



Neighborhoods Commission

Anne Szymanski	D1	Pete Kolstad (C)	D3	Jim Carter	D6	Harbinder Sikka	D8
Gary Cunningham	D1	John Semanik	D4	Olivia Navarro	D6	Pamela Parrish	D9
David Wilkins	D2	Mark Espinoza	D4	Jonathan Fleming	D7	Terry Martin	D9
Perry Henry	D2	Juan Estrada	D5	Robert Sandoval	D7	Richard Giammona	D10
Desiree Barragan	D3	Mimi Hernandez	D5	Nichole Edraos (VC)	D8	Nick Labosky	D10

Commission Staff: Ernest Guzman
Council Liaison: Andrea Hyde

Draft Minutes

Prepared by Nidia Gómez

Wednesday, December 14, 2016

I. Call to Order & Roll Call

The Neighborhoods Commission of the City of San José convened for a special meeting at 6:02 p.m. in Wing Rooms 118-119 at City Hall.

Absent Commissioners: Estrada, Hernandez, Labosky, and Wilkins.

II. Orders of the Day - None

III. Consent Calendar

- A. Approve the Minutes for November 9, 2016
- B. Approve Agenda for December 14, 2016

Document Filed: (1) Minutes for [November 9, 2016](#).

Action: Upon motion by Commissioner Cunningham, seconded by Commissioner Martin, and carried unanimously, the motion approved the Consent Calendar.

IV. Public Record – None

V. Open Forum

- Larry Ames informed the Commission that the County working on applying for National Heritage Area status for preserving history in the area and have had several meeting with the next meeting set to January 24.

[Handout](#)

VI. Reports

- A. Chair; Pete Kolstad, submitted a previously written report.

Document Filed: (1) [Chair Report](#)

- B. Council Liaison; Jaklynn Joanino, Office of Council Member Rocha, provided a verbal report on the following activities throughout the City:
 - Council designated as the Local Sales Tax Independent Citizens Oversight Committee on December 13
 - Priority setting for Council mid-January

VI. Reports (cont'd.)

- In November, Council approved an ordinance to increase minimum wage up to \$15 in January 2018
 - In January there will be a new set of Councilmembers
- a. Staff; Zulma Maciel, City Manager's Office introduced Lee Wilcox, Budget Director, Mayor's Office to speak about the Citizens Oversight Committee. He explained to the Commission that this is a general tax and they were chosen by the Mayor because of its involvement with the Budget Games. The Commission's input gathered from their respective communities would be gathered in a meeting, City Manager's Office or Mayor's Office would come back to the Commission with priorities and budget for the year. A Manager's Budget Addendum would be prepared by Commission and Staff digitally to provide additional context to Mayor/Budget Director to ensure nothing is missed. Lee is coming back to the Commission in January to provide more information, "San Jose Budget 101."

[Council Memo: Sales Tax Independent Citizen Oversight](#)

VII. Action and Discussion Items

- a. Project Launch: Illegal Dumping; Commissioner Espinoza

Commissioner Espinoza presented an outline of the Commission study on illegal dumping, the City's efforts to deter and respond to the dumping, and also provided recommendations on how the Commission can add value.

Action: Upon motion by Navarro, seconded by Commissioner Sandoval, and carried unanimously, the Commission created an ad-hoc on Illegal Dumping with the purpose and goal to 1) work with Environmental Services to publicize free pickups that are "easier than dumping it," 2) look into solutions for dumping by illegal haulers, 3) determine if small rewards for people reporting illegal dumping are effective and don't expose people to retaliation, set to begin December 14, 2016 and end June 14, 2017, report back due to Commission by January 11, 2017, the Commission approved this item.
Commissioner Roster: Espinoza (C), Hernandez, Kolstad, and Sandoval.

Document Filed: 1) [Illegal Dumping NC Presentation](#). 2) [T&E Memo 12/5/16: Illegal Dumping Initiative Update](#). 3) [ESD T&E 12/5/16 Presentation](#). 4) [Illegal Dumping Ad-Hoc Worksheet](#).

Public Comment:

- Greg Peck from Los Paseos Neighborhood Association introduced himself and spoke on illegal dumping in the South Bernal area on Santa Teresa to Bailey.

- b. Project Launch: Development Noticing

Commissioner Martin gave a presentation to define resident concerns about development noticing, public outreach policy for pending land use and development proposals, Policy 6-30, and determine changes Commission should request.

