

MEETING MINUTES

February 16, 2017

I. Call to Order & Orders of the Day

Roll Call

PRESENT: Commission Members Diane Owen, David Burckhard, Douglas Ludlow, and George Thibeault.

ABSENT: Commission Member Eileen Consiglio (excused).

STAFF: City Clerk Toni J. Taber, Senior Deputy City Attorney Suzanne Hutchins, and Deputy City Clerk Elaine Trinh.

Call to Order

City Clerk Toni J. Taber convened the Salary Setting Commission at 2:32 p.m. in Room T-1446 of City Hall, 200 E. Santa Clara Street, CA 95113.

II. Election of Chair and Vice Chair

Action: Upon a motion by Commission Member Owen, seconded by Commission Member Thibeault and carried unanimously, Commission Member Burckhard was appointed to Chair. (4-0-1. Absent: Consiglio.)

Upon a motion by Commission Member Ludlow, seconded by Commission Member Thibeault carried, Commission Member Ludlow was appointed to Vice Chair. (4-0-1. Absent: Consiglio.)

Chair Burckhard began to chair the meeting.

III. Public Record

There was no public record on file.

IV. Public Comment

There was no public testimony on the floor.

V. Consent Calendar

There are no consent items.

VI. Reports and Information Only

- A. California Brown Act
- B. Discussion of Background Information
 - 1. History of Salary Setting Commission Recommendations vs. Council Action
 - 2. History of Mayor and Council Salaries
 - 3. 2005-2015 Salary Setting Commission Recommendations
 - 4. Summary of 2015 Elected Officials Compensation Survey
- C. Government Code Section 36516 – General Law Salary

Documents Filed: PowerPoint Presentation, dated February 8, 2017, entitled "Transparency in Government"; History of Salary Setting Commission Recommendations versus Council Action; History of Mayor and Council Salaries Revised on January 2017; 2005-2015 Recommendations from Salary Setting Commission Packet; PowerPoint Presentation Slides entitled "Elected Officials Compensation 2015"; and Government Code Section 36516 entitled General Law Salary.

City Clerk Toni J. Taber, Senior Deputy City Attorney Suzanne Hutchins, and Deputy City Clerk Elaine Trinh provided additional comments and were available to answer questions from the Commission. Commission discussion ensued.

VII. Old Business

There was no old business.

VII. New Business

- A. Discuss and Approve Workplan and Budget.

Documents Filed: Draft Workplan for the Salary Setting Commission.

Deputy City Clerk Elaine Trinh provided the draft workplan. Commission discussion ensued.

Action: Upon a motion by Commission Member Owens, seconded by Commission Member Thibeault and carried unanimously, the Commission approved the regular meetings scheduled every first and third Thursdays of the month at 6:00 p.m. (4-0-1. Absent: Consiglio.)

- B. Comparable Jurisdictions Survey.

Documents Filed: City of San Jose City Charter; Memorandum from City Clerk Toni J. Taber to the Council Salary Setting Commission, dated February 8, 2017, entitled "Comparable Jurisdiction Compensation Survey List of Cities and Counties."

Commission discussion ensued.

Action: Upon a motion by Commission Member Thibeault, seconded by Commission Member Owens and carried unanimously, the Commission directed staff to distribute surveys to comparable jurisdictions in the ten largest California cities. (4-0-1. Absent: Consiglio.)

E. Discussion of Compensation Philosophy.

Commission discussed the compensation philosophy and directed staff to obtain the salary and duties of the Santa Clara County Board of Supervisors and the salaries of the Council Appointees and Department Directors of the City of San José.

C. Review and Approve Interview Questions for Current and Former Councilmembers and Candidates.

Documents Filed: 2015 Council Salary Setting Commission Interview Questions.

Deputy City Clerk Elaine Trinh provided interview questions. Commission discussion ensued.

Action: Upon a motion by Commission Member Thibeault, seconded by Commission Member Owens and carried, the Commission directed staff to distribute interview requests to current and former Council Members and approved the interview questions with the additional question, "Do you have any additional comments related to this topic?" (4-0-1. Absent: Consiglio.)

D. Discuss and Approve Agenda and Format of Community Forum/Public Meeting.

Documents Filed: Draft Agenda for Community Forum/Public Meeting.

Deputy City Clerk Elaine Trinh provided the draft agenda for Community Forum/Public Meeting.

Action: Upon a motion by Commission Member Thibeault, seconded by Commission Member Owens and carried unanimously, the Commission directed staff to distribute the Community Forum/Public Meeting agenda to Council District offices and approved the agenda for Community Forum/Public Meeting scheduled during the Regular Meeting on Thursday, March 16, 2017 at 6:00 p.m. (4-0-1. Absent: Consiglio.)

VIII. Meeting Schedule and Agenda Items

The next regular meeting is Thursday, March 2, 2017 at 6:00 p.m., Tower – 1352.

IX. Adjournment

Chair Burckhard adjourned the meeting at 4:30 p.m.



DAVID BURKHARD, CHAIR

ATTEST:
SALARY SETTING COMMISSION SECRETARY



ELAINE TRINH, DEPUTY CITY CLERK