

**CIVIL SERVICE COMMISSION**  
**Meeting Minutes**  
**February 4, 2016**

**CALL TO ORDER: 4:00 p.m.**

**PRESENT:** Chair Bill Brill, Commission Members Sharon Hightower, Joan Smith, and Michael Wilcoxon.

**ABSENT:** Roy Truitt

**STAFF:** Deputy City Clerk Ruth Krantz and Senior Deputy City Attorney Vera Todorov.

**PUBLIC COMMENT**

None.

**ORDERS OF THE DAY**

Upon motion by Commissioner Hightower, seconded by Commissioner Smith and carried unanimously, the Orders of the Day were approved. (4-0-1.)

**CONSENT CALENDAR**

Upon motion by Commissioner Hightower, seconded by Commissioner Smith and carried unanimously, the Consent Calendar was approved. (4-0-1.)

**END OF CONSENT CALENDAR**

**No hearings were scheduled.**

- 4. Consideration of a request by Larry Peng, Associate Civil Engineer, Department of Transportation, to making an investigation concerning the administration of personnel in the classified service as authorized by City Charter Section 1001(f)(2) as referenced in Hiring Policy 3.1.1.11.3 for non-selected candidates.**

The Appellant, Larry Peng, presented his appeal and asked that the Commission review any perceived inconsistencies in the hiring policy.

4. (Cont'd.)

Deputy City Attorney Vera Todorov cited relevant sections of the City Charter supporting the City's determination. Human Resources Division Manager Sarah Nunes, provided insights into the status of key competencies for this position.

Following discussion, the Civil Service Commission determined that they could determine no basis to conduct an investigation into this matter.

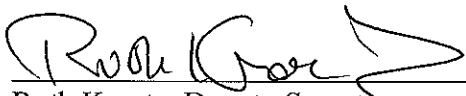
Action: Upon motion by Commissioner Sharon Hightower, seconded by Joan Smith and carried unanimously, the request to make an investigation concerning the administration of personnel in the classified service as presented by the Appellant, Larry Peng, was denied. (4-0-1. Absent: Truitt.)

**ADJOURNMENT**

Upon motion by Commissioner Smith, seconded by Commissioner Hightower and carried unanimously, the Civil Service Commission meeting of the City of San José adjourned at 4:42 p.m. to 4:00 p.m., March 3, 2016 for the regularly-scheduled meeting of the Civil Service Commission.

  
\_\_\_\_\_  
BILL BRILL, CHAIR

ATTEST:  
CIVIL SERVICE COMMISSION  
CITY CLERK, TONI J. TABER, CMC, SECRETARY

  
\_\_\_\_\_  
Ruth Krantz, Deputy Secretary