



## Neighborhoods Commission

Anne Szymanski	D1	Pete Kolstad (C)	D3	Jim Carter	D6	Harbinder Sikka	D8
Gary Cunningham	D1	John Semanik	D4	Olivia Navarro	D6	Pamela Parrish	D9
David Wilkins	D2	Mark Espinoza	D4	Jonathan Fleming	D7	Terry Martin	D9
Perry Henry	D2	Juan Estrada	D5	Robert Sandoval	D7	Richard Giammona	D10
Desiree Barragan	D3	Mimi Hernandez	D5	Nichole Edraos (VC)	D8	Nick Labosky	D10

Commission Staff: Ernest Guzman  
Council Liaison: Andrea Hyde

### Minutes

*prepared by Nidia Gómez*

**Wednesday, October 12, 2016**

#### I. Call to Order & Roll Call

The Neighborhoods Commission of the City of San José convened at 6:00 p.m. in the Wing Rooms 118-119 at City Hall.

*Late Commissioners:* Espinoza, Estrada, and Navarro.

*Absent Commissioners:* Labosky, Martin, and Sandoval.

#### II. Orders of the Day - None

#### III. Consent Calendar

- A. Approve the Minutes for August 10, 2016
- B. Approve the Minutes for September 14, 2016
- C. Approve Agenda for October 12, 2016

Document Filed: (1) Minutes for [August 10, 2016](#). (2) Minutes for [September 14, 2016](#).

Action: Upon motion by Commissioner Hernandez to defer minutes for August 10, 2016 and September 14, 2016 to November 9, 2016 Commission meeting, seconded by Commissioner Wilkins, the motion carried unanimously.

#### IV. Public Record – None

#### V. Open Forum

- Ed Rast suggested that the Commission take a look at noticeable issues to have achievable work plan items; study annual report on all for-profit companies as well as companies that San José gives money to; and review City Council policy 6-30.

## VI. Reports

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- A. Chair; Pete Kolstad, submitted a previously written report.

Document Filed: (1) [Chair Report](#)

- B. Council Liaison; Jacklyn Joanino, Office of Council Member Rocha, provided a verbal report on the following:
- October 4 Council meeting, Police Department overtime and staffing
  - Housing Department holding outreach meetings regarding homelessness and annual action plan
  - October 18 Council meeting, Welcoming San José Plan and Marijuana
- C. Staff and Organizations; Ernest Guzman, City Manager's Office, provided a verbal report advising that staff had reached out to Michelle McGurk to arrange a presentation between the Commission and Police Department, based on Commission interest, on issues of Police staffing and what role the Commission can have to assist.

## VII. Action and Discussion Items

- A. Assembly Use: Temporary Shelter and Safe Parking

Kelly Hemphill, Homeless Response Team, Housing Department, gave a presentation on proposed ordinance change by Housing Department and PBCE and gathered input from Commission to assist in preparation of ordinance changes.

Document Filed: (1) [Temporary Shelter in Church Ordinance](#). (2) [Extension of Church Shelter Urgency Ordinance](#).

Public Comment:

- Karen Gillette introduced herself from Trinity Cathedral at St. James Park and spoke about homelessness.
- Phil Mastrocola introduced himself from Winter Faith Collaborative and spoke about the shelter ordinance.
- Moria Merriweather spoke about the importance of homeless shelter.

- B. Finalize the 2016-17 Work Plan Topics

Chair Kolstad, referenced the submitted draft work plan informing the Commission reduce the 18 work plan suggestions from September to no more than six achievable projects.

Commissioners voted on items they wished to keep and volunteered to be involved in specific topics.

## VII. Action and Discussion Items (cont'd.)

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Action: Upon motion by Commissioner Estrada to accept the six item work plan and recommend staff to place final work plan on Rules/Council Committee agenda for approval, seconded by Commissioner Hernandez, the motion carried unanimously, accepting the work plan.

Document Filed: (1) [WP Worksheet](#). (2) [Draft 2016-17 WP](#). (3) [Correspondence to NSC](#). (4) [Surveys](#).

Public Comment:

- Don Gagliardi spoke on behalf of Stop Illegal Fireworks Committee urging to prioritize stopping illegal fireworks on Commission work plan.
- Steve Spivak spoke about making illegal fireworks a priority to the Commission work plan.

### C. Establish the 2016-17 Work Plan Calendar

Chair Kolstad lead discussion to fill in the submitted working document, Standing Neighborhoods Commission Annual Calendar.

Commission discussion ensued.

Document Filed: (1) [WP Calendar](#).

Action: Upon motion by Commissioner Navarro to fit final work plan in the remaining Commission calendar, with half the work plan items in November and the other half in January, seconded by Commissioner Barragan, the motion carried unanimously, accepting the work plan calendar.

### D. Presentation and Discussion of Ad-Hoc Operation Guidelines

Commissioner Cunningham gave a presentation to establish working standard operating procedures for ad-hoc sub-committees.

Document Filed: (1) [Presentation](#). (2) [NC Ad-Hoc Guidelines](#).

Discussion only – no action

**(Taken out of order)**

## **VII. Action and Discussion Items (cont'd.)**

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### **E. Report from Communications Ad-Hoc Committee**

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Commissioner Estrada gave a brief report on the recommendations of the Communications Ad-Hoc Committee; discuss communications techniques and tactics as driven by the final work plan.

Discussion only – no action

### **F. Status Report from Budget Ad-Hoc Committee**

Commissioner Sikka gave a presentation to summarize the direction of the Budget Participation Ad-Hoc in preparation for a full presentation and discussion in November.

Document Filed: (1) [Presentation](#).

Public Comment:

- Ed Rast commented about the budget process and cautioned when limiting 1 to 2 people. Also advised to take in account the size of district that it covers so as to not vote out a large neighborhood association.

Action: Upon motion by Commissioner Estrada to accept report from Budget Ad-Hoc Committee, seconded by Commissioner Navarro, the motion carried unanimously, accepting the work plan calendar.

## **VIII. Future Agenda Items**

- A.** Budget Study Ad-Hoc
- B.** Public Safety Staffing
- C.** Homeless
- D.** Fireworks

## **IX. Adjournment**

Action: Upon motion by Commissioner Carter to adjourn the meeting, seconded by Commissioner Szymanski, the motion carried unanimously. The Neighborhoods Commission meeting adjourned at 8:00 p.m.

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For questions, please contact Ernest Guzman, Executive Analyst, City Manager's Office at (408) 535-8171.

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