



CITY OF SAN JOSE, CALIFORNIA

200 East Santa Clara Street – Wing, 2nd Floor
San Jose, CA 95113
Phone: 408-535-1265
Fax: 408-292-6207

COUNCIL SALARY SETTING COMMISSION

Minutes of the Commission

February 6, 2013

1. SWEARING IN OF NEWLY APPOINTED COUNCIL SALARY SETTING COMMISSIONERS

Deputy City Clerk Suzanne Guzzetta administered the Oath of Office to new Commissioners David Burckhard and Yogambra Singh.

The Council Salary Setting Commission of the City of San José convened in Regular Session at 6:05 p.m. in the City Clerk's Conference Room W242, 2nd Floor of the City Hall Wing.

Upon motion by Commissioner Burckhard, second by Commissioner Singh, and unanimously passed, the Commission appointed Commissioner Thibeault as *Chair pro tempore*.

2. ROLL CALL AND CALL TO ORDER

PRESENT: Diane Owen, Vice Chair (6:37 p.m.), George Thibeault, *Chair pro tempore*, David Burckhard, Yogambra Singh.

ABSENT: Eileen Consiglio.

STAFF: Acting City Clerk Toni J. Taber, Deputy City Attorney Vera Todorov, Deputy City Clerk Suzanne Guzzetta

3. ADOPTION OF ORDERS OF THE DAY

Upon motion by Commissioner Burckhard, seconded by Commissioner Singh, and unanimously passed, the Commission adopted the orders of the day as amended, continuing Item 6 to the February 20, 2013 meeting and moving the Consent Calendar to the end of the meeting.

4. PUBLIC COMMENTS

There were no public comments.

6. ELECTION OF CHAIR AND VICE CHAIR

Action: Continued to February 20, 2013.

7. INFORMATION ONLY

The Commission reviewed the History of Salary Setting Commission Recommendations vs. Council Action and the History of Mayor and Council Salaries.

Acting City Clerk Toni J. Taber and Deputy City Attorney Vera Todorov presented a brief overview of the Brown Act – Serial Meetings Memorandum and the Council Salary Setting Commission Rules of Order and answered questions from the Commission.

Documents filed: 1) History of Salary Setting Commission Recommendations vs. Council Action, 2) History of Mayor and Council Salaries, 3) Memorandum from City Attorney Richard Doyle dated February 4, 2009 entitled “Brown Act – Serial Meetings”, 4) Council Salary Setting Commission Rules of Order Resolution

8. DISCUSS AND ADOPT COMMISSION WORKPLAN

Acting City Clerk Toni J. Taber presented the Draft Commission Workplan detailing specific changes including combining Community Forums and regularly scheduled Commission meetings and answered Commission questions.

Documents filed: 1) Draft Council Salary Setting Commission Workplan dated January 18, 2013

Action: Upon motion by Commissioner Owen, seconded by Commissioner Burckhard, and unanimously passed, the Commission adopted the Commission Workplan as amended.

9. DISCUSS AND ADOPT COMMISSION BUDGET REQUEST

Acting City Clerk Toni J. Taber presented the Commission Budget Request.

Documents filed: 1) Memorandum from Acting City Clerk to Toni J. Taber to the Commission presenting the Council Salary Setting Commission Budget dated February 6, 2013.

Action: Upon motion by Commissioner Owen, seconded by Commissioner Singh, and unanimously passed, the Commission adopted the Commission Budget Request.

10. DISCUSSION REGARDING SALARY SETTING PHILOSOPHY AND PROCEDURE

The Commission discussed the Salary Setting Philosophy and Procedure and requested Staff provide previous year’s City Council Salary Setting Commission recommendations.

11. STATUS OF RECRUITMENT (VERBAL REPORT ONLY)

Acting City Clerk Toni J. Taber report that recruitment has been completed.

12. FUTURE AGENDA ITEMS

There was no discussion.

5. CONSENT CALENDAR

- (a) Approval of Minutes
 - (1) March 1, 2011
 - (2) March 19, 2011
 - (3) March 29, 2011
 - (4) April 5, 2011
 - (5) April 19, 2011
 - (6) April 26, 2011

Documents filed: 1) Regular Meeting Minutes of the Council Salary Setting Commission of March 1, 2011, 2) Special Meeting Minutes of the Council Salary Setting Commission of March 19, 2011, 3) Special Meeting Minutes of the Council Salary Setting Commission of March 29, 2011, 4) Regular Meeting Minutes of the Council Salary Setting Commission of April 5, 2011, 5) Regular Meeting Minutes of the Council Salary Setting Commission of April 19, 2011, 6) Regular Meeting Minutes of the Council Salary Setting Commission of April 26, 2011

Action: Upon motion by Commissioner Owen, seconded by Commissioner Thibeault, and unanimously passed, the Commission approved the Consent Calendar.

13. ADJOURN

Upon motion by Commissioner Burckhard, seconded by Commissioner Owen, the meeting adjourned at 7: 14 p.m.

The City San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at http://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, 200 E. Santa Clara Street, Office of the City Clerk 2nd Floor Wing, San José, Ca 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call the Office of the City Clerk 408-535-1252 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.