VII. Action and Discussion Items (cont'd.)

Action: Upon motion by Commissioner Fleming, seconded by Commissioner Carter, and carried unanimously, the Commission created an ad-hoc on Development Noticing with the purpose and goal to 1) generate an official memo to Council and the Director of Planning, to make them aware of concerns and suggest updates/changes, ask for funding, present in person to council and commission and 2) engage the residents with education materials and speaking to community groups, need proper social media outlet, Next Door, set to begin January 11, 2017 and end June 14, 2017, report back to Commission April 12, 2017, the Commission approved this item.

Commissioner Roster: Fleming, Giammona, Hernandez, Martin (C), Parrish, and Szymanski.

Document Filed: 1) [Development Noticing NC Presentation](#). 2) [Development Noticing Ad-Hoc Worksheet](#).

Public Comment:

- Ed Rast spoke about being involved in the Task Force that put together the amendment for Policy 6-30. He suggested to the Commission that Development Noticing would affect quality of life which falls under the Commission purview.
- Larry Ames expressed to the Commission that in addition to the outreach X foot radius, there should also be a collection of contacts for affiliated people to further the outreach efforts.

c. Project Launch: Voice of the Community

Commissioner Wilkins presented an outline with the next steps of the Commission's communication strategy.

Action: Upon motion by Commissioner Fleming, seconded by Commissioner Carter, and carried unanimously, the Commission created an ad-hoc on Development Noticing with the purpose and goal to 1) both district Commissioners will work with district Council Office and leadership group to maintain an updated list of district neighborhood and community associations and groups, 2) both district Commissioners work with district's Council Office and Leadership Group to obtain access either directly or indirectly to all district neighborhood and community associations and groups communications methods so they can communicate and update district leaders and their associations and groups, 3) both district Commissioners work with district's Council Office and leadership group to communicate to all neighborhood, community and residents that Neighborhood Commission is requesting input on what are important city and district issues, policies, programs, and annual budget priorities affecting the quality of life in San José neighborhoods focusing on neighborhood safety, transportation, and code enforcement that the Neighborhood Commissioners should consider including in their work plan, 4) district Commissioner's should discuss with their District Leadership Group who are the specific experienced and have previously developing successful recommendations that city government has adapted for government budgeting, neighborhood safety (Police, Fire and Emergency Medical), Transportation, and Code Enforcement and with other Commissioner develop a list of individual with specific experience that would be interested in being on Advisory Group, set to begin January 11, 2017 and end June 14, 2017, report back in February 8, 2017, the Commission approved this item.

VII. Action and Discussion Items (cont'd.)

Document Filed: 1) [Voice of the Community NC Presentation](#). 2) [Voice of the Community Ad-Hoc Worksheet](#).

d. Update from Illegal Fireworks Ad-Hoc and Review of [Ad-Hoc Guidelines](#)

Commissioner Barragan and Cunningham provided an update on illegal fireworks strategies for New Year's Eve and advise ad-hoc committees on how to effectively organize and report back to the Commission effectively.

Discussion (no action)

Documents Filed: 1) [Illegal Fireworks Ad-Hoc Update](#). 2) [Ad-Hoc Guidelines](#). 3) [Illegal Fireworks Flyer](#). 4) [Monthly Ad-Hoc Reports](#). 5) [Leadership District Groups List](#).

e. 2017 Planning Discussion

Chair Kolstad presented and reviewed the Commission's standing calendar.

Discussion (no action)

Document Filed: [Annual NC Calendar](#)

Public Comment:

- Ed Rast commended Commission for doing a great job.

VIII. Future Agenda Items

IX. Adjournment

Action: Upon motion by Commissioner Sandoval, seconded by Commissioner Navarro, the motion carried unanimously. The Neighborhoods Commission adjourned at 7:48 p.m.

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent customer service, in a positive and timely manner, and in the full view of the public.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Open Forum on the items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Open Forum. Pursuant to the Government Code Section 54954.2, no matter shall be acted upon by the City Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the internet at <http://www.sanjoseca.gov/index.aspx?nid=3562>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be

available for public inspection at the Office of the City Manager at San José City Hall, 200 East Santa Clara Street, Tower - 17th Floor, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. For questions, please contact Zulma Maciel, Assistant to City Manager, City Manager's Office at (408) 535-8146.

On occasion the Commission may consider agenda items out of order.

The Neighborhoods Commission meets every second Wednesday of the month at 6:00 p.m., unless otherwise noted. If you have any questions, please direct them to the Commission staff. Thank you for your time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-8118 or (408) 294-9337 (TTY) at least three business days before the meeting.