

RULES AND OPEN GOVERNMENT COMMITTEE

CHUCK REED, CHAIR
MADISON P. NGUYEN, VICE CHAIR
PETE CONSTANT, MEMBER
PIERLUIGI OLIVERIO, MEMBER
ROSE HERRERA, ALTERNATE

STAFF: RICHARD DOYLE, CITY ATTORNEY
TONI TABER, ACTING CITY CLERK
DEBRA FIGONE, CITY MANAGER

AGENDA

2:00 P.M.

February 13, 2013

Wing 118-120

- A. City Council (City Clerk)**
 - 1. Review February 19, 2013 Final Agenda Meeting Cancelled.
 - 2. Review February 26, 2013 Draft Agenda
 - a. Add New Items to Draft Agenda
 - b. Assign "Time Certain" to Agenda Items (if needed)
 - c. Review of Items that Meet Exception Rule (if needed)
- B. Review of Upcoming Study Session Agenda(s)**
- C. Legislative Update**
 - 1. State
 - 2. Federal
- D. Meeting Schedules**
- E. [The Public Record](#)**
- F. Boards, Commissions and Committees**
 - 1. Appointments
 - 2. Workplans
 - 3. Annual Reports
- G. Rules Committee Reviews, Recommendations and Approvals**
 - 1. Workload Assessment for Council Requests and Referrals.
 - 2. [Refer the Business Tax Amnesty Program and the Business Tax Exemption Processing Fee](#) discussion to the March 5, 2013 City Council meeting and direct staff to return to Council with a staff report including the following recommendations:
 - a. Amend the Schedule of Fees and Charges to eliminate the Exemption Processing Fee retroactively back to the tax period beginning January 1, 2013.
 - b. Issue refunds of the Exemption Processing Fee for the tax period beginning January 1, 2013 for refund requests submitted to Finance by May 31, 2013.

- c. Extend the Business Tax and Business Improvement District Amnesty Programs application deadline for the tax period of January 1, 2009 – December 31, 2012 which is currently set to expire on March 29, 2013 to May 31, 2013.
- d. Create an exemption category for Off Duty Police Officers engaged in secondary employment while wearing a San José Police Department uniform retroactively back to January 1, 2009.
- e. Approve the write-off of the Exemption Processing Fee retroactively back to January 1, 2009 for Off Duty Police Officers engaged in secondary employment while wearing a San José Police Department uniform.
- f. Provide direction to staff on the issue of writing-off the Exemption Processing Fee retroactively back to January 1, 2009 for Sporting Officials, Referees, and Umpires or any other specific category that qualify for the Financial Hardship Exemption Program.

(City Manager)

(Referral from Rules Meeting 1/30/13 Item G.5)

3. [Approval of the Westfield Oakridge Winter Walk as a City Council sponsored Special Event](#), to expend City funds and authorization to accept donations of materials and services for the event; and place the Item on the February 26, 2013 Council Agenda for action.
(Councilmember Rocha)
4. [Sister City Agreement with Guadalajara, México:](#)
 - a. Direct the City Manager or designated staff to send a letter of interest to the City of Guadalajara in Jalisco, México to begin a dialogue regarding the establishment of a formal Sister City relationship between the two cities.
 - b. At the conclusion of the dialogue, staff should bring back to Council, no later than the spring of 2014, a formalized agreement for Council's approval.
(Councilmember Campos)
5. [Approval of the 8th Annual West Valley Senior Walk sponsored by Council Districts 1 and 6](#) as a City Council sponsored Special Event, to expend City funds and authorization to accept donations of materials and services for the event; and place the Item on the February 26, 2013 Council Agenda for action. (City Clerk)
6. [Approval of various community events sponsored by Council Districts 4 as a City sponsored Special Event](#), to expend City funds and authorization to accept donations of materials and services for the event; and place the Item on the February 26, 2013 Council Agenda for action. (City Clerk)
7. [Approval of the Future Roots Cultural Festival sponsored by Council Districts 2 as a City sponsored Special Event](#), to expend City funds and authorization to accept donations of materials and services for the event; and place the Item on the February 26, 2013 Council Agenda for action. (Kalra)

H. Review of additions to Council Committee Agendas/Workplans

1. Community and Economic Development Committee
2. Neighborhood Services and Education Committee

3. Transportation and Environment Committee
4. Public Safety, Finance and Strategic Support Committee
5. Rules and Open Government Committee

I. Open Government

1. Appeals of Public Records Act Request

J. Open Forum

Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Committee.

K. Adjournment

The City San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. **The City Code of Ethics may be viewed on-line at [Hhttp://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf](http://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf)**

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, 200 E. Santa Clara Street, Office of the City Clerk 2nd Floor Wing, San José, Ca 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call the Office of the City Clerk 408-535-1252 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.

Access the video, the agenda and related reports for this meeting by visiting the City's website at [Hhttp://www.sanjoseca.gov/clerk/CommitteeAgenda/Rules/Rules.asp](http://www.sanjoseca.gov/clerk/CommitteeAgenda/Rules/Rules.asp)

CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, Redevelopment Agency Board, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

1. Public Meeting Decorum:

- a) Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b) Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c) Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d) Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e) Persons in the audience will not place their feet on the seats in front of them.
- f) No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g) All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:

- a) Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions:
 - No objects will be larger than 2 feet by 3 feet.
 - No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
 - The items cannot create a building maintenance problem or a fire or safety hazard.

- b) Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- c) Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Council, Redevelopment Agency Board, Committee, Board or Commission:

- a) Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
- b) Meeting attendees are usually given two (2) minutes to speak on any agenda item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Applicants and appellants in land use matters are usually given more time to speak.
- c) Speakers should discuss topics related to City business on the agenda.
- d) Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
- e) Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
- f) If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
- g) Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.