrea Hyde

Minutes

prepared by Nidia Gómez

Wednesday, August 10, 2016

A. Call to Order & Roll Call

The Neighborhoods Commission of the City of San José convened at 6:00 p.m. in the Wing Rooms 118-119 at City Hall.

Late Commissioners (Elect): Estrada, Giammona, and Hernandez.

Absent Commissioners (Elect): Espinoza.

B. Orders of the Day – None

C. Open Forum

- Janice Rombeck, Aide to County Supervisor Dave Cortese, introduced herself to the new Commissioners and advised that she normally communicates County work, meetings, projects and events at this meeting. Informed the Commission about the Board of Supervisor meeting which is scheduled for August 16, National Heritage Area Taskforce is meeting August 30, and informed Commission about the County's successful National Night Out.
- Larry Ames introduced himself as the former chair of the Commission and welcomed the new Commissioners.

D. Consent Calendar

- Approve the Minutes for June 8, 2016
- Approve the Agenda for August 10, 2016

Document Filed: (1) Minutes for [June 8, 2016](#).

Action: Upon motion by Interim Chair Barragan, seconded by Interim Vice Chair Edraos, the motion to accept the consent calendar passed, approving the Commission Minutes.

E. Discussion and Action Items

1. Setting the Context; Shawn Spano, Independent Consultant, reviewed the purpose of the retreat, what product is expected upon completion and the process in which the meeting would be conducted.

Document Filed: (1) [NC Retreat Presentation](#).

2. Presentation of the Brown Act; John Le, Deputy City Attorney, Office of the City Attorney, referenced a memo that was emailed out, additional Brown Act information, Political Reform Act, Conflicts of Interest, and Muni Code Section 2.08 and 0-15 regarding Code of Ethics.

Documents Filed: (1) [Brown Act and Conflicts of Interest Policies Presentation](#). (2) [City Attorney Memo – Technology and Serial Meetings](#).

3. Introduction Activity; Shawn Spano, Independent Consultant, lead an activity designed for Commissioners to get to know each other better.
4. Role and Duties of the Commission; Ernest Guzman, Executive Analyst, CMO, reviewed the role and expectations of a Commissioner.
5. Develop Work Plan
 - a. Review standing work plan items; Shawn Spano, Independent Consultant, spoke to several key areas that the commission is required to focus on.
 - b. Review NC work plan items from 2015-16; Shawn Spano, Independent Consultant, referenced the submitted work plan to highlight the Commission's accomplishments from the 2015-16 work plan.
 - c. Review Council priority list; Shawn Spano, Independent Consultant, referenced the submitted Council priority list to remind Commissioners to consider for inclusion of the new work plan.
 - d. Brainstorm work plan items for 2016-17; Shawn Spano, Independent Consultant, lead the Commission in an exercise to generate potential work plan items, dividing suggested items into the four focused areas.
 - e. Review, evaluate, consolidate, and select final work plan items.

Document Filed: (1) [2015-16 Work Plan](#). (2) [Council Priority List](#). (3) [2016-2017 Draft Work Plan](#).

Public Comment:

- Jim Carter, Commissioner elect, made some comments to the Commission on his beliefs on quality not quantity and suggested that the Commission focus on that and he also supports that an increase in City staffing.
- Olivia Navarro, Commissioner elect, introduced herself and agrees with creating ad hoc groups and would like to focus on homelessness and public safety.

E. Discussion and Action Items (Cont.'d)

Public Comment(Cont.'d):

- Harvey Darnell, previously served on the ad hoc that put together the Neighborhood Commission and currently chair of Creative Gardner SNI, commented on fireworks issue and review work plan and fireworks ordinance effectiveness and re-evaluate changes that may need to be done.
- Ed Rast, previously served on the ad hoc that put together the Neighborhood Commission, advised the Commission to create a work plan based on the 4 items and focus on high impact items in depth and also suggested they focus on budget only items.
- Larry Ames, commented about homelessness being a big concern; however, not much the Commission could do, advised Commission to get an update on fireworks to see if rules are being obeyed, and also gather community input to shape the budget.
- i. Richard Zepelli, President of Logan Neighborhood Association, speaking for himself, advised Commission to they work on what they accomplish with a focus on budget and public safety.

Action: Upon motion by Commissioner Labosky, seconded by Commissioner Fleming, the motion to accept the priority work plan items passed, approving the priority work plan items.

Ernest Guzman, Executive Analyst, CMO, referenced the submitted draft work plan, informing the Commission that the items on the work plan will come before them for adoption in September.

6. Election of Officers

Ernest Guzman, Executive Analyst, CMO, solicited nominations for the position of Chair.

Document Filed: (1) [Commissioner Chair Interest](#).

Action: Upon motion by Commissioner Kolstad to elect Commissioner Kolstad for the position of Chair, seconded by Commissioner Parrish, the motion carried unanimously. Commissioner Kolstad was elected Chair.

Ernest Guzman, Executive Analyst, CMO, solicited nominations for the position of Vice Chair.

Document Filed: (1) [Commissioner Vice Chair Interest](#).

Action: Upon motion by Commissioner Edraos to elect Commissioner Edraos for the position of Vice Chair, the motion carried unanimously. Commissioner Edraos was elected Vice Chair.

7. Summary and Wrap Up

F. Adjournment

Action: Upon motion by Commissioner Carter to adjourn the meeting, seconded by Commissioner Szymanski, the motion carried unanimously. The Neighborhoods Commission meeting adjourned at 8:00 p.m.

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent customer service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at

<https://www.sanjoseca.gov/DocumentCenter/View/16020>

<https://www.sanjoseca.gov/DocumentCenter/Home/View/17>

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-8118 or (408) 294-9337 (TTY) at least three business days before the meeting.

For questions, please contact Ernest Guzman, Executive Analyst, City Manager's Office at (408) 535-8171.

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