

PLEASE NOTE

Employees **MUST** re-enroll in the Flexible Spending Account (FSA) every year during open enrollment. Contributions do not roll over automatically.

Employees enrolled in the City's Medical Reimbursement Account* (MRA) or Dependent Care Assistance Plan** (DCAP) shall pay a monthly fee for FSA administration services as follows:

2025

January 1, 2025- December 31, 2025

\$2.50/month

Only one monthly administrative fee will be charged to each participating employee regardless of the number of accounts the employee is using.

For example, if an employee participates in both the Medical Reimbursement Account and the Dependent Care Assistance Plan, the total fee is \$2.50/month.

The monthly administrative fee will be deducted on the first pay period of each month.

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* 2025 Medical Reimbursement Account (MRA) maximum is \$3200.

** 2025 Dependent Care Assistance Plan (DCAP) maximum is \$5,000 per year per household (\$2,500 for a married individual filing a separate tax return).