



San Jose Arena Authority

**Annual Meeting of the Board of Directors
San Jose City Hall
City Manager's Conference Room
17th Floor
200 East Santa Clara Street
San Jose, CA
December 7, 2016
4:00 pm**

Meeting Minutes

Board Members in Attendance

Matthew Bright	Leslee Hamilton
David Buchholz	John Kennett
Jonathan Clough	Colleen Reilly
Eileen Consiglio	Eva Terrazas
Sarah Finn	

Staff in Attendance

Chris Morrissey (Executive Director)
Shelly Wang (Administrative Assistant)
Elizabeth Klotz (Deputy City Attorney)

Guests in Attendance

David Tran, Council District 3

Board Members Not in Attendance

Scott Bruner	Kathy Sutherland
Loren Haley Skeen	Vinni Walia
Carl Honaker	Rusty Weekes
Raul Peralez	Leland Wilcox

1. **Call to Order/Roll Call/Introductions.** The Arena Authority convened the Annual Meeting of the Board of Directors at San Jose City Hall at 4:04 pm.
2. **General Business**
 - a. Review and Approve October 2016 Board Meeting Minutes. 7 Approvals, 1 Abstention (Hamilton), and Clough not yet arrived.
 - b. Accept Verbal Report on Downtown Transit and Development Projects (Haley Skeen). No report was presented.
3. **Executive Director and Staff Reports**
 - 3.1. Executive Director (Morrissey)
 - a. Accept Reports on Arena Authority Oversight
 - SAP Center at San Jose. Construction continues on a number of projects east of SAP Center at San Jose, including the A.C. Marriott Hotel, the realignment of Julian/St. James Streets, the St. John Street project, and the Autumn Street extension. A list of

project partners for the BART project was included in the Board materials, with two upcoming public meetings scheduled for the BART project in January and February 2017. A number of major events have been held at or near the Center in November.

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- Solar4America Ice at San Jose. In the Board packet are the proposed signs for Solar4America Ice at San Jose.
- San Jose Municipal Stadium (Verbal). The new sewer lines have been installed along the stadium concourse and replacing a portion of the exterior fence is underway.
- b. Accept Verbal Reports on Arena Authority Administrative Issues
 - City Council Representative. A new City Council representative is expected to be named in January 2017.
 - South Campus Operations Team. The team continues to work with the Office of Cultural Affairs to develop a model for road race applicants.

3.2. Administrative Assistant (Wang)

- a. Accept Report on Recent and Upcoming Events at SAP Center at San Jose. See agenda item 3.2.a.
- b. Accept Verbal Report on Activities at Solar4America Ice at San Jose. The Bellarmine College Prep high school holiday invitational to take place December 26-30.

4. Committee Reports

4.1. Standing Executive Committee/Organizational Oversight Committee (Chair: Hamilton)

- a. Accept Report on Board Member Committee Appointments. See agenda item 4.1.a.

4.2. Standing Finance Committee (Chair: Bright)

- a. Review and Approve July, August, and September Financial Statements. 9 approvals.
- b. Review and Approve FY 2015-16 Arena Authority Financial Statements. 9 approvals.

4.3. Standing San Jose Sports Hall of Fame Committee (Chair: Reilly)

- a. Accept Verbal Report on 2016 San Jose Sports Hall of Fame Program. Board members who attended the event reported a successful Sports Hall of Fame induction and dinner program.

4.4. Standing Facilities Committee (Co-Chairs: Buchholz, Clough)

- a. Accept Verbal Report on FY 2017-18 Capital Budget Planning for SAP Center at San Jose and Solar4America Ice at San Jose. Preparation of the FY 2017-18 capital budgets is underway.
- b. Accept Report of October Invoice Submittals for Completed Capital Projects for SAP Center at San Jose. See agenda item 4.4.b.

4.5. Standing San Jose Municipal Stadium Committee (Co-Chairs: Honaker, Kennett)

- a. Accept Verbal Reports on the Status of Current Stadium Capital Projects and the

Planning for the FY 2017-18 Municipal Stadium Capital Budget. See agenda item 3.1.a. The San Jose Giants are currently in the process of preparing a capital budget for FY 2017-18.

- 4.6. Ad Hoc Board Recruitment Committee (Chair: Sutherland)
 - a. Accept Verbal Report on Current Board Vacancy. Recruitment for the current Board vacancy will commence in 2017.

- 4.7. Standing Community Programs Committee (Co-Chairs: Bright, Terrazas)
 - a. Accept Verbal Report on City and Community Events Program Applicants. There are currently three (3) applicants in the queue: SJUSD Middle School Promotions (June 2017), Youth Connections Foundation Comedy Show for Kids (August/September 2017) and Kristi Yamaguchi's Always Dream Foundation (Fall 2017).

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5. Open Forum. None.

6. Adjournment. The meeting adjourned at 4:28 pm.

Submitted by:

Shelly Wang