

# **CIVIL SERVICE COMMISSION**

BILL BRILL, CHAIR SHARON L. HIGHTOWER VICE CHAIR JOAN P. SMITH, MICHAEL WILCOXEN ROY TRUITT

STAFF VERA TODOROV, SR. DEPUTY CITY ATTORNEY
TONI TABER, CITY CLERK
RUTH KRANTZ, DEPUTY CITY CLERK
REBECCA HALL, DEPUTY CITY CLERK

## **AGENDA**

4:00 P.M. July 7, 2016 Note revised location: T-1446

### **ORDER OF BUSINESS**

#### **ROLL CALL**

#### ADOPTION OF THE ORDERS OF THE DAY

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

#### **PUBLIC COMMENTS**

#### CONSENT CALENDAR

THE CONSENT CALENDAR, CONSISTING OF TWO ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

## 1. Information Only

- a. <u>Hiring Summary Memorandum from Human Resources dated June 27, 2016</u>, listing a statistical summary of hiring activities by fiscal year from July 1, 2015 through May 31, 2016.
- b. Amendments to the Classification Plan: Memorandum from Human Resources dated June 27, 2016, re: (1) New Classifications; (2) Revisions of Class Specifications; (3) Revision and Retitle of Classifications; (4) Deletions; (5) Reallocations.

#### 2. Minutes for approval:

(a) June 2, 2016 – (Regular Meeting)

## END OF CONSENT CALENDAR

## 3. Hearings to be scheduled:

- 1. Reschedule the hearing for appeal of dismissal of Raul Chairez, Groundsworker, PRNS, Case No. 16-06. Rescheduling due to June 7 and July 19, 2016 cancellations. (Tolentino/Platten)
- 2. Schedule the hearing for the appeal of dismissal of Arnold Gutierrez #774X, Public Safety Radio Dispatcher, Case No. 16-08. Written time waiver filed. (City/Jensen)

## AVAILABLE HEARING DATES

August 10, 11, 16, 17, 18, 23, 24, 30, 31. September 1, 20, 21 October 11, 12, 13, 18, 19, 25, 26, 27. November 1, 2, 3, 8, 9, 22, 23, 24, 29, 30. December 1, 6, 7, 8, 13, 14, 15, 20, 21, 22.

**ADJOURN** to 4 p.m., August 4, 2016, in Council Chambers for the Regularly Scheduled Meeting of the Civil Service Commission.

The City San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at <a href="http://www.sanjoseca.gov/clerk/cp\_manuel/CPM\_0\_15.pdf">http://www.sanjoseca.gov/clerk/cp\_manuel/CPM\_0\_15.pdf</a>

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, 200 E. Santa Clara Street, Office of the City Clerk 2<sup>nd</sup> Floor Wing, San José, Ca 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call the Office of the City Clerk 408-535-1252 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.