



Neighborhoods Commission

Anne Szymanski	D1	Pete Kolstad (C)	D3	Jim Carter	D6	Harbinder Sikka	D8
Gary Cunningham	D1	John Semanik	D4	Olivia Navarro	D6	Pamela Parrish	D9
David Wilkins	D2	Mark Espinoza	D4	Jonathan Fleming	D7	Terry Martin	D9
Perry Henry	D2	Juan Estrada	D5	Robert Sandoval	D7	Richard Giammona	D10
Desiree Barragan	D3	Mimi Hernandez	D5	Nichole Edraos (VC)	D8	Nick Labosky	D10

Commission Staff: Ernest Guzman
Council Liaison: Andrea Hyde

Minutes

prepared by Nidia Gómez

Wednesday, November 9, 2016

I. Call to Order & Roll Call

The Neighborhoods Commission of the City of San José convened at 6:00 p.m. in the Wing Rooms 118-119 at City Hall.

Late Commissioners: Espinoza.

Absent Commissioners: Hernandez and Parrish.

II. Orders of the Day - None

III. Consent Calendar

- A. Approve the Minutes for October 12, 2016
- B. Approve the Minutes for September 14, 2016
- C. Approve the Minutes for August 10, 2016
- D. Approve Agenda for November 9, 2016

Document Filed: (1) Minutes for [October 12, 2016](#). (2) Minutes for [September 14, 2016](#). (3) Minutes for [August 10, 2016](#).

Action: Upon motion by Commissioner Navarro, seconded by Commissioner Carter, and carried unanimously, the Commission approved the Consent Calendar.

IV. Public Record

Document Filed: (1) [Correspondence to Neighborhood Commission](#), dated November 21, 2016, transmitting the Public Record for the Month of October 12 – November 9, 2016. (2) [RLEI Response](#).

Action: Upon motion by Commissioner Navarro, seconded by Commissioner Martin, and carried unanimously, the Commission noted and filed the public record.

V. Open Forum

- Ed Rast presented his own personal thoughts on homelessness and criminal activity.
- Harvey Darnell expressed his own personal experience with illegal firework issues.

VI. Reports

- A. Chair; Pete Kolstad, submitted a previously written report.

Document Filed: (1) [Chair](#).

- B. City Manager; Norberto Dueñas, expressed gratitude to the Commission for all of their work. He advised the Commission of a new assignment that is being brought forward where City Council has expressed interest in the Commission to serve as the Sales Tax Citizens Oversight Committee. It is still in the process of determining effort specifics and will be brought forth to Council to which the Commission will be also advised. He expressed value in the Commission's participation for this effort and strongly encouraged it.

In addition, the City Manager stated the Commission strongly consider engaging with the administration, City Manager and Council Member Rocha and staff, in a retreat soon at the beginning of the calendar year to engage once again about the new role as Citizens Oversight Committee, spend time together to address issues of mutual interest, continue to work with Commission to move forward. He also added offered to involve the Commission in the design of retreat, where it would be facilitated, and at an offsite location.

Handout: (1) RULES Memo regarding [Sales Tax Citizens Oversight Committee](#).

Public Comment:

- Ed Rast advised the Commission if they decided to take on new role to maybe consider asking Council for more hours to meet.
- C. Council Liaison; Andrea Hyde, Office of Council Member Rocha, provided a verbal report on the following:
- CM Rocha's retreat vision to eventually report back to Council, RULES or another Committee on any action items that follow that retreat and maybe ideas in role of function.
 - RULES released City budget calendar.

Handout: (1) [City Budget Calendar](#).

- D. Staff and Organizations; Ernest Guzman, City Manager's Office, provided a verbal report advising all Commissioners that their City-issued emails are now available.

VII. Action and Discussion Items

A. Project Launch: Public Safety Staffing

Michelle McGurk, Assistant to City Manager, City Manager's Office, introduced Sargent Harsany, SJPd, who provided background how the Community Service Office came about and briefly described their roles. Chuck Hill and Kelly Carol, Community Service Officers, SJPd, provided fan overview of their role, including their personal experience a CSO. It was followed by Q&A.

Commissioner Carter and Chair Kolstad, presented an outline of the Commission study of the staffing issues in Public Safety departments.

Action: Upon motion by Commissioner Navarro, seconded by Commissioner Martin, and carried unanimously, the Commission created an ad-hoc on Public Safety Staffing with the purpose and goal to 1) support regional park staffing levels, 2) support the recommendations of Citygate Associates report dated February 11, 3) connect with PD leadership to determine ways the Commission can support recruitment efforts, set to begin December 14, 2016 and end June 14, 2017, report back due to Commission by January 11, 2017, the Commission approved the item.

Commissioner Roster: Barragan, Carter (C), Henry, Navarro, and Szymanski.

Document Filed: (1) [Community Service Officer Program](#). (2) [SJPd Sworn Staffing and the Discussion of Options to Address the Unprecedented Low Sworn Staffing Levels](#). (3) [Presentation of Previous Report](#). (4) October 20, 2016 Public Safety, Finance, and Strategic Support Committee Reports and Presentation: [Police Recruiting, Fire Emergency Response Times, and the Fire Department Emergency Vehicle Preemption Service Workplan](#). (5) [SJPd CSO Program](#). (6) [Presentation](#). (7) [Ad hoc Worksheet](#).

Public Comment:

- Ed Rast expressed his views on sending info out to neighborhoods and opined on Fire Department understaffing.

B. Project Launch: Illegal Fireworks

Commissioner Barragan, presented an outline of the Commission study on the use of illegal fireworks and the City's effort to deter and control their use.

VII. Action and Discussion Items (cont'd.)

Action: Upon motion by Commissioner Labosky, seconded by Commissioner Cunningham, and carried unanimously, the Commission created an ad-hoc on Illegal Fireworks with the purpose and goal to 1) support the SJFD work to reduce illegal fireworks by increasing the use of online reporting tool, expanding 311 capabilities during peak periods, and strengthening the City's "fireworks are illegal" messaging, 2) engage residents with improved education materials and speaking to community groups, 3) Ask the Communications ad hoc to accept this topic as a test case, set to begin November 9, 2016 and end May 10, 2017, report back due to Commission by February 8, 2017, the Commission approved the item.

Commissioner Roster: Barragan (C), Carter, Kolstad, and Navarro.

Document Filed: (1) [Fireworks Enforcement Ordinance Post-Post Fourth of July](#). (2) [Presentation/Worksheet](#). (3) [Illegal Fireworks Handout](#).

Public Comment:

- Tina McMorrow introduced herself as a member of the Stop Illegal Fireworks Community in District 3 and commented on PSSFSS Committee report dated August 3.
- Harvey Darnell gave his own personal thoughts about secondary employed off-duty officers.

C. Project Launch: Homelessness

Commissioner Fleming, presented an outline of the Commission study of homelessness and provided recommendations on how the Commission can add value.

Ray Bramson, City of San José, Housing Department Division Manager for Homeless Interventions and Solutions, offered to come back to the Commission to give an update with the passing of Measure A and expressed interest in a partnership opportunity with Commission.

Action: Upon motion by Commissioner Fleming, seconded by Commissioner Sandoval, and carried unanimously, the Commission created an ad-hoc on Homelessness with the purpose and goal to 1) generate an official memo and presentation for Council regarding the equal distribution of homeless housing, 2) work with NC Police Staffing Ad Hoc to place more officers in Police districts with higher concentration of homeless related crime, 3) generate an outline recommendation for macro homeless housing plan and submit to Council, and Planning Commission, 4) Provide feedback to Housing Department, set to begin November 14, 2016 and end May 10, 2017, report back due to Commission by January 18, 2017, the Commission approved the item.

Commissioner Roster: Fleming (C), Henry, Hernandez, Kolstad, and Semanik.

VII. Action and Discussion Items (cont'd.)

Documents Filed: (1) [Presentation](#). (2) [Ad hoc Worksheet](#).

Public Comment:

- Phil Mastrocola expressed gratitude with the City's Housing department cooperation in working with the church communities that have overnight shelters, safe park, and warming centers.

D. Update from Budget Engagement Ad-Hoc

Commissioner Sikka, presented an update to the Commission on the work done since October meeting.

Pereira, Mayor's Office also advised that Mayor's Budget Director, Le Wilcox, could come back to discuss further and also let the Commission know that the budget games date is being proposed to January 28, 2016.

Discussion (no action)

Document Filed: (1) [Presentation](#).

E. Update from Communications Research Ad-Hoc

Commissioners Estrada, Fleming, Carter, and Barragan presented an update to the Commission on the work done since October meeting.

Discussion (no action)

Document Filed: (1) [Presentation](#).

F. Special Meeting on December 14, 2016

Chair Kolstad discussed the purpose and value of holding a Special Meeting in December.

Staff will follow up once location has been secured.

Action: Upon motion by Commissioner Navarro, seconded by Commissioner Edraos, and carried, the Commission approved the item. (18:2). Commissioner Nays: Giammona and Szymanski.

VII. Future Agenda Items

A. Staff recommend meeting guidelines

Public Comment:

- Chair invited a person in the audience speak, she did not introduce herself, she invited all of the Commission to National Heritage Area Community Meeting.

[Handouts](#)

VIII. Adjournment

Action: Upon motion by Commissioner Sandoval to adjourn the meeting, seconded by Commissioner Wilkins, the motion carried unanimously. The Neighborhoods Commission meeting adjourned at 8:05 p.m.

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<https://www.sanjoseca.gov/DocumentCenter/View/16020>

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For questions, please contact Ernest Guzman, Executive Analyst, City Manager's Office at (408) 535-8171.

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