



## City of San José Civil Service Commission

Bill Brill - Chair  
Sharon Hightower - Vice Chair  
Joan P. Smith – Board Member  
Michael Wilcoxon – Board Member  
Roy Truitt – Board Member

STAFF:  
Colleen Winchester, Sr Deputy City Attorney  
Toni J. Taber, City Clerk  
Ruth Krantz, Deputy City Clerk  
Rebecca Hall, Deputy City Clerk

---

### MEETING AGENDA October 5, 2017

4:00 p.m.

San José City Hall  
T-1446

#### **I. Call to Order & Adoption of Orders of the Day**

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

#### **II. Public Comments**

#### **III. Consent Calendar**

THE CONSENT CALENDAR, CONSISTING OF TWO ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

##### **1. Information Only**

- a. [Hiring Summary – Memorandum from Human Resources dated September 25, 2017](#), listing a statistical summary of hiring activities by fiscal year from July 1, 2017 through August 31, 2017.
- b. [Memorandum from Human Resources dated September 26, 2017](#), providing Amendments to the Classification Plan: Revisions of Class Specifications.
- c. [Memorandum from Human Resources dated September 26, 2017](#), regarding Extension of Probationary Period for Animal Services Officer.

##### **2. Minutes for approval:**

None provided.

**END OF CONSENT CALENDAR**

**3. Hearings to be scheduled:**

Schedule the appeal of demotion of Elizabeth Vizcarra, Police Department, from position of Senior Police Data Specialist to the position Police Data Specialist. Case No. 17-07. No written time waiver filed to date. (City/Hern)

**4. November 13, 2017 tentative hearing for [Fire Inspector promotional exam.](#) (Human Resources)**

**AVAILABLE HEARING DATES**

October: 17, 18, 24, 25.

November: 7, 8, 9, 21, 22, 28, 29.

December: 5, 6, 7, 12, 13, 14, 19, 20, 21.

**ADJOURN to 4 p.m., November 2, 2017, Conference Room T-1446, San José City Hall.**

The City San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at [http://www.sanjoseca.gov/clerk/cp\\_manuel/CPM\\_0\\_15.pdf](http://www.sanjoseca.gov/clerk/cp_manuel/CPM_0_15.pdf)

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, 200 E. Santa Clara Street, Office of the City Clerk 14<sup>th</sup> Floor, Tower, San José, Ca 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call the Office of the City Clerk 408-535-1252 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